

Approved, August 11, 2020  
 Municipal Building/Virtual  
 Park Ridge, NJ

**MAYOR AND COUNCIL MEETING**  
**WORK SESSION**  
**July 14, 2020**  
**6:47P.M.**

Present: Councilmembers Capilli, Epstein, Farinaro, Ferguson, Metzdorf, Mintz and Mayor Misciagna

Absent:

Also Present: Julie Falkenstern, BA  
 Magdalena Giandomenico, Borough Clerk  
 Durene Ayer, Borough CFO  
 Dan Lee, Borough Engineer

**Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

- I. **New Memorial Turf Field**: Councilman Ferguson informed everyone that the field is open for use. Mayor Misciagna Asked if the Fence was all up and said if not, it has to go up. The Borough Engineer will check on that.
- II. **Engineers Report**: Dated June 9, 2020

**1. CAPITAL IMPROVEMENTS**

a. **PARK RIDGE COMMUNITY CENTER** Our office previously provided the Borough with a proposal for engineering services associated with the proposed Park Ridge Community Center. We respectfully request consideration and authorization for same.

b. **2019 ROADWAY IMPROVEMENT PROJECT** The project consists of NJDOT, CDBG and Municipally funded roads separated into two separate projects. CDBG/Municipally Funded roads and NJDOT funded roads.

**CDBG & Municipally Funded Roads**: Project is complete and final payment is on the agenda. The CDBG reimbursement request deadline was relaxed from the original date of April 15, 2020 due to the current state of emergency. NEA submitted the reimbursement request on May 18, 2020. Comments were issued by the County on June 3, 2020. Revised documents were submitted on June 22, 2020. Reimbursement is pending review by Bergen County CDBG.

NJDOT Funded Roads: The NJDOT funded roads includes Mill Road from Mallon Court to Pascack Road and has been approved by the NJDOT for construction. 4 Clean-up Inc. Remaining work includes curbing, milling and paving. The completion of the project is anticipated as soon as the weather breaks in the Spring. Additional work to be considered includes the Police Station accessible ramps on the east side of the building, heaved curbs along Broadway and various issues through the Borough. The previously submitted change order pricing has been negotiated to be applied as a time and material. The contractor anticipates completing the work on Mill Road this week.

c. **2020 ROADWAY IMPROVEMENT PROJECT** – The anticipated roads to include in this year’s road paving project was finalized and requires final approval and includes approximately 1.75 miles of Borough Roads. Our office provided the Borough with a proposal for engineering and construction administration services associated with the proposed project. We respectfully request consideration and authorization for same.

d. **PSEG GAS MAIN WORK – PSEG** completed the initial phase of work in the northeast section of the Borough on May 22, 2020. The Borough selected three (3) roads approximately 1,700 feet long for the 2020 Roadway Improvement Project that coincide with PSEG work. Once the list is finalized, it should be shared with PSEG so that appropriate credits can be applied for the roads with PSEG work that Park Ridge will pave. PSEG indicated they will request a new pre-con meeting ahead of their return to the Borough. They anticipate the next phase to begin this summer with paving in late summer/early fall. We received several complaints regarding damaged sewer lines potentially associated with the PSEG gas main work. We have forwarded the requests to PSEG to address and reimburse, as necessary.

e. **INTER-MUNICIPAL TRAIL** – Restart of the project is temporarily on hold as SUEZ coordinates all final approvals with the NJDEP.

f. **MEMORIAL FIELD – TURF REPLACEMENT / REPAIR** – The turf field is substantially complete. G-max testing was performed and passed on July 8, 2020. A list of punchlist items was provided to the contractor to complete the project. We are working with the Borough Attorney to submit a conservation restriction required for the Riparian Area restoration.

g. **PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT** – We requested the contractor provide invoices for the completed work and will begin the process for requesting reimbursement by the County upon receipt of same.

h. **PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)** – Engineering plans and specifications are complete. We will be coordinating with the Borough Clerk on an advertisement date for the project bid.

i. **ELECTRIC LAKE DREDGING** – NJDEP Grant Application for Water Quality Restoration was prepared by Bruno Associates with assistance from NEA. The Grant Application was submitted on February 7, 2020 requesting up to \$9,578,000 in grant assistance. Wetlands and flood hazard area investigation and field survey work are complete. Final survey is complete. An NJDEP Pre-Application meeting to confirm the extent of required permitting will be scheduled. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

j. **GLEN ROAD BRIDGE / CULVERT** – The Bridge Rehabilitation / Bridge Replacements should occur within the bridge’s service life timeframe which is early 2021. Woodcliff Lake received an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of approximately \$650,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge. NEA provided a proposal to the Boroughs of Park Ridge and Woodcliff Lake for survey services. This will define the actual percentage of bridge within each respective Borough for potential use in modifying the interlocal agreement.

## 2. **GENERAL ENGINEERING**

- a. **MILL POND – NJDEP DAM SAFETY ANALYSIS** – The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted. The inundation mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

## 3. **GRANT STATUS**

<b>PROJECT</b>	<b>GRANT/YEAR</b>	<b>ORD./RESO.</b>	<b>AMOUNT</b>	<b>STATUS</b>	<b>NOTES*</b>
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant	Ord. 16-15 (107)	\$150,000	Final reimbursement requested	Final reimbursement from NJDOT pending.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	Ord. 15-06 Reso. 019-052	\$129,131	Final reimbursement requested	Final reimbursement pending approval from Bergen County.
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	Ord. 19-02 Reso. 018-328	\$82,147	Final reimbursement requested	Final reimbursement request submitted 