

Approved, November 10, 2020
Municipal Building/Virtual
Park Ridge, NJ
April 28, 2020 - 8:15 P.M.

A Regular Meeting (held Virtually) of the Mayor and Council of the Borough of Park Ridge was called to order at the above time, place and date.

Unite States Army Veteran, Tom Madru, led those attending in the Pledge of Allegiance to the Flag.

ROLL CALL:

Present: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz, Mayor Misciagna

Also Present: Anthony S. Bocchi, Esq. Borough Attorney
Julie Falkenstern, Borough Administrator
Durene Ayer, Chief Financial Officer
William Beattie, Director of Operations
Tom Madru, Treasurer of Library and Pool Commission
Jeff Rutkowski, Utility Broad President
Magdalena Giandomenico, Borough Clerk

Mayor Misciagna Reads Compliance Statement, as required by Open Public Meeting Act, P.L. 1975, Chapter 231.

AGENDA CHANGES

Per the request of Mayor Misciagna and in accordance with Governor Murphy's Executive Order No. 130 issued today, we have prepared a Resolution extending the grace period for second quarter property tax payments from May 10th to June 1st:

Magdalena Giandomenico, Borough Clerk, read the Resolution in its' entirety:

RESOLUTION NO. 020-105

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-105**

**RESOLUTION EXTENDING THE GRACE PERIOD FOR
SECOND-QUARTER
PROPERTY TAX TO CONCLUDE JUNE 1, 2020**

WHEREAS, in response to financial hardships created from COVID-19, municipalities throughout the state adopted changes to how they charge interest on delinquent taxes; and

WHEREAS, Governor Murphy issued Executive Order No. 130 on April 28, 2020, which states that no municipality shall enact or enforce any resolution in an attempt to otherwise temporarily fix, reduce, or retroactively modify the rate of interest on delinquent property taxes charged for failure to make timely payment; and

WHEREAS, Executive Order No. 130 states that any governing body of a municipality with a calendar year budget cycle may adopt a resolution instituting a grace period concluding on a date no later than June 1, 2020 for the payment of second-quarter property taxes; and

WHEREAS, property tax payments received after June 1, 2020 will be subject to an interest penalty calculated from May 1, 2020 as currently required; and

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Park Ridge hereby institutes a grace period concluding June 1, 2020 for the payment of second-quarter property taxes; and,

BE IT FURTHER RESOLVED that the Municipal Clerk will transmit a certified copy of this resolution to the Director of the Division of Local Government Services in the Department of Community Affairs and the Tax Collector-Chief Financial Officer.

FINALLY, BE IT RESOLVED, a copy of this Resolution shall be placed on file in the Municipal Clerk Office, the Office of the Borough Administrator and a copy be transmitted to the Borough Attorney.

Mayor Misciagna: Basically, for those of you who heard the Governor today, he has extended the date to have your taxes in, until June 1st. He just gave that announcement a couple of hours ago. I think Park Ridge will have the honor of being the first town, in the State, to pass this Resolution locally.

A motion was made by Council President Mintz and seconded by Councilmember Farinaro to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

Mayor Misciagna: We are going to do everything we can to help people get through this. Whether it's getting masks out to the residents, or extending their deadline on their utility or tax bills, Park Ridge is going to try to help our citizens' any possible way we can, so we are happy to do that.

I would like to, at this point, to give some solemn news and talk about the Coronavirus. We are going to get through this. But, for those of you that don't know, I would like to give you some of the news from the State: As of last evening, state-wide, total tested patients were 204,651 and total positives equaled 111,188 and the negatives are 116,587. State-wide our death toll sits at 6,044. More locally, the County of Bergen has 15,266 presumptive positive cases, as of last night, affecting all 70 municipalities in Bergen County. We have had 960 county-wide deaths as of last evening. Park Ridge's total is 135 cases and 19 deaths.

Mayor Misciagna calls for a moment of silence for those individuals who have passed from this along with the families that are suffering. Thank you.

Our thoughts and prayers are with those families and we will continue to do everything we can here on our end to lighten their load.

SUSPEND THE REGULAR ORDER OF BUSINESS

Mayor Misciagna: Instead of suspending the Regular Order of Business, Mayor Misciagna announces that we will be swearing in our latest **Fire Department Member - Jason A. Taormina** at a later date. He will be starting immediately, but due to the Coronavirus, we will have Chief Lepore swear him in as quickly as possible. Then, at a future date, he can come to a Council meeting and we will take a picture with him and his family. We thanked him for his service and we ask him to be as safe as possible!

I would like to talk about the event that we had over the weekend. We hosted, as the hosting town, the **TankQue for Our Heroes**.

Council President Mintz: The event was held this Saturday, which actually started on Friday night with the cooking of the meat.

A CBS News clip was shared from this event: This event was in support of its' First Responders – it was a BBQ for Charity: It was a day of giving in Park Ridge as fresh foods were prepared for the Covid-19 Front Line Workers. Maintaining a safe distance, dozens of volunteers went to work cooking and cutting hundreds of pizzas and barbecuing close to 1,000 pounds of pulled-pork and grilled chicken. They then put all of the meals into boxes to feed 1,500 Health Care employees and First Responders. **Steven Rich organized the event** to support those fighting to save others. It all started Friday night with the volunteers preparing fire pits – it all then came together on Saturday with **volunteers like Elysa Lovett** coming together for one cause – this mission hits home as her brother was home on a ventilator, and nearly died from the virus. As she began running pizzas from the oven, local heroes started lining up in cars to get food. Some were even loaded into volunteer's vehicles and delivered to nearby hospitals. **Firefighter, Robert Paller** spoke "it makes me feel bad. I think people take for granted sometimes what they have right around the corner from them". An outpouring of support that shows no matter where you are in the country, people from all over are uniting as one to help. **Mayor, Keith Misciagna** "It is a very trying time, but I am very proud of our community" A message that did not go unmissed here ---- Here, in Park Ridge this is Cory James – CBS 2 News.

Council President Mintz: That's my message. The day and the event went very well. I think 1,500 meals were served. I was pretty much there all day and I made a delivery to The Atrium. It was a really great event - to see everything! I will talk more about The Atrium later in the meeting.

Mayor Misciagna: Thank you, Mike. It was a really great event! Obviously, we were a little concerned because we wanted to make sure everyone practiced social distancing. Steve Rich, the gentleman that arranged the event, he was a long-time Park Ridge resident and I think since moved out and to Montvale. But he organized it and it was amazing! People came out, they were there all day; especially working over a hot fire – it was wonderful to be part of it! I was just happy that we were able to participate in it. Thank you, Mike, for acting as the Liaison. I know you were there Friday night and you were there basically all day on Saturday. I think the Health Department was there 3 times during the day to make sure that everybody did the right thing. I am very grateful that they did that, and that they did that in a very safe manner. So, thank you. I appreciate it!

SUSPEND THE REGULAR ORDER OF BUSINESS

Mayor Misciagna calls for a motion to suspend the regular order of business to **Introduce and Adopt the Borough Ordinances and Finance Resolutions** and for **the Public Presentation of the 2020 Municipal Budget**

A motion was made by Councilmember Metzdorf and seconded by Councilmember Epstein to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

ORDINANCES – INTRODUCTION

BOROUGH OF PARK RIDGE ORDINANCE NO. 2020-003

AN ORDINANCE ESTABLISHING THE CLASSIFICATION AND COMPENSATION FOR CERTAIN OFFICIALS, APPOINTEES AND EMPLOYEES OF THE BOROUGH OF PARK RIDGE, BERGEN COUNTY, NEW JERSEY FOR THE YEAR 2020

Mayor Misciagna asks for a motion to introduce on first reading Ordinance No. 2020-003, An Ordinance Establishing the Classification and Compensation for Certain Officials, Appointees and Employees of the Borough of Park Ridge, Bergen County, New Jersey for the Year 2020.

A motion was made by Council President Mintz and seconded by Councilmember Metzdorf to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

Mayor Misciagna asks the Borough Clerk to read the Ordinance by title.

Borough Clerk: Ordinance No. 2020-003, An Ordinance Establishing the Classification and Compensation for Certain Officials, Appointees and Employees of the Borough of Park Ridge, Bergen County, New Jersey for the Year 2020.

Mayor Misciagna asks the **CFO** to give a brief description of this Ordinance.

Durene Ayer: This Ordinance provides for a salary range for certain positions in the Borough. A detailed Ordinance establishing the exact annual salary for each position will be proposed at a later date.

Mayor Misciagna asks if anyone wishes to be heard concerning the introduction of this Ordinance.

The Mayor asks the Borough Administrator to announce the phone number to everyone watching in case they would like to call in to the meeting throughout the evening:

Julie Falkenstern: The conference call line is open – the number to call in is 201-822-3199 and the passcode is then 121212. The line is open now.

Speaker: *There was no one.*

Mayor Misciagna asks for a motion to pass this Ordinance on the first reading by title and it be published in full in The Ridgewood News with notice of Public Hearing to be held on May 12, 2020.

A motion was made by Council President Mintz and seconded by Councilmember Epstein to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

ORDINANCES – PUBLIC HEARING

BOROUGH OF PARK RIDGE ORDINANCE NO. 2020-002

BOROUGH OF PARK RIDGE – CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Mayor Misciagna asks for a motion to open the Public Hearing on Ordinance No. 2020-002, An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14) for the Borough of Park Ridge – Calendar Year 2020

A motion was made by Council President Mintz and seconded by Councilmember Ferguson to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

Mayor Misciagna asks the **Borough Clerk** to read the Ordinance by title.

Borough Clerk: Ordinance No. 2020-002, An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14) for the Borough of Park Ridge – Calendar Year 2020

Mayor Misciagna asks the **CFO** to give a brief description of this Ordinance.

Durene Aver: The State has instituted Appropriations CAP which limits the increase of municipal budgets to 2.5% or the cost of living, whichever is less. This Ordinance authorizes an increase of 3.5% over the previous year's final appropriations with certain exceptions. The additional 1.0%, amounts to about \$107,000, of which the Borough would be banking approximately \$43,000 for future use over the next two succeeding years, if necessary.

Mayor Misciagna asks if anyone wishes to be heard concerning the introduction of this ordinance.

Speaker: There was no one.

Mayor Misciagna asks for a motion to close the Public Hearing on this Ordinance and that it be adopted with notice of final passage to be published in The Ridgewood News.

A motion was made by Council President Mintz and seconded by Councilmember Ferguson to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

**ADOPTING RESOLUTION – UTILIZING AN ALTERNATE METHOD OF
CALCULATING THE RESERVE FOR UNCOLLECTED TAXES**

Mayor Misciagna calls for a motion to adopt Resolution No. 020-092 Utilizing an Alternate Method of Calculating the Reserve for Uncollected Taxes

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-092**

**UTILIZING AN ALTERNATE METHOD OF CALCULATING THE RESERVE FOR
UNCOLLECTED TAXES**

WHEREAS, N.J.S.A. 40A:4-41d permits the Director of the Division of Local Government Services to promulgate rules and regulations to permit a three-year average to be utilized in calculating the reserve for uncollected taxes in lieu of the preceding year's tax collection rate, and

WHEREAS, the 2019 tax collection rate was lower than prior years due to the delinquency of two large taxpayers at December 31, 2019, and

WHEREAS, the governing body of the municipality may elect to calculate the reserve for uncollected taxes by using the average of the percentages of taxes levied which were received in cash by the last day of the each of the three preceding fiscal years, and

WHEREAS, election of this choice shall be made by resolution, approved by a majority vote of the full membership of the governing body prior to the adoption of the municipal budget, and

WHEREAS, it is in the best interest of the taxpayers of the Borough of Park Ridge that the Borough utilize this alternate method of calculating the reserve for uncollected taxes; and

NOW, THEREFORE BE IT RESOLVED, by the Governing Body that the Borough of Park Ridge utilize a rate of 98.69% which is higher than the CY 2019 collection rate.

A motion was made by Council President Mintz and seconded by Councilmember Epstein to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

ADOPTING RESOLUTION TO AMEND 2020 MUNICIPAL BUDGET

Mayor Misciagna calls for a motion to adopt Resolution No. 020-093 Resolution to Amend 2020 Municipal Budget

BOROUGH OF PARK RIDGE RESOLUTION 020-093

RESOLUTION TO AMEND 2020 MUNICIPAL BUDGET

WHEREAS, the local municipal budget for the year 2020 was approved on the 24th day of March, 2020, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Park Ridge, County of Bergen, that the following amendments to the approved budget of 2020 be made:

CURRENT FUND

General Revenues

	From	To
I. Surplus Anticipated	\$ 1,000,000	\$ 1,125,000

Total Surplus Anticipated	\$1,000,000	\$1,125,000
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3. Miscellaneous Revenues-Section A: Local Revenues

Fines and Costs:

Municipal Court	\$105,000	\$80,000
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Hotel Tax	\$250,000	\$ 200,000
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Total Section A: Local Revenues	\$869,500	\$794,500
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3. Miscellaneous Revenues- Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)

Uniform Construction Code Fees	\$509,500	\$459,500
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Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	\$509,500	\$459,500
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Total Miscellaneous Revenues

\$2,963,098 \$2,838,098

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for certification of the 2020 local municipal budget so amended.

A motion was made by Council President Mintz and seconded by Councilman Ferguson to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

Mayor Misciagna: Just to clarify that a little bit, we had to adjust the Budget, due to the Coronavirus, and revenues that will more than likely be different than what we had originally anticipated. Mayor asks Finance Committee Chairman/Council President Mintz to speak and clarify the last two above Resolutions.

Finance Committee Chairman/Council President Michael Mintz: What it was, is that the State reviewed our Budget and there was a couple of items - such as; we had anticipated, prior to the Pandemic, an increase in hotel tax and we had to lower and adjust that and some other sources of revenue that the State had asked us to do. So, what we did was lower that revenue and adjusted that using our surplus. That is what we will be passing tonight in the Budget.

PUBLIC PRESENTATION OF THE 2020 MUNICIPAL BUDGET

Mayor Misciagna introduces Finance Committee Chairman Michael Mintz

Finance Committee Chairman Michael Mintz presents the 2020 Municipal Budget

Finance Committee Chairman Michael Mintz introduces Tom Madru
Tom Madru will be presenting the 2020 Library and Municipal Pool Budgets

Finance Committee Chairman Michael Mintz advises that Utility Board Liaison/Councilman Tom Farinaro will be presenting the 2020 Water and Electric Utility Budgets and introduces Tom Farinaro

Finance Committee Chairman Michael Mintz - Presents Municipal Budget
***SEE EXHIBIT A – END OF MINUTES – FOR FULL BUDGET PRESENTATION**

Finance Committee Chairman Michael Mintz introduces Tom Madru, Treasurer of Public Library & Municipal Pool – He will presents both 2020 Library & Municipal Pool Budgets

Tom Madru speaks on behalf of Tom Bauer/Municipal Pool Manager: I Would like to speak about Tom Bauer who has been our Pool Manager. He has been our Pool Manager for a very long time! I've been on the Commission for about twenty-five years and Tom has been the Manager that entire time. He has decided to step back and won't be on the front line quite as much anymore, but he is going to take on more of an advisory role for this year. So, you will see him around but he is stepping back and we are happy to announce that long-time Assistant Manager, Andrew Lewis, will be the new Pool Manager starting in 2020. I would like to just announce that and to also thank Tom for all his years of wonderful work and we will be glad to still see him around still some-what this season.

Finance Committee Chairman Michael Mintz: Thanks very much, Tom. I appreciate that. For those of you that don't know Tom Bauer or went to the High School, know him as Sr. Bauer. The next item on the Agenda is the Utility Board. I am going to turn it over to the Liaison to the Utility Board, Tom Farinaro.

Finance Committee Chairman Michael Mintz Introduces Utility Board Liaison Tom Farinaro – Presents 2020 Water & Electric Utility Budgets

Tom Farinaro: Thank you, Mr. Mintz. Before I begin, I just want to add a comment regarding Tom Bauer: Sr. Bauer was my teacher in high school. That's how long he has been around and involved!

Utility Board:

Mr. Farinaro starts by announcing the Officers to the Utility Board. I want to just make note that Dr. Charles Moore, who started the year out as our Utility Board President, passed away earlier this year. He was a long-time member or our Utility Board! Before moving on to the Water Department, I would just like to thank the Utility Department - they do a tremendous job!

Presents 2020 Water & Electric Utility Budgets:

Tom Farinaro presents both the 2020 Water & Electric Utility Budgets.

***SEE EXHIBIT A – END OF MINUTES – FOR FULL BUDGET PRESENTATION**

Finance Committee Chairman Michael Mintz: In the next part of the meeting, we will be Adopting the 2020 Municipal Budget.

Mayor Misciagna: The Mayor asks the Borough Administrator to announce the phone number to everyone watching, in case they have any questions. We will give everyone a few minutes to dial in and we will address those questions.

Julie Falkenstern: The conference call line is open – the number to call in is 201-822-3199 and the passcode is then 121212. The line is open now.

Mayor Misciagna: We will give everyone a few minutes in case they would like to call in. In the meantime, I would really like to thank everybody that just did those presentations. It's been an extremely difficult year – especially what's going on with the virus, just made it even more difficult, obviously. Mike, as the Chairman of the Finance Committee, I know you have put in an incredible number of hours with Councilman Metzdorf, as well as our new CFO, Durene Ayer - who's a super-star! I really appreciate it! We finally have our finances back in order after several years of difficulty, and I am extremely grateful. Thank you, we really appreciate it! Tom Madru, thank you for everything you do! The pool – it's a wonderful part of our community – it's one of those great Park Ridge “old town/kind of thing”. We are hoping that this Pandemic doesn't affect it too much, but I know we are ready to go at a moment's notice if the Governor allows us. Mayor thanks Tom Farinaro with all his work with the Utility Board.

Speaker: Will Fenwick – 5 Mae Court: First, I would like to thank all the Borough employees, volunteers and emergency personnel for everything they have done, for us, in town, during this crisis. I have a couple questions regarding the Municipal Budget. I noticed that under the revenue for the hotel tax that we budgeted an additional \$20,000.00 in anticipated revenue, from the hotel tax, which is more obviously than we budgeted last year. I know it's slightly less than what we actually collected, but given everything that is going on, with mass reductions in travel and what-not, is that quarter of a million-dollar budgeting of hotel tax revenues realistic in the Council's opinion?

Mayor Misciagna: Asks Finance Committee Chairman, Mike Mintz to answer.

Finance Committee Chairman, Mike Mintz: Originally when the Pandemic was hitting, and hotels were getting hit, we looked at lowering that amount. Because we didn't know what was going on, or anything, we were advised by our Auditor to basically stand pat at the moment. But then the State came in and said they needed us to lower that amount, and that's what we did with that Resolution tonight. And we will look at it further, because we really don't know what is going to happen with that.

Mayor Misciagna: Mentions to Mr. Fenwick if you look at Resolution No. 020-093, we lowered the anticipated revenue by 20%. So, we definitely addressed that.

Will Fenwick: My next question is in relation to the Budget for legal services. For 2019, there is a separate appropriation of \$200,000.00 for COAH litigation related legal services. There is nothing in the Budget for this year, in this year's column, but there is an increase to ordinary legal services of \$190,000.00. So, I was wondering: 1-what the anticipated cost of the COAH litigation is going to be in this Budget? 2-if that was wrapped into all of the legal services? And 3-and if not, why has the cost of legal services to the Borough gone up \$190,000.00?

Finance Chairman, Mike Mintz: So, as far as the legal services, they are put into our General Admin as far as the way the State has us position the Budget, and I can have Durene speak in more detail on that in a minute.

But the short answer is, we anticipated when preparing the Budget, more of potentially going to trial. Again, just like the opposite of the Marriott with the Covid, things have been put on hold, slightly with that. And so, again, we don't know what the status is of some of those fees.

CFO, Durene Ayer: I think what you are looking at is the emergency appropriation for the \$200,000.00, which is a separate line item under legal services. Legal services for the COAH Litigation is included in the other expenses, as it was last year. So, the additional line item that you are looking at: there's other expenses and then there is other expenses/COAH. That is if you look over, the \$200,000.00 is under the emergency appropriation. So, it is in there.

Will Fenwick: Is the reason it wasn't broken out this year because it was an emergency appropriation last year?

Durene Ayer: It wasn't broken out last year either.

Will Fenwick: It was just broken out for purposes of the emergency appropriation.

Durene Ayer: Correct.

Will Fenwick: Next question: What's the anticipated surplus, in the Budget, for this year?

Finance Chairman Mike Mintz: What we are using or what is remaining?

Will Fenwick: Remaining

Jeff Bliss: The remaining amount is \$807,000.00.

Will Fenwick: Okay. My last question is: Mike had mentioned - could we put off to the future if an emergency were to occur, given everything? As we were discussing some of these Budget items, we have no idea what actual revenues are going to be because of the ongoing crisis.

Mike Mintz: So, that is why we had the estimated costs. So, if there was some emergency, we could put off doing things. But the danger is - let's talk about people's roads. If you decide, for example, to put off paving roads, for example, because you need money elsewhere, that's a decision that the Council could make. The short answer is - there is a number of things in there that a lot of it's discretionary. Some of it, like repairing the pistol range, almost pay for itself. So, there is some things that are discretionary and there are some things that are smart choices. Right now the interest rates are also pretty low. What we are getting for bonding is a pretty low percentage rate. So, it's also not necessarily a bad time to do it.

Will Fenwick: I guess what I was really getting at was - are there old debts, in essence, that we are paying off now, that we could, if an emergency happened, we could defer paying those old debts off into the future?

Jeff Bliss: The debt service payments that we are making are all mandatory payments. We don't really have a choice to defer them.

Will Fenwick: There is no callable debt that we are paying off?

Jeff Bliss: There is callable debt, but they are not callable yet.

Will Fenwick: Okay.

Jeff Bliss: And in New Jersey, a called debt – there has to be a certain percentage of savings before they allow you to call them.

Will Fenwick: Understood. Thank you very much. And again, thanks to all employees, volunteers, and emergency Police, Fire and Ambulance workers who have been helping us out. And, thank you all for your time tonight.

RESOLUTION ADOPTING THE 2020 MUNICIPAL BUDGET

Mayor Misciagna calls for a motion to adopt Resolution No. 020-094 Waiver of Reading in Full of the 2020 Budget

RESOLUTION NO. 020-094 WAIVER OF READING IN FULL OF THE 2020 BUDGET

WHEREAS, N.J.S. 40A:4-8 permits that the Budget as advertised may be read by its title providing that at least one week prior to the date of the hearing a complete copy of the approved budget shall

a) be made available in the free public library, and in a public place where public notices are customarily posted, and

b) is made available to each person requesting the same during said week and during the public hearing, and

WHEREAS, the Borough of Park Ridge has complied with the aforesaid requirements.

NOW, THEREFORE, BE IT RESOLVED, the Borough is hereby permitted to waive the reading in full, of the Municipal Budget for the year ending December 31, 2020.

A motion was made by Council President Mintz and seconded by Councilmember Metzdorf to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

ADOPTION OF THE 2020 MUNICIPAL BUDGET

Mayor Misciagna calls for a motion to adopt Resolution No. 020-095 - Adoption of the 2020 Municipal Budget

A motion was made by Councilmember Metzdorf and seconded by Council President Mintz to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

Ms. Giandomenico: Be it resolved that the Governing Body of the Borough of Park Ridge, County of Bergen that the Budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of: \$10,725,748 to be raised by taxation for municipal purposes, \$623,934 minimum Library Tax and \$4,510,098 General Revenue equaling for total revenues equaling \$15,859,780. Water Utility Revenues Equaling \$3,862,238, Electric Utility Equaling \$9,519,754 and Pool Utility Equaling \$345,696.

AGENDA CHANGES **NONE**

PUBLIC PRIVILEGE OF THE FLOOR:

Mayor Misciagna asks if anyone present wishes to be heard on any matter.

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

The Mayor asks the Borough Administrator to announce the phone number to everyone watching in case they would like to call in to the meeting:

Julie Falkenstern: The number to call in is 201-822-3199 and the passcode is then 121212. The line is open now. We will give you a few minutes to dial in.

Speaker: There was no one.

CONSENT AGENDA:

Mayor Misciagna asks if any Councilmember would like to have any resolution removed from the Consent Agenda and placed under New Business.

Speaker: There was no one.

Mayor Misciagna asks if any Council member would like to abstain from voting on any Resolution on the Consent Agenda.

Speaker: There was no one.

Mayor Misciagna asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by Councilmember Farinaro and seconded by Councilmember Epstein to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

RESOLUTIONS:

BOROUGH OF PARK RIDGE RESOLUTION NO. 020-096

AUTHORIZATION TO APPROVE MEMBERSHIP OF VOLUNTEER FIRE DEPARTMENT APPLICANT – JASON A. TAORMINA

WHEREAS, Fire Chief Thomas Lepore. has approved an application prepared by Jason A. Taormina, located at 31B South Maple Avenue, Park Ridge, New Jersey for the Park Ridge Volunteer Department, and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Park Ridge hereby approve the membership of Jason A. Taormina in the Park Ridge Volunteer Fire Department.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-097**

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PARK RIDGE, IN THE COUNTY OF BERGEN, NEW JERSEY, COVENANTING TO COMPLY WITH THE PROVISIONS OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, APPLICABLE TO THE EXCLUSION FROM GROSS INCOME FOR FEDERAL INCOME TAX PURPOSES OF INTEREST ON OBLIGATIONS ISSUED BY THE BOROUGH OF PARK RIDGE, AUTHORIZING THE MAYOR, BOROUGH CLERK, CHIEF FINANCIAL OFFICER AND OTHER BOROUGH OFFICIALS TO TAKE SUCH ACTION AS THEY MAY DEEM NECESSARY OR ADVISABLE TO EFFECT SUCH COMPLIANCE AND DESIGNATING A \$2,564,400 BOND ANTICIPATION NOTE, DATED MAY 1, 2020, PAYABLE APRIL 30, 2021, AS A "QUALIFIED TAXEXEMPT OBLIGATION" PURSUANT TO SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

WHEREAS, the Borough of Park Ridge, in the County of Bergen, New Jersey (the "Borough") from time to time issues bonds, notes and other obligations, the interest on which is excluded from gross income for Federal income tax purposes, and desires to take such action as may be necessary or advisable to establish and maintain such exclusion; and

WHEREAS, the Internal Revenue Code of 1986, as amended (the "Code"), contains provisions with respect to the exclusion from gross income for Federal income tax purposes of interest on obligations, including provisions, among others, which require issuers of tax-exempt obligations, such as the Borough to account for and rebate certain arbitrage earnings to the United States Treasury and to take other action to establish and maintain such Federal tax exclusion; and

WHEREAS, the Borough intends to issue a \$2,564,400 bond anticipation note, dated May 1, 2020, payable April 30, 2021 (the "Note"); and

WHEREAS, the Borough desires to designate the Note as a "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Code;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Park Ridge, in the County of Bergen, New Jersey, as follows:

SECTION 1. The Borough Council hereby covenants on behalf of the Borough, to the extent permitted by the Constitution and the laws of the State of New Jersey, to do and perform all acts and things permitted by law and necessary to assure that interest paid on bonds, notes and other obligations of the Borough (including the Note) be and remain excluded from gross income of the owners thereof for Federal income tax purposes pursuant to Section 103 of the Code.

SECTION 2. The Mayor, Borough Clerk, Chief Financial Officer and the other officials of the Borough are hereby authorized and directed to take such action, make such representations and give such assurances as they may deem necessary or advisable to effect compliance with the Code.

SECTION 3. The Note is hereby designated as a "qualified tax-exempt obligation" for the purpose of Section 265(b)(3) of the Code.

SECTION 4. It is hereby determined and stated that (1) said Note is not a "private activity bond" as defined in the Code and (2) the Borough and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of new money tax-exempt obligations (other than private activity bonds) during the calendar year 2020.

SECTION 5. It is further determined and stated that the Borough has not, as of the date hereof, issued any tax exempt obligations (other than the Note) during the calendar year 2020.

SECTION 6. The Borough will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b)(3) of the Code; however, said Borough does not covenant to do so, and hereby expressly states that a covenant is not made hereby.

SECTION 7. The issuing officers of the Borough are hereby authorized to deliver a certified copy of this resolution to the original purchaser of the Note and to further provide such original purchaser with a certificate of obligations issued during the calendar year 2020 dated as of the date of delivery of the Note.

SECTION 8. This resolution shall take effect immediately upon its adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-098**

**POLICE DEPARTMENT
UNIFORM PURCHASE AND MAINTENANCE ALLOWANCE**

WHEREAS, by collective bargaining agreement, members of the Park Ridge Police Department are entitled to annual uniform purchase and maintenance allowances of \$1000.00 per member; and

WHEREAS, the first payment of \$500.00 is to be made with the first payroll following the adoption of the Municipal *Budget* and the second payment of \$500.00 is to be made with the first payroll of December; and

WHEREAS, appropriations for such expenditures are included in the 2020 Municipal Budget under Police Department, Uniforms 01-2010-25-2401-013.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the following employees are entitled to said uniform allowance:

Police Department:

Captain Joseph Rampolla (\$750)

Lieutenant Peter Mauro

Sergeant James M. Babcock

Sergeant Anthony DiBlasi

Sergeant Michael Babcock

Sergeant John S. Szot

Sergeant Christopher Puglis

Police Officers:

Michael Albanese

Kyle Dutcher

Daniel Hoffmann

John Gleason

Michael Lange

Scott Malloy

Gerald Powers

Gregory Stalb

Todd Stowe

Gregory Santangelo

David Digregorio

BE IT FURTHER RESOLVED that the Borough Treasurer be and she is hereby authorized to make said payments according to the aforementioned schedule and to charge said allowances against departmental charge 01-2010-25-2401-013.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-099**

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND
INDEMNITY AND TRUST AGREEMENT**

THIS AGREEMENT made this 28day of April 2020, in the County of

Bergen State of New Jersey, By and Between the **Bergen Municipal Employee Benefits Fund** referred to as “FUND” and the governing body of the Borough of Park Ridge a duly constituted LOCAL UNIT OF GOVERNMENT, hereinafter referred to as “LOCAL UNIT”.

WITNESSETH:

WHEREAS, the governing bodies of various local units of government, as defined in N.J.A.C. 11:15-3.2, have collectively formed a Joint Insurance Fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The LOCAL UNIT accepts the FUND’s Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.
2. The LOCAL UNIT agrees to participate in the FUND with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the LOCAL UNIT’s resolution to join.
3. The LOCAL UNIT agrees to become a member of the FUND and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on **January 1, 2020** and ending on **December 31, 2022** at 12:01 AM provided, however, that the LOCAL UNIT may withdraw at any time upon 90 day written notice to the FUND.
4. The LOCAL UNIT certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.
5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND, for the periods during which the member is receiving coverage, all of whom as a condition of membership in the FUND shall execute an Indemnity and Trust Agreement similar to this Agreement and by execution hereto, the full faith and credit of the LOCAL UNIT is pledged to the punctual payments

of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the LOCAL UNIT for claims and expenses that are not covered by the FUND, or for that portion of any claim or liability within the LOCAL UNIT retained limit or in an amount which exceeds the FUND's limit of coverage.

6. If the FUND in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees, and costs on demand.

7. The LOCAL UNIT and the FUND agree that the FUND shall hold all moneys in excess of the LOCAL UNIT's retained loss fund paid by the LOCAL UNIT to the FUND as fiduciaries for the benefit of FUND claimants all in accordance with N.J.A.C. 11:15-3 et. seq.

8. The FUND shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. 40A:10-36 et. seq., N.J.S.A. 40A:5-1 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

- a) Employer contributions to group health insurance
- b) Employee contributions to contributory group health insurance
- c) Employer contributions to contingency account
- d) Employee contributions to contingency account
- e) Other trust accounts as required by the Commissioner of Insurance

9. Notwithstanding 8 above, to the contrary, the FUND shall not be required to establish separate trust accounts for employee contributions provided the FUND provides a plan in its Bylaws for the recording and accounting of employee contributions of each member.

10. Each LOCAL UNIT of government who shall become a member of the FUND shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement.

BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the **Bergen Municipal Employee Benefits Fund**, hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND;

WHEREAS, the governing body of Borough of Park Ridge hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

- i. Become a member of the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type (s) of coverage (s):
 - a.) Health Insurance and/or Dental and/or Prescription as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.
- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-100**

**AWARD OF CONTRACT TREE TRIMMING AND REMOVAL SERVICES – TIMBER
TREE**

WHEREAS, upon recommendation of the Park Ridge Board of Public Works, the Mayor and Council did authorize the receipt of bids for unit prices for tree trimming and removal services; and

WHEREAS, pursuant to the Notice to Bidders, duly advertised, five bids were received on April 14, 2020; and

WHEREAS, attached is a table showing the tabulation of the bid prices submitted based on the estimated quantity of work; and

WHEREAS, the bid submitted by Timber Tree Service of Hillsdale, New Jersey is the lowest apparent bid at a total annual price of \$88,950.00 for the first year based on the estimated quantities; and

WHEREAS, the bid submitted by Timber Tree complies with all the requirements of the bid proposal; and

WHEREAS, the Director of Operations recommends awarding the bid to Timber Tree Services pending the legal review by the Borough Attorney; and

WHEREAS, the Chief Financial Officer will certify funds are available, through the issuance of purchase orders, prior to work being initiated; and

NOW THEREFORE BE IT RESOLVED, the Board of Public Works of the Borough of Park Ridge recommends to the Mayor and Council that the bid of Timber Tree Services, of Park Ridge, NJ be accepted pending the legal review by the Borough Attorney; and

BE IT FURTHER ESOLVED by the Mayor and Council of the Borough of Park Ridge that Timber Tree Service of Hillsdale, NJ is hereby awarded the contract for Tree Trimming and Removal Services in the Borough of Park Ridge pending legal review by the Borough Attorney; and

BE IT FURTHER ESOLVED that a true copy of this resolution shall be sent to Timber Tree Service of Hillsdale, NJ within ten (10) days of adoption

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-101**

**RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER
FOR THE GOLDEN AGE TRUST FUND REQUIRED**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, PL 1999 C292 and NJS 40:48-2.56 provides for receipt of fees by the municipality to provide for the operating costs and to administer this act; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Golden Age Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Park Ridge, Bergen County, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of Division of Local Government Services to pay expenditures of the Golden Age Trust Fund as provided for in PL 1999 C292 and NJS 40:48-2.56.
2. The Mayor and Council of the Borough of Park Ridge hereby authorizes the Borough Clerk to submit two certified copies of this resolution to the Division of Local Government Services for approval.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-102**

AUTHORIZE 2020 STIPEND PAYMENTS

WHEREAS, the collective bargaining agreement between the Borough of Park Ridge and the Park Ridge Utility Employees Association provides for an annual stipend for those employees who obtain a W-1 Public Water Distribution system license, a T-1 Public Water Treatment license or a C-1 Public Wastewater Collection System license; and

WHEREAS, the collective bargaining agreement between the Borough of Park Ridge and the UPSEU Clerical Staff provides for an annual stipend for those employees who obtain certifications in their respective fields; and

WHEREAS, the collective bargaining agreement between the Borough of Park Ridge and the NJ State PBA, Local 206, Park Ridge Unit provides for an annual stipend to those employees in the Investigative Services Bureau; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Borough Treasurer is hereby authorized and directed to pay the following employees an annual stipend for having successfully completed the requirements for the following certifications:

<u>EMPLOYEE</u>	<u>LICENSE(S)</u>	<u>STIPEND</u>
Daniel P. Boyle	W-2, C-2, T-1	\$ 2,700
Paul F. Neumann	W-2, C-2, T-1	\$ 2,700
Kenneth C. Reynolds	W-2, C-2, T-2	\$ 2,700
Kevin Origoni	W-1, T-1	\$ 2,700

James Leichtnam	Lineman Cert.	\$ 7,500
	Troubleshooter Cert	\$ 1,750
Shane Geanoules	Lineman Cert	\$ 7,500
Slyvestre Jose	Lineman Cert	\$ 7,500
Jason Dulhagen	Lineman Cert	\$ 7,500
Robert Murken	NEC Electrical Lic.	\$ 800
Lori Woods	BH Registrar	\$ 350
Elizabeth Maggio	BH Deputy Registrar	\$ 350
Tonya Tardibuono	BH Alternate Registrar	\$ 350
Elena Rega	CCO Tech Asst.	\$ 350
Sergeant Chris Puglis	Detective	\$ 2,500
P.O Gerald Powers	Detective	\$ 500

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-103**

AUTHORIZE 2020 STIPEND PAYMENTS - CDL

WHEREAS, the collective bargaining agreement between the Borough of Park Ridge and the United Public Service Employees Union (UPSEU) provides for an annual stipend for those employees who obtain a Class B CDL license or hold a Class A CDL license; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Borough Treasurer is hereby authorized and directed to pay the following employees an annual stipend for having successfully completed the requirements for the following certifications:

<u>EMPLOYEE</u>	<u>LICENSE(S)</u>	<u>STIPEND</u>
Jason Coughenour	Class A CDL	\$ 3,000.00
William I. Diedtrich	Class B CDL	\$ 2,500.00
Kenneth Nibbling	Class B CDL	\$ 2,500.00
Kevin Reynolds	Class B CDL	\$ 2,500.00
Everett Sayers	Class B CDL	\$ 2,500.00
Chris Wheeler	Class B CDL	\$ 2,500.00
John Woods	Class A CDL	\$ 3,000.00
Joseph Zuccaro	Class B CDL	\$ 2,500.00

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-104**

PAYMENT OF BILLS - BOROUGH

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the following bills in the sum of \$162,746.13 (bill list dated 4/24/20) have been approved and authorized for payment and that the Mayor, Borough Clerk and Chief Financial Officer are, hereby authorized and directed to issue warrants in payment of same.

**BOROUGH OF PARK RIDGE
Cash Requirements**

Dates: 04/15/20 04/28/20

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FOR MEETING OF APRIL 28, 2020

Total for	01 CURRENT FUND	120,567.44
Total for	03 OTHER TRUST	1,681.48
Total for	04 GENERAL CAPITAL FUND	36,325.45
Total for	09 POOL OPERATING	35.95
Total for	27 RECREATION TRUST	4,135.81
Total Bill List (see lists attached):		162,746.13

Check List
BOROUGH OF PARK RIDGE
FOR MEETING OF APRIL 28, 2020

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01CURRENT FUND

Page #: 1

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
01 CURRENT FUND				
THOMAS & THERESA LOSIER	200801	532.52	RESO 020-070 B2304/L 20 TAX	149200
Total for:		532.52		
AMAZON CAPITAL SERVICES,	200764	26.99	INV# 1FJK-6DPC-79VV MEDIUM	149203
AMAZON CAPITAL SERVICES,	200799	73.18	INV# 13JP-N47W-J41T PURELL hand	149203
AMAZON CAPITAL SERVICES,	200800	30.80	INV# 1V99-JWKY-LHJD SMALL GLOVES	149203
JULIE FALKENSTERN	200803	150.82	REIMBURSE THERMOMETERS - COVID 19	149215
STAPLES ADVANTAGE	200681	209.99	INV# 3443016521 Brother HL-L6200D	149225
Total for: A/E O/E		Office Supplies	491.78	
PALISADES SALES	200871	554.40	INV# 956242 SPLASHTOP PRO MAR	149220
Total for: A/E O/E		Miscellaneous	554.40	
STAPLES ADVANTAGE	200693	209.99	BROTHER PRINTER- COVID 19	149225
Total for: FINANCE DEPARTMENT O/E		Office Supplies	209.99	
MARC Law	200717	2,970.00	INV# 15056 JAN CHARGES	149216
MARC Law	200868	3,450.00	INV# 15528 MAR CHARGES	149216
MARC Law	200874	0.00	INV# 15054 JAN & 15527 FEB	149216
MARC Law	200874	615.00	INV# 15054 JAN & 15527 FEB	149216
Total for: LEGAL O/E		Tax Appeals	7,035.00	
BANISCH ASSOCIATES, INC	200823	8,150.00	INV# P20-30262 MARCH COAH	149204
BANISCH ASSOCIATES, INC	200847	0.00	INV# P20-30156 COAH LITIG - JAN	149204
BANISCH ASSOCIATES, INC	200847	8,300.00	INV# P20-30156 COAH LITIG - JAN	149204
BURGIS ASSOCIATES, INC.	200830	9,981.25	INV# 36815 FEB SERVICES	149209
Total for: LEGAL O/E		Legal Litigation	26,431.25	
WSP USA INC	200820	597.50	INV# 948457 DPW PORTION ONLY	149234
Total for: ENGINEERING O/E		LSRP/NJ Fees and	597.50	
MARC Law	200870	1,340.00	INV# 15526 1ST QTR RETAINER -	149216
Total for: PLANNING BOARD O/E		Professional	1,340.00	
MARC Law	200869	1,606.25	INV# 15525 1ST QTR RETAINER-	149216
Total for: ZONING BOARD OF ADJUSTMENT O/E		Professional	1,606.25	
THE STANDARD INSURANCE	200816	1,206.66	DISABILITY INS FOR MAR	149199
THE STANDARD INSURANCE	200867	1,206.66	DISABILITY INS FOR APRIL	149226
Total for: GROUP HEALTH INSURANCE		Disability	2,413.32	
THE STANDARD INSURANCE	200880	0.00	POL# 00 153066 0001 LIEF INS APR	149226
THE STANDARD INSURANCE	200880	125.72	POL# 00 153066 0001 LIEF INS APR	149226
Total for: GROUP HEALTH INSURANCE		Life Insurance	125.72	
TURN -OUT UNIFORMS, INC	200829	23.00	INV# 214234 ALTERATIONS	149229
Total for: POLICE DEPT O/E		Clothing and	23.00	
STAPLES ADVANTAGE	200486	0.00	INV# 3442308709 RED PAPER &	149225
STAPLES ADVANTAGE	200486	156.98	INV# 3442308709 RED PAPER &	149225
Total for: POLICE DEPT O/E		Office Supplies	156.98	
STAPLES	200835	5.99	INV# 51773 CLOROX WIPES	149224
Total for: POLICE DEPT O/E		Other Equipment	5.99	
DART COMPUTER SERVICES,	200658	545.00	INV# 6390 SPLASTOP 1 YR SUB -	149210
Total for: POLICE DEPT O/E		Data Processing	545.00	

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
SHRED-IT NEWARK	200825	142.13	INV# 8129189612 SHREDDING	149222
Total for: POLICE DEPT O/E		Service Agreements	142.13	
DRAEGER, INC	200480	240.00	INV# 5950920954 ALCOTEST WET BATH	149211
Total for: POLICE DEPT O/E		Traffic and Safety	240.00	
BOROUGH OF PARK	200851	0.00	MONTHLY ELECT BILLS - 3/20	149207
BOROUGH OF PARK	200851	396.75	MONTHLY ELECT BILLS - 3/20	149207
BOROUGH OF PARK	200864	15.86	MONTHLY WATER BILLS- 3/20	149207
WHALEN & IVES, INC.	200244	4,500.00	INV# 123446 HVAC FOR RANGE	149233
Total for: PISTOL RAINGE O/E		Cleaning	4,912.61	
AMAZON CAPITAL SERVICES,	200655	0.00	INV# 1TTT-HCR7-HX37 INFRARED	149203
AMAZON CAPITAL SERVICES,	200655	244.42	INV# 1TTT-HCR7-HX37 INFRARED	149203
Total for: EMERGENCY MANGEMENT O/E		Other Equipment	244.42	
SATURN SOFTWARE SYSTEMS,	200769	330.00	LOSAP SOFTWARE MAINT 2020	149221
Total for: FIRE DEPARTMENT O/E		Professional	330.00	
P&A AUTO PARTS, INC.	200141	0.00	FEB & MAR INVOICES - FIRE	149219
P&A AUTO PARTS, INC.	200141	65.45	FEB & MAR INVOICES - FIRE	149219
Total for: FIRE DEPARTMENT O/E		FD Vehicle Repair	65.45	
ALL HANDS FIRE EQUIPMENT,	200166	102.98	INV# 14449 GLOVES XL 1 CASE	149202
Total for: FIRE DEPARTMENT O/E		Emergency and	102.98	
BOROUGH OF PARK	200851	13.82	MONTHLY ELECT BILLS - 3/20	149207
Total for: Tri-Borough Safety Corps O/E		Miscellaneous	13.82	
FUSION, LLC	200881	778.86	INV# 27699336 APR	149212
VERIZON	200883	403.04	201-V03-8606 DIGITAL LINE - TBR	149231
VERIZON	200886	0.00	201-391-6901 TBR - APR	149231
VERIZON	200886	4,834.31	201-391-6901 TBR - APR	149231
Total for: Tri-Borough Safety Corps O/E		Telephones	6,016.21	
TRUGREEN L P	200731	312.00	INV# 117657123 SULAK FIELD - LAWN	149228
VALLEY PHYSICIANS	200888	0.00	INV# 447703C5622 (PARTIAL)	149230
VALLEY PHYSICIANS	200888	130.00	INV# 447703C5622 (PARTIAL)	149230
VALLEY PHYSICIANS	200889	167.66	INV# 452879C5622 1ST QRT DPW	149230
VERIZON WIRELESS	200516	241.26	INV# 9851559344 APR - ROAD	149232
Total for: STREETS & ROADS DEPARTMENT O/E		Other Contractual	850.92	
P&A AUTO PARTS, INC.	200488	0.00	MAR INVOICES - POLICE VR	0
P&A AUTO PARTS, INC.	200488	89.94	MAR INVOICES - DPW	149219
Total for: STREETS & ROADS DEPARTMENT O/E		Other Equipment	89.94	
HIGHWAY TRAFFIC SUPPLY	200476	85.00	INV# 58655 STREET NAME SIGN	149213
Total for: STREETS & ROADS DEPARTMENT O/E		Signs	85.00	
BRAEN STONE INDUSTRIES,	200463	1,750.00	INV# 73570 TOP ASPHALT & TACK	149208
Total for: STREETS & ROADS DEPARTMENT O/E		Road Material	1,750.00	
TIMBER TREE	200500	7,150.00	TREE REMOVALS 4/20/20	149227
Total for: STREETS & ROADS DEPARTMENT O/E		Tree Trimming	7,150.00	
ORGANIC RECYCLING, INC.	200499	0.00	MARCH INVOICES	0
ORGANIC RECYCLING, INC.	200499	0.00	MARCH INVOICES	0
Total for: RECYCLING O/E		Grass Tipping and	0.00	
ORGANIC RECYCLING, INC.	200499	2,168.00	MARCH INVOICES	149218
Total for: RECYCLING O/E		Brush and Branches	2,168.00	
BRAEN STONE INDUSTRIES,	200463	0.00	INV# 73570 TOP ASPHALT & TACK	0
Total for: RECYCLING O/E		Concrete and	0.00	
NMS, INC	200844	7,800.00	JAN, FEB, MAR, & APR 2020	149217
TRUGREEN L P	200728	173.25	INV# 117661739 COLONY FIELD LAWN	149228

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
TRUGREEN L P	200729	0.00	INV# 117659477 VETERAN'S PARK -	149228
TRUGREEN L P	200729	124.00	INV# 117659477 VETERAN'S PARK -	149228
TRUGREEN L P	200730	82.00	INV# 117659403 BORO HALL - LAWN	149228
TRUGREEN L P	200730	82.00	INV# 117674580 BORO HALL - LIME	149228
TRUGREEN L P	200732	79.00	INV# 117657239 POLICE- LAWN SVC	149228
TRUGREEN L P	200732	79.00	INV# 117674651 POLICE- LIME APP	149228
ZUIDEMA PORTABLE TOILETS	200634	360.00	INV# 139979 PORTABLE TOILETS	149235
Total for: BLDGS/GROUNDS O/E		Other Contractual	8,779.25	
P&A AUTO PARTS, INC.	200488	74.24	MAR INVOICES - DPW	149219
P&A AUTO PARTS, INC.	200488	366.48	MAR INVOICES - POLICE VR	149219
Total for: VEHICLE MAINTANENCE O/E		Parts - Police	440.72	
P&A AUTO PARTS, INC.	200488	0.00	MAR INVOICES - POLICE VR	0
P&A AUTO PARTS, INC.	200488	221.81	MAR INVOICES - DPW	149219
Total for: VEHICLE MAINTANENCE O/E		Parts - Roads	221.81	
BERGEN CTY DEPT OF HEALTH	200752	24,337.64	INV# SS 1118 & SS 1161 JAN-JUN	149205
Total for: BD OF HEALTH O/E		Health Services	24,337.64	
THE STANDARD INSURANCE	200816	0.00	DISABILITY INS FOR MAR	149199
THE STANDARD INSURANCE	200816	56.13	DISABILITY INS FOR MAR	149199
THE STANDARD INSURANCE	200867	56.13	DISABILITY INS FOR APRIL	149226
Total for: LIBRARY O/E		Health and	112.26	
BOROUGH OF PARK	200851	6,085.81	MONTHLY ELECT BILLS - 3/20	149207
Total for: UTILITY & BULK PURCHASES		ELECTRICITY OTHER	6,085.81	
SPECTROTTEL INC.	200876	952.93	INV# 9611350 APR 8	149223
Total for: UTILITY & BULK PURCHASES		TELEPHONE EXPENSES	952.93	
BOROUGH OF PARK	200864	1,007.92	MONTHLY WATER BILLS- 3/20	149207
Total for: UTILITY & BULK PURCHASES		WATER OTHER	1,007.92	
INTERNATIONAL CODE	192816	70.00	'18 IFGC SOFT COVER BOOK	149214
Total for: CONSTRUCTION CODE - O/E		Code Book	70.00	
BOBCAT OF NEW JERSEY	200346	3,939.92	INV# E04593 72" SWEEPER	149206
Total for: RECYCLING TONNAGE GRANT		RECYCLING TONNAGE	3,939.92	
TREASURER, STATE OF NEW	200836	8,389.00	1ST QTR DCA FEES RESO 020-089	149201
Total for:			8,389.00	
Total Fund: CURRENT FUND			120,567.44	

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
03 OTHER TRUST				
STAPLES	200665	0.00	INV# 90001 DARE CERTIFICATES	1142
STAPLES	200665	678.24	INV# 90001 DARE CERTIFICATES	1142
STAPLES	200845	678.24	INV# 90001 BOOKLETS &	1142
Total for: DARE DONATIONS				1,356.48
GRAPHICALLY SPEAKING	200737	325.00	INV# 20-0388 HAPPY 125TH FLAG	1141
Total for: Borough 125th Anniversary				325.00
Total Fund: OTHER TRUST		1,681.48		

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
04 GENERAL CAPITAL				
D & L PAVING CONTRACTORS,	192377	17,085.45	FINAL PMNT 2019 ROADWAY IMP RESO	140465
Total for: 2019 Road Improvement Project		2019 Road	17,085.45	
PALISADES SALES	192583	19,240.00	INV# 955851 & 955571 TECH	140466
Total for: Technology Upgrade		Technology Upgrade	19,240.00	
Total Fund: GENERAL CAPITAL FUND		36,325.45		

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
09 POOL OPERATING				
VERIZON	200885	35.95	201-391-0831 POOL PHONE - APR	140711
Total for: OTHER EXPENSES			Telephone Charges	35.95
Total Fund: POOL OPERATING		35.95		

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
27 RECREATION TRUST				
PARTAC PEAT CORP.	200343	4,135.81	INV# 39606 & 39607 CLAY FOR	1126
Total for: Field Fees		Field Fees	4,135.81	
Total Fund: RECREATION TRUST		4,135.81		

Total Bill List: 162,746.13

COMMUNICATIONS:
NONE

OLD BUSINESS:
NONE

NEW BUSINESS:
NONE

REPORTS OF THE GOVERNING BODY

Councilmember Metzdorf: I would like to report on the following: Unfortunately, the **Memorial Day Parade** has been cancelled. **Tri-Boro Food Pantry** has seen a significant number of those in need of food and is asking for any donations you can make will be gratefully accepted. **Train Station** will be having all new windows installed.

Councilmember Epstein: I would like to report that **PREA has donated \$2,500** to the Tri-Boro Food Pantry. **I would also like to thank the Police Department** for arranging the celebration of resident birthdays with a drive-by.

Councilmember Capilli: The BOE will hold the Budget Presentation on this coming Monday. I would also like to **thank the Police Department** for the drive-by celebration of birthdays in town.

Councilmember Ferguson: I would like to say I am very grateful for all of the first responders and essential workers and for all of their hard work during these times. **Memorial Field** work has been started.

Councilmember Farinaro: I would like to say thank you to Steve Rich for the amazing **BBQ Event** that he organized and which took place over the weekend. This Event was in recognition of the hard work by all of the first responders and the healthcare workers. **I would also like to give a big “Thank You” to all the first responders and essential workers** for all of their continued hard work.

Council President Mintz: I too, would like to give a big “**Thank You**” to **Steve Rich** for the **BBQ event** that he organized in support of the area’s first-responders and healthcare workers on the front line.

Mayor Misciagna: I would like to report that with regard to **The Atrium**, we have been on top of it from the very beginning. **I would like to also thank Steve Rich for his extraordinary efforts organizing the “TankQue to the Unsung Heroes” BBQ** which took place this past weekend. I was thrilled to be part of this amazing event which was to honor and to thank our first-responders and healthcare workers. It was a great success!

ADJOURN

A motion was made by Councilmember Epstein and seconded by Councilmember Farinaro to adjourn the regular Mayor and Council meeting.

Good night everyone and please stay safe!

Meeting adjourned at 9:41 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Magdalena Giandomenico".

Magdalena Giandomenico
Borough Clerk

2020 MUNICIPAL BUDGET



April 28, 2020



2020 MUNICIPAL BUDGET GOALS

- **FUND ESSENTIAL SERVICES**
- **FUND ONGOING COAH LITIGATION**
- **FUND NECESSARY CAPITAL IMPROVEMENT PROJECTS**
- **MAINTAIN FUND BALANCE**
- **PROVIDE COMPETITIVE UTILITY RATES WITH EXCEPTIONAL SERVICE**



MUNICIPAL BUDGET

PROPERTY TAX FUNDED:

1. MUNICIPAL SERVICES

(Including Library)

USAGE CHARGE FUNDED:

2. POOL UTILITY
3. WATER UTILITY
4. ELECTRIC UTILITY



FINANCE COMMITTEE

- Mayor Keith Misciagna
- Council President Michael Mintz
- Councilperson Robert Metzdorf
- Borough Administrator Julie Falkenstern
- CFO/Treasurer Durene M. Ayer
- Tax Collector Jessica Mazzarella
- Supported by Auditor Jeff Bliss of Lerch, Vinci & Higgins



BUDGET PROCESS

■ Prior to Introduction:

- Reviewed and evaluated prior year's budget and spending/revenue position;
- Reviewed requests with Department Heads;
- Conducted multiple reviews of the budget with Finance Committee and made adjustments; and
- Prepared Final Budget and Introduced – March 24, 2020.

■ Tonight:

- Conduct Public Hearing; and
- Adopt Budget



BUDGET HIGHLIGHTS

- Total Proposed Budget - \$15,859,780
- Total Amount to be Raised by Taxation - \$11,349,682
 - Increase of \$517,613 (4.78%)
- Tax Rate (*inclusive of library*) — 0.709
 - Increase of 0.031 (4.6%)
 - Increase Based on Average Assessed Home of
\$476,000 - \$37/quarter





2020 ESTIMATED TAX DOLLAR ALLOCATION

Library

Municipal

School

County



1¢



23¢



6¢

10¢

BELOW STATE MANDATED “CAPS”

➤ APPROPRIATION CAP

- Allowed - \$11,248,337
- Proposed - \$11,205,360
- Bank - \$42,977

➤ TAX LEVY CAP

- Allowed - \$10,725,748
- Proposed - \$10,725,748
- Bank – \$60,106





BUDGET COMPONENTS

APPROPRIATIONS = ANTICIPATED REVENUES

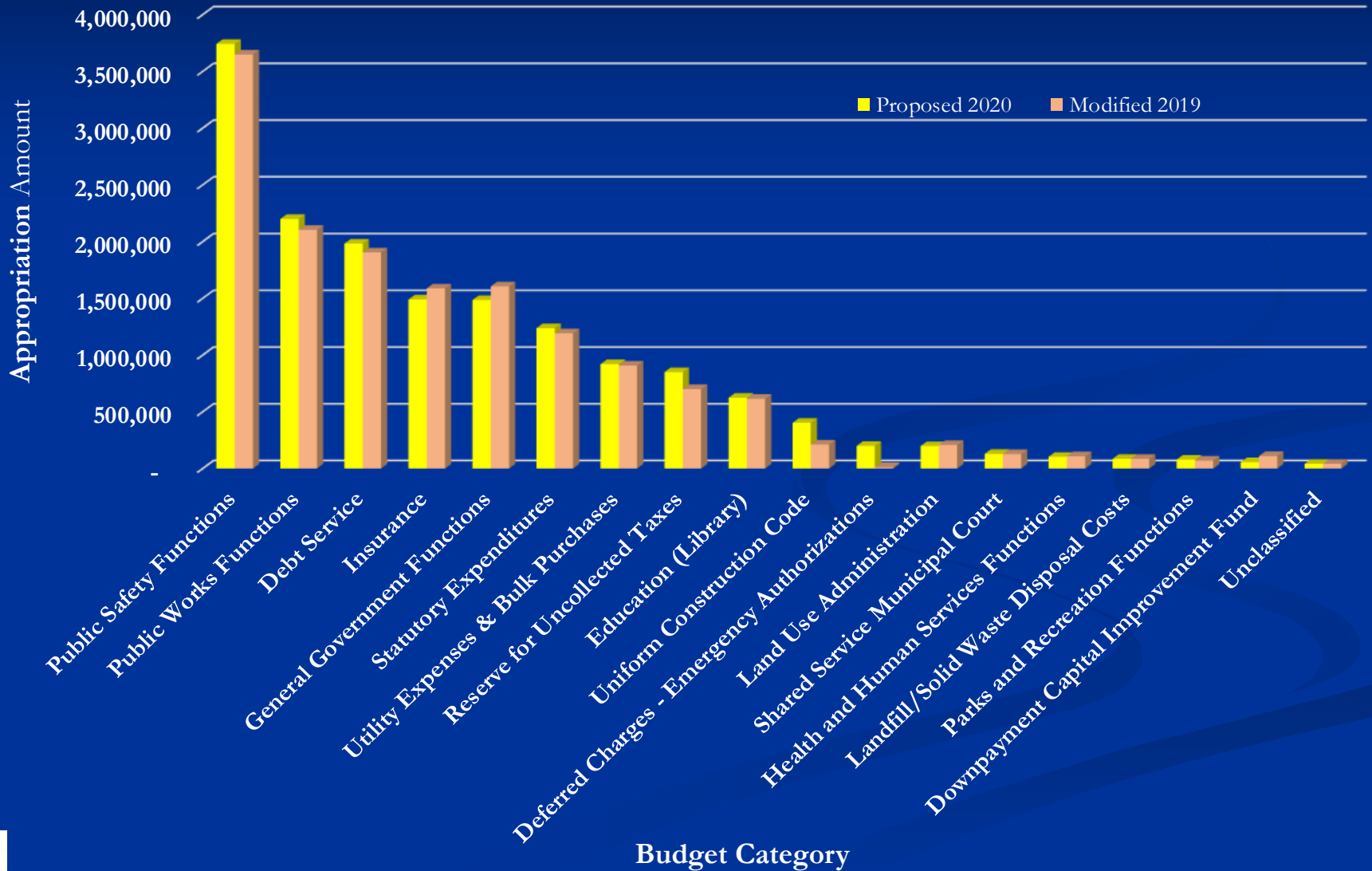
\$15,859,780 \$ 4,510,098 – General Revenues

 \$ 11,349,682 – Amount to be Raised*

**Includes Mandatory Minimum Library Tax.*

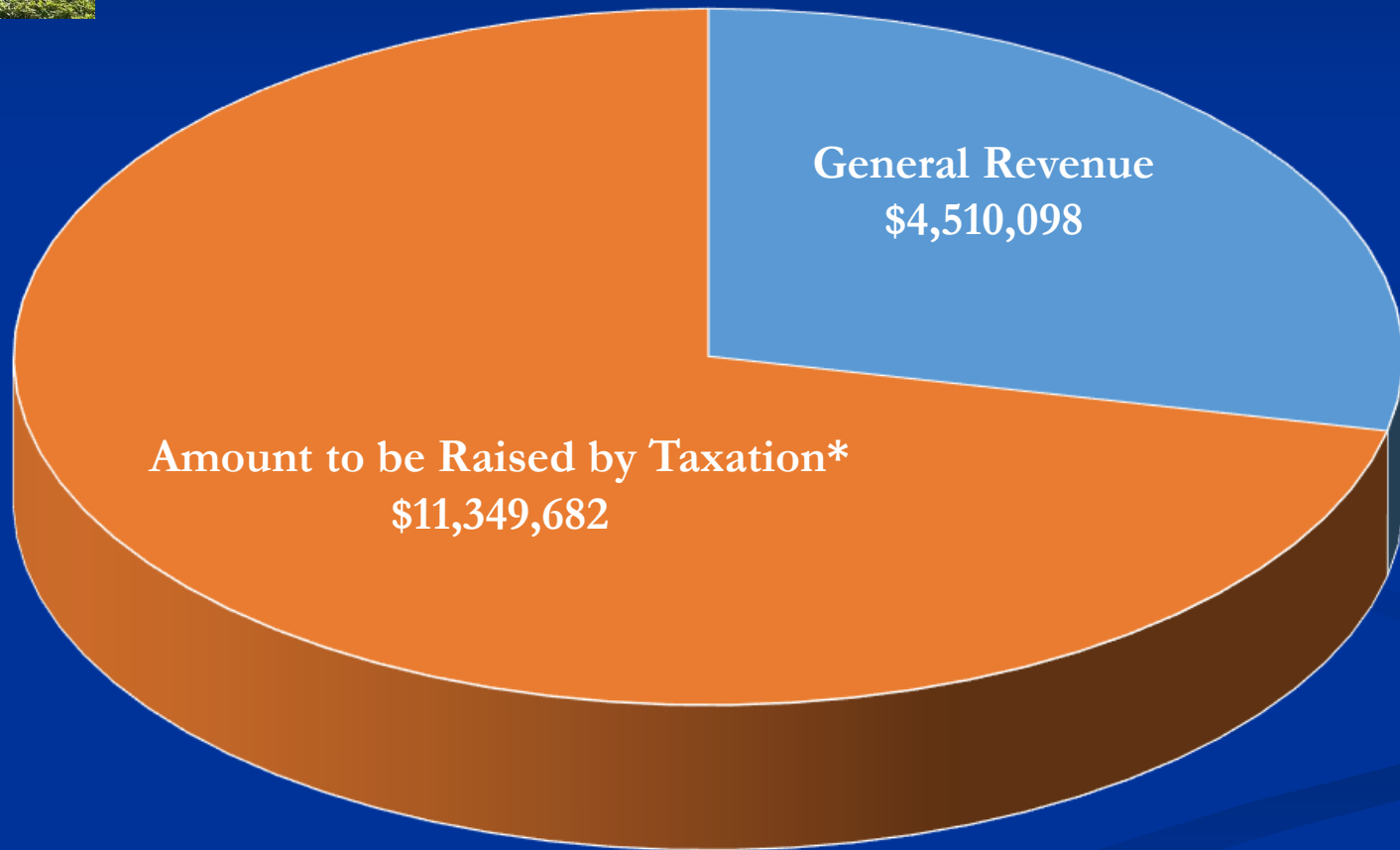


ALLOCATION OF APPROPRIATIONS





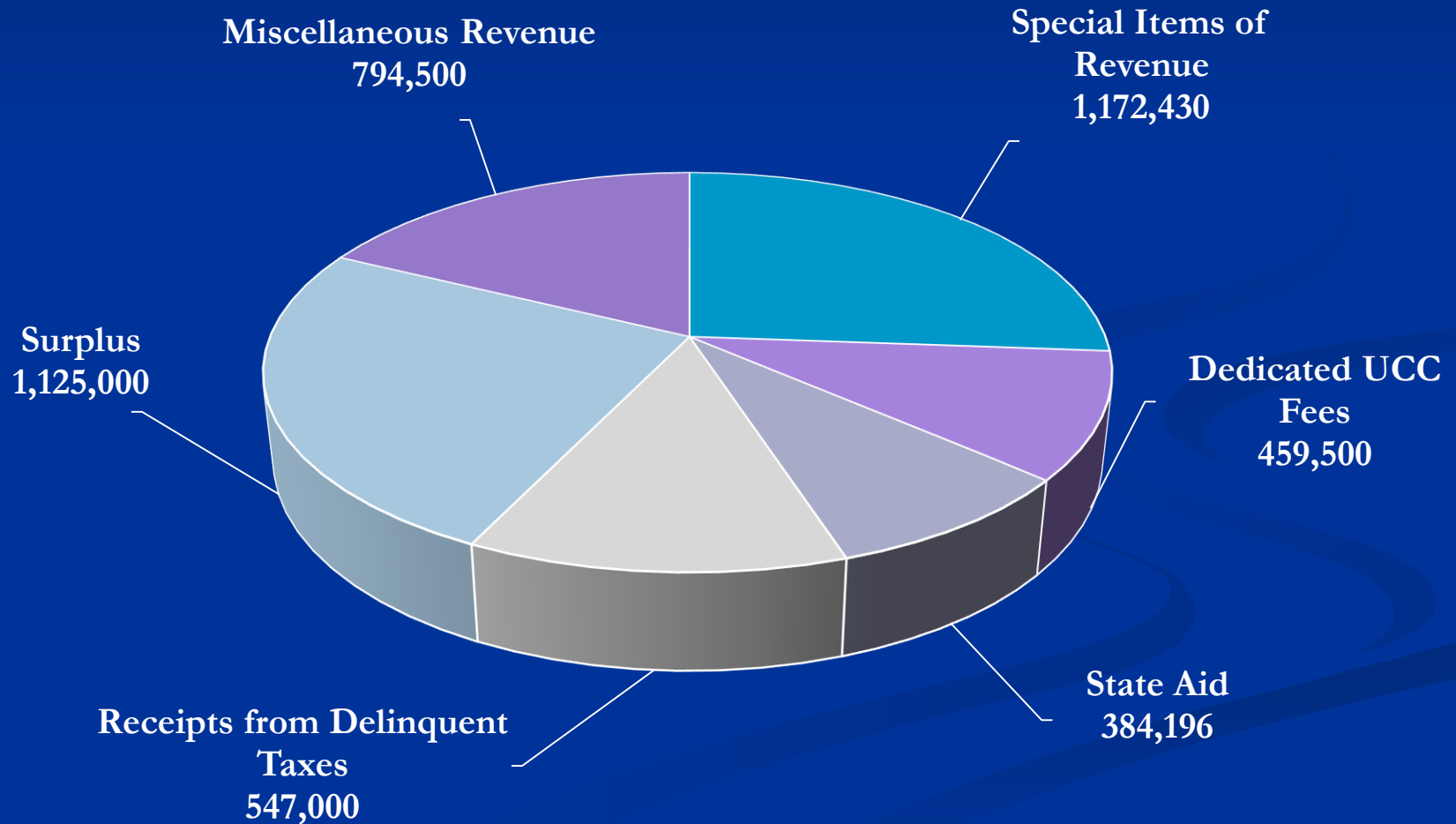
ALLOCATION OF ANTICIPATED REVENUE



**Includes Mandatory Minimum Library Tax.*



ALLOCATION OF GENERAL REVENUE





CAPITAL PROJECTS

PROJECT	Estimated Cost	CIF (5%)	Other Source Funded	Debt to be Authorized
Acquisition of a Pickup Truck with Snow Plow	46,000	2,300		43,700
Acquisition of New Snow Plow Cutting Edge Sytems	12,000	600		11,400
Installation of a Borough Hall ADA Accessible Lift	25,000		25,000	
Upgrade to Tri-boro Dispatch Center - Radios/Server	150,000	2,500	100,000	47,500
2020 Road Program	800,000	40,000		760,000
Acquisition of Riding Leaf/Debris Blower	11,000	550		10,450
Acquisition of Turnout Gear - Complete Sets	19,400	970		18,430
Acquisition of Battery operated Tools/Rescue Tools	37,000	1,850		35,150
Replacement Furniture for Police Dept. Conference Room	5,000	250		4,750
Acquisition of SUV for Police Department	106,000	5,300		100,700
Computer Replacement for Police Department	4,100	205		3,895
Acquisition of an LED Speed Limit Sign	3,200	160		3,040
Range Upgrade	125,000	1,250	100,000	23,750
Acquisition of Radios for Police Reserve	15,000	750		14,250
TOTALS	\$ 1,358,700	\$ 56,685	\$ 225,000	\$ 1,077,015



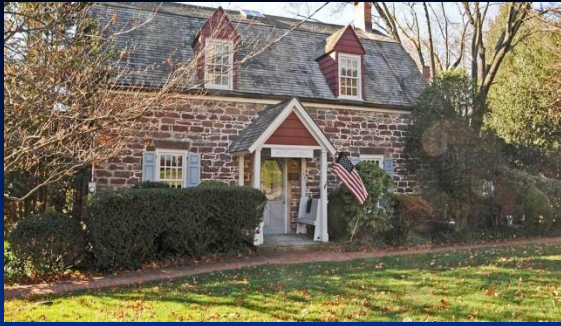


DEBT IMPACT

DEBT	2020 *	2019	2018	2017
PRINCIPAL PAYDOWN	1,626,592	\$1,564,788	\$1,395,300	\$1,268,884
AUTHORIZED	1,077,015	\$1,926,315	\$626,303	\$1,261,300
INCREASE/ (DECREASE)	(549,577)	\$361,527	(\$768,997)	(\$7,584)

** Based on 2020 proposed municipal budget.*





IMPACT ON AVERAGE HOME

Apportionment of Taxes	2019	2020	Prior Year Change
Average Home	476,000	476,000	
Municipal Operations	3,040	3,189	149
Free Public Library	183	183	0
Municipal Tax Levy	\$3,223	\$3,372 ⁽¹⁾	\$149



(1) Based on proposed Tax Levy Amount - \$11,349,682

MUNICIPAL BUDGET

PROPERTY TAX FUNDED:

1. MUNICIPAL SERVICES *(Including Library)*

USAGE CHARGE FUNDED:

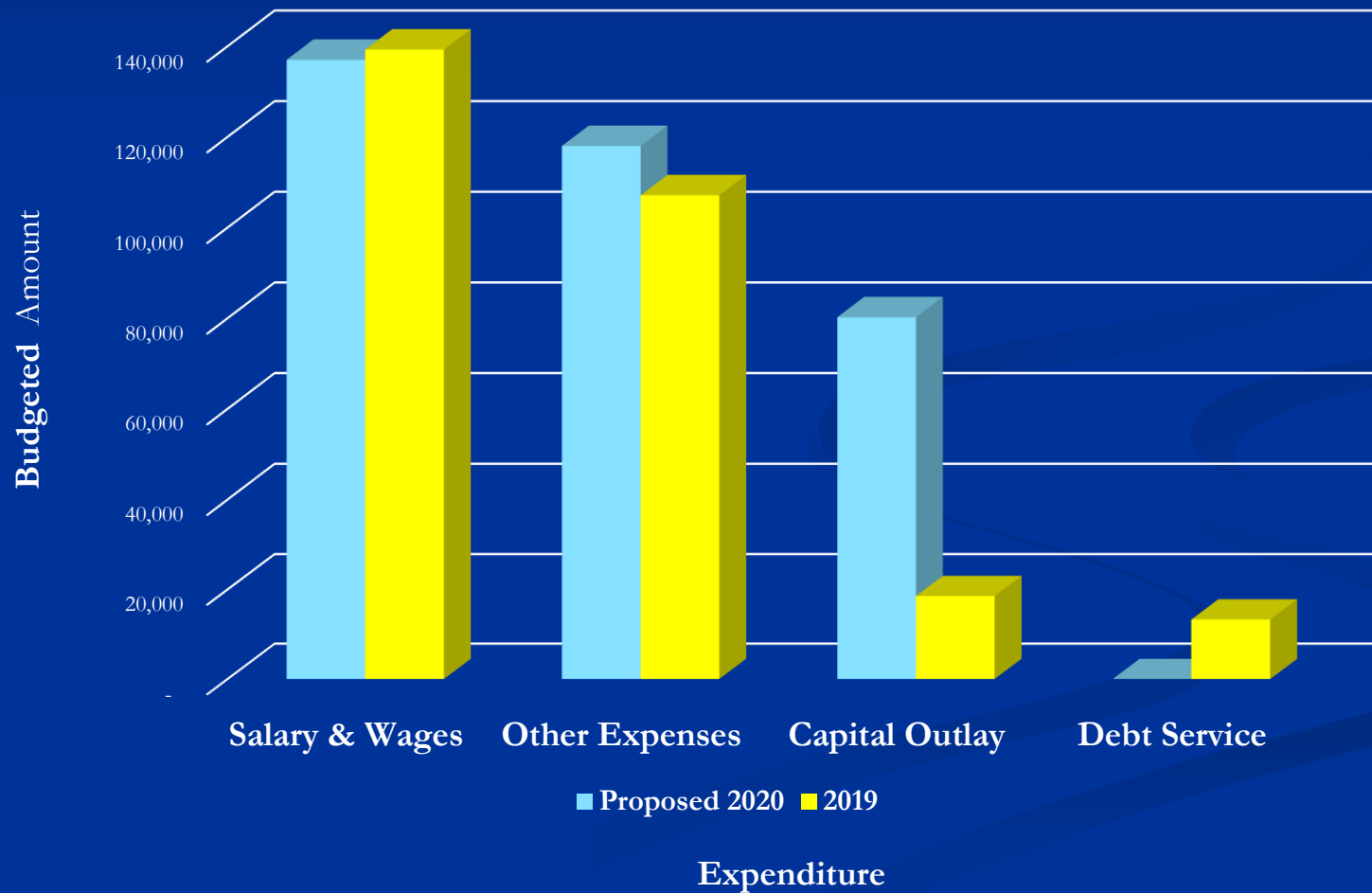
2. POOL UTILITY

3. WATER UTILITY
4. ELECTRIC UTILITY





ALLOCATION OF EXPENDITURES





ALLOCATION OF REVENUE

Miscellaneous Fees
60,696

Surplus
45,000





CAPITAL OUTLAY PLAN

- Snack Bar Remodel
- Sun Shades for Chairs
- New Umbrellas and Stands
- New Life Guard Chairs
- New Diving Board Sleds
- Chlorinators for the Main and Kiddie Pools
- Repairs Including Concrete, Rain Sensor, Tree Trimming, Grounding, etc.



A photograph of a swimming pool with several lanes marked by red and yellow lane lines. The water is blue and rippling. In the background, there are some flags and a building.

**NO INCREASE IN
MEMBERSHIP FEES!**

**Pool Opening Date
to be
Determined....**





UTILITY BOARD

- Keith Misciagna, Mayor
- Jeff Rutkowski, President
- David O'Sullivan, Vice President
- Sean McNamara, Member
- Tim Kennedy, Member
- Tom Farinaro, Council Liaison



UTILITY BOARD SUPPORTED BY:



- Bill Beattie, Director of Operations
- Paul Longo, General Supervisor Electric Distribution
- Christopher O'Leary, General Supervisor Water/Sewer Distribution
- Angelo Dell'Armo, Project Engineer
- Peter Wayne, DPW Superintendent



MUNICIPAL BUDGET

PROPERTY TAX FUNDED:

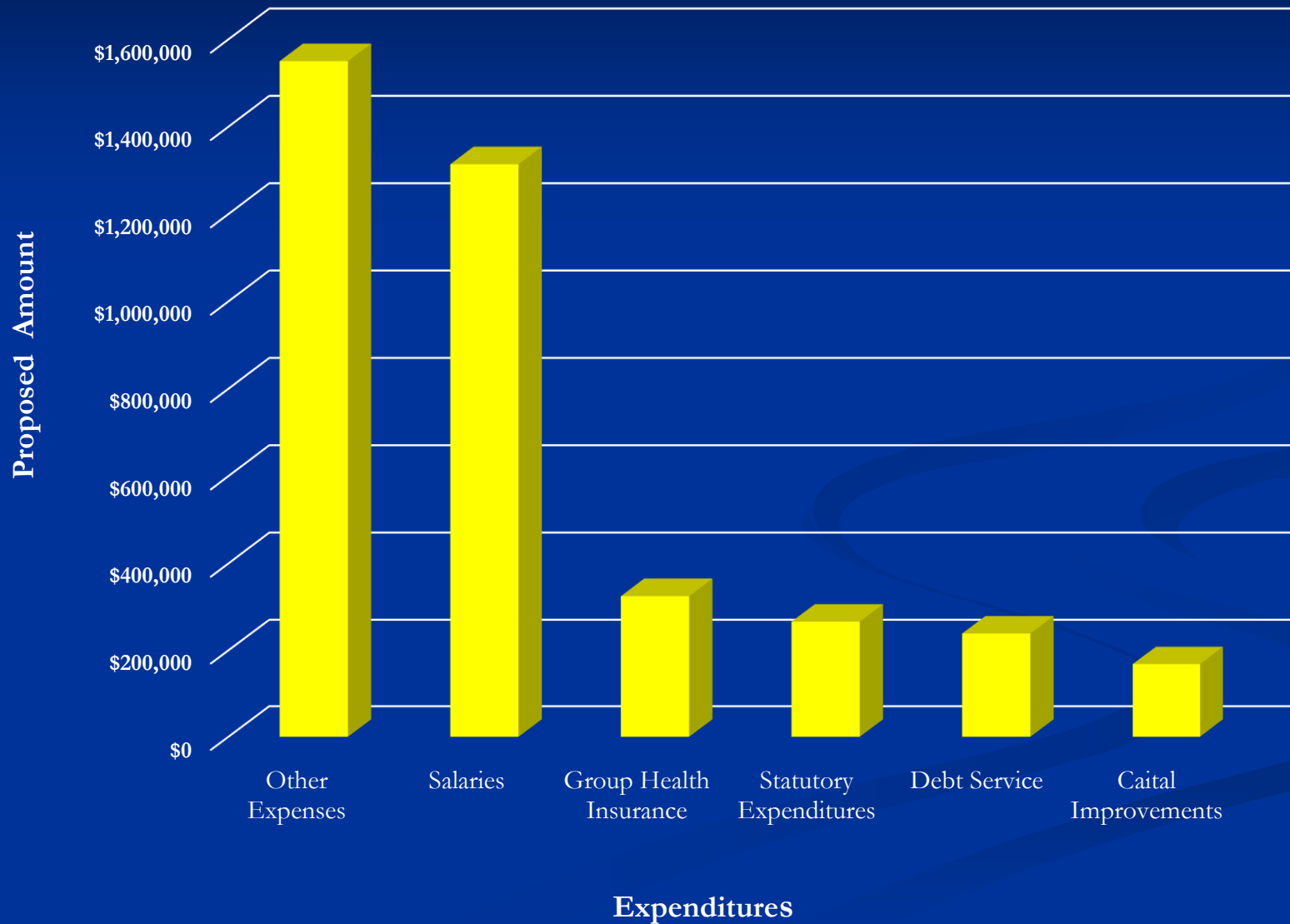
1. MUNICIPAL SERVICES *(Including Library)*

USAGE CHARGE FUNDED:

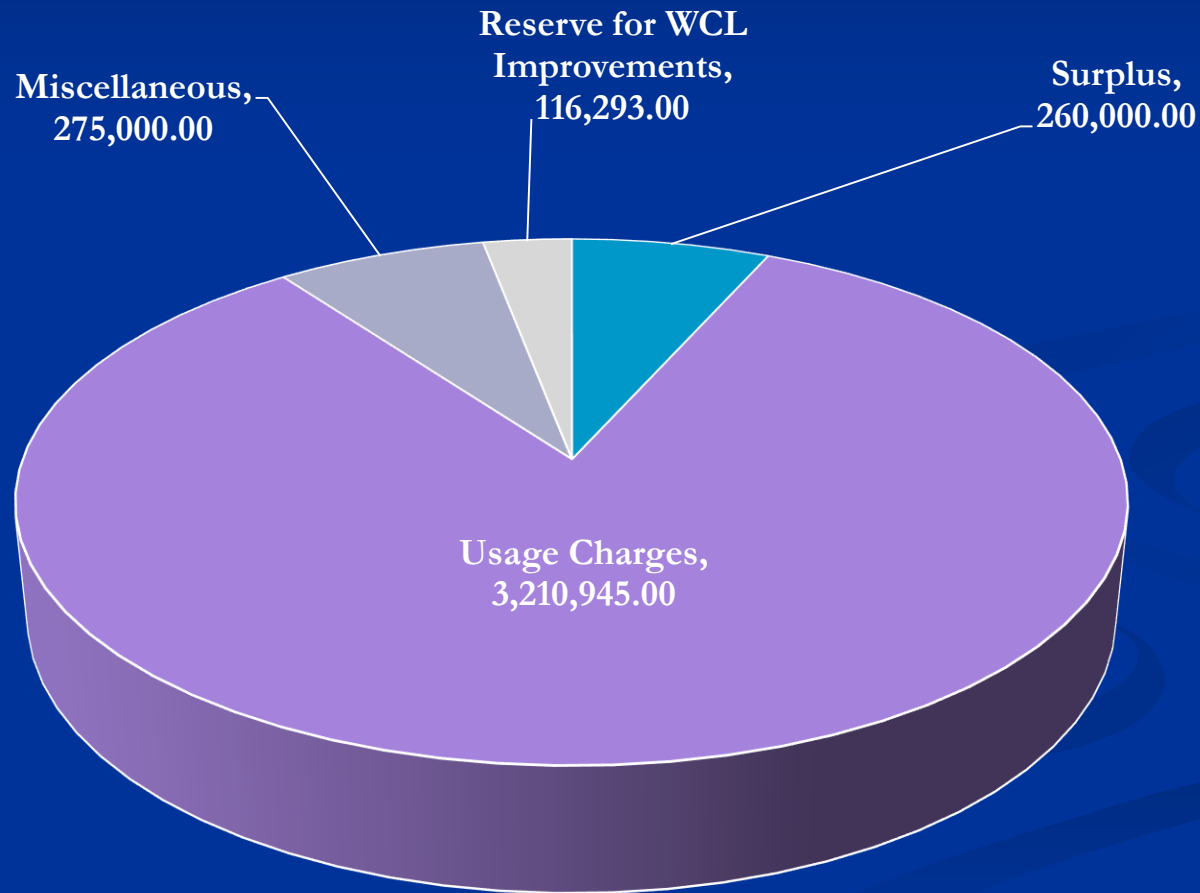
2. POOL UTILITY
3. **WATER UTILITY**
4. ELECTRIC UTILITY



ALLOCATION OF EXPENDITURES



ANTICIPATED SOURCES OF REVENUE





2020 CAPITAL OUTLAY

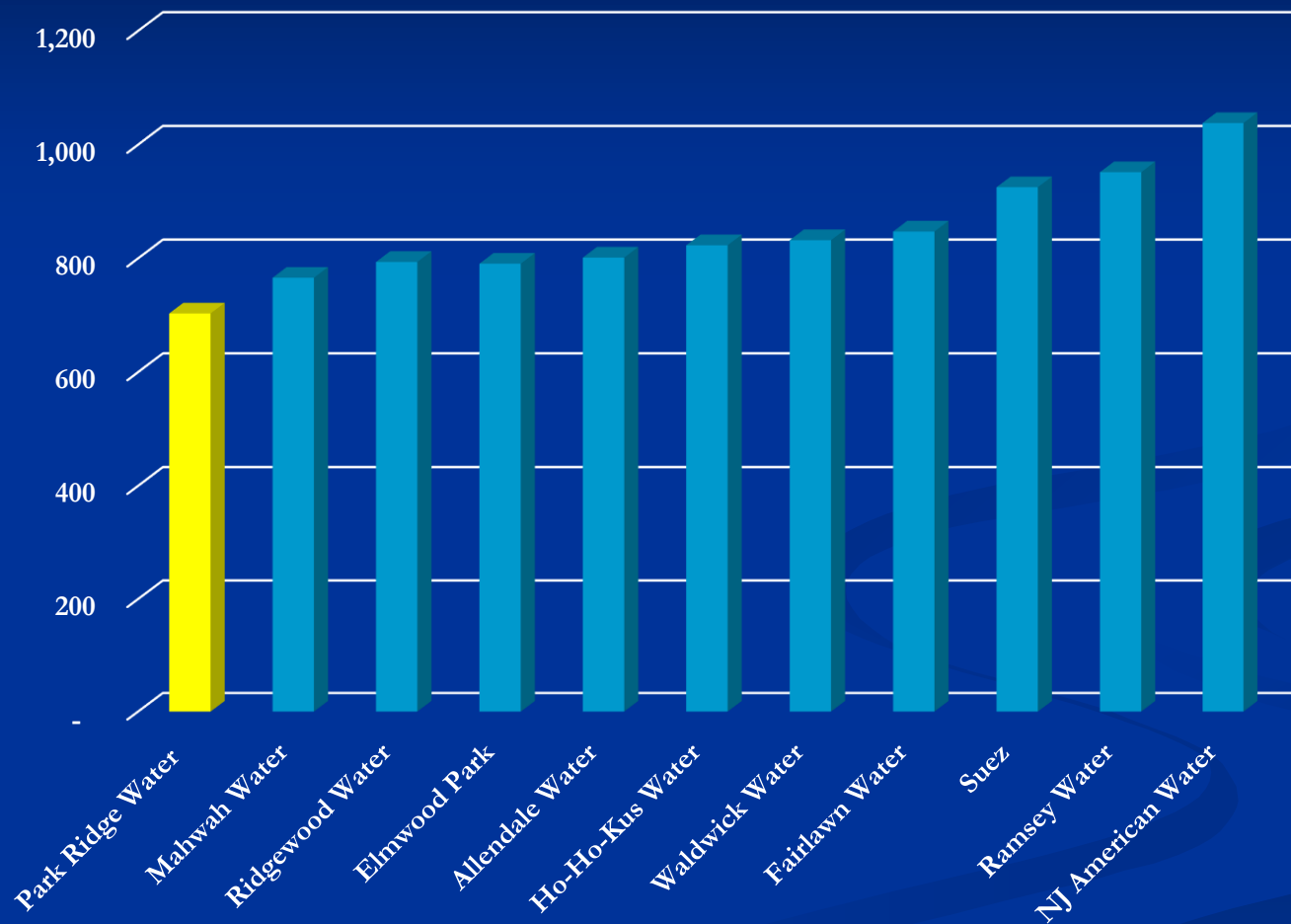
- Meters
- Hydrants
- Transmission & Distribution Equipment
- Pump Equipment



USAGE CHARGE COMPARISON

(Based on an average customer consumption of 34,000 gallons per quarter)

Estimated Customer Impact



Area Water Utilities



CONDITIONS THAT AFFECT THE WATER RATE

- Weather Conditions
 - Dry/Wet affects water sales/usage
- Regulatory Requirements
- Infrastructure Improvements



MUNICIPAL BUDGET

PROPERTY TAX FUNDED:

1. MUNICIPAL SERVICES *(Including Library)*

USAGE CHARGE FUNDED:

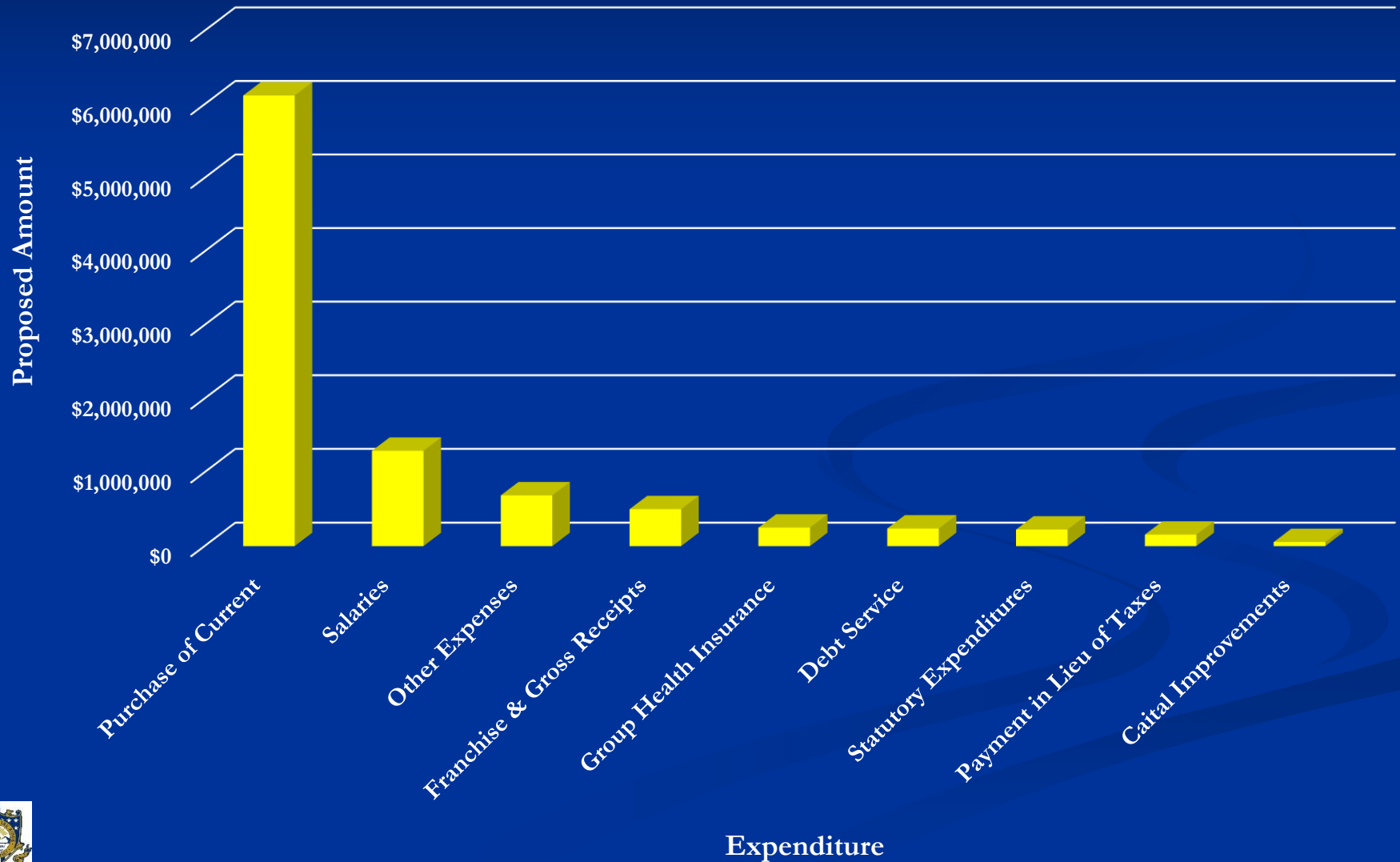
2. POOL UTILITY
3. WATER UTILITY

4. ELECTRIC UTILITY



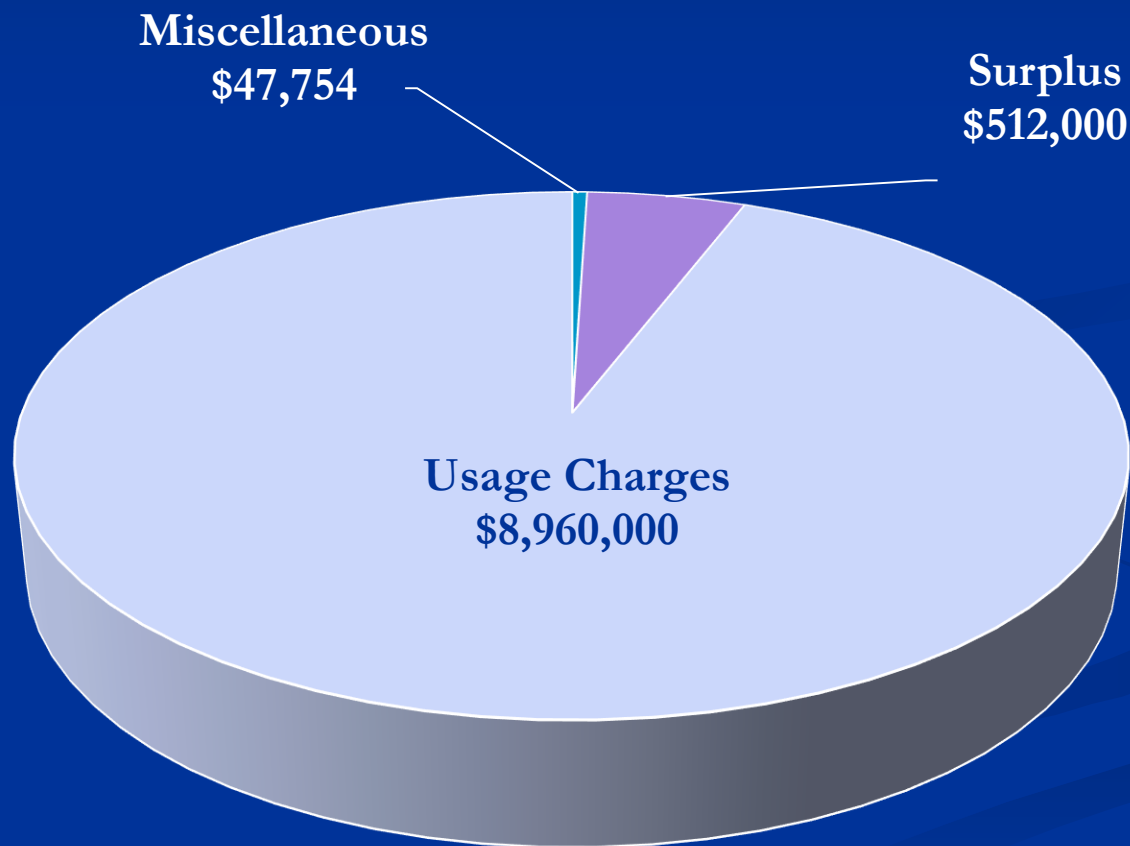


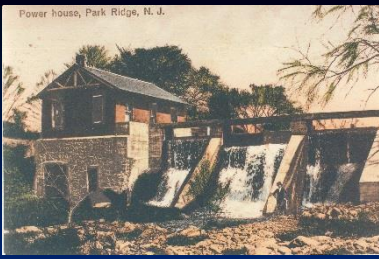
ALLOCATION OF EXPENDITURES





SOURCES OF REVENUE





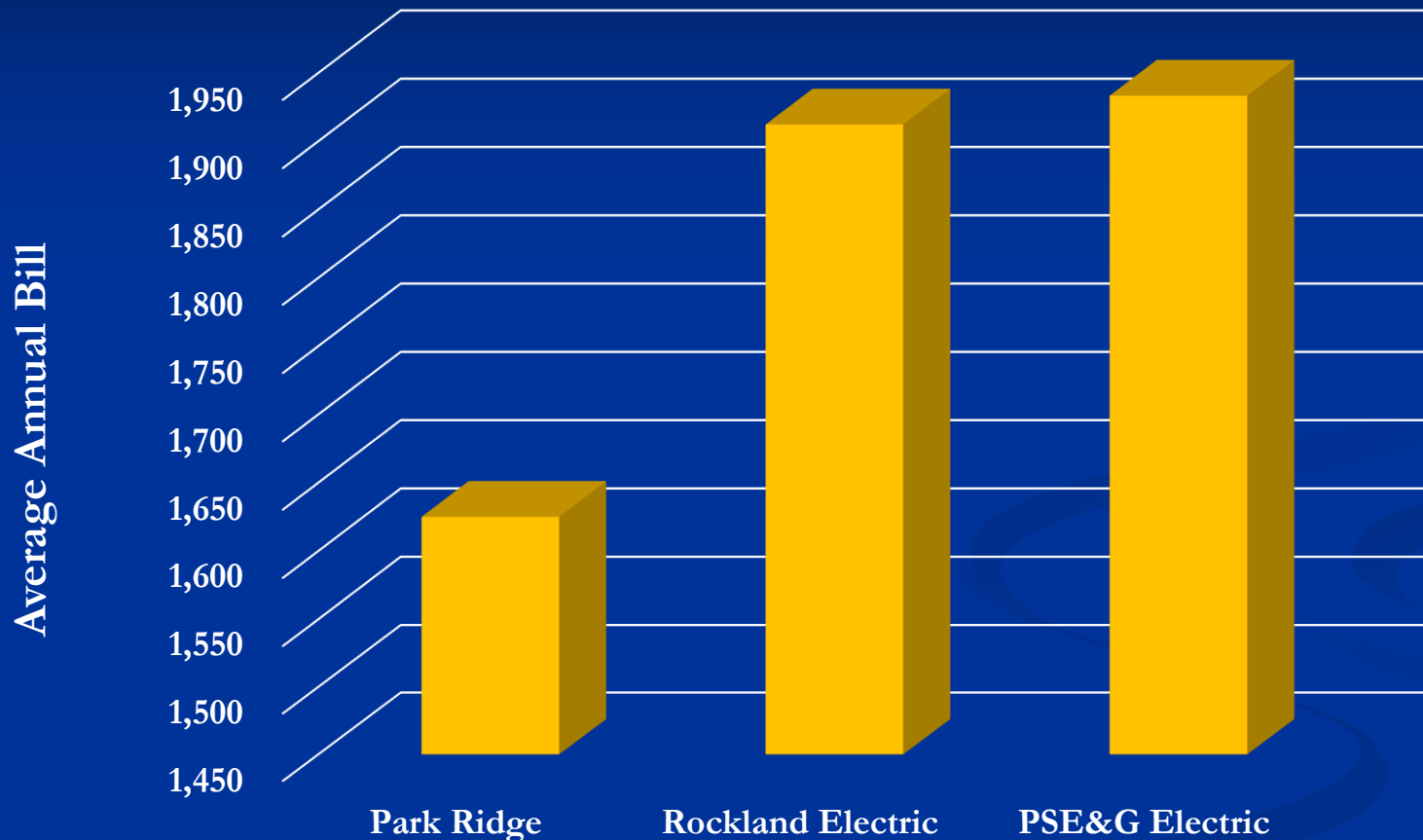
CAPITAL OUTLAY

- Transformers
- Cables
- Meters
- Distribution Materials
- Street Lighting Equipment



RATE COMPARISON

(Based on an average Park Ridge annual customer residential load.)



Bergen County Area Electric Utilities



TONIGHT'S BUDGET RESOLUTIONS

- Waive the Reading of the Budget in Full
- Adoption of the 2020 Municipal Budget

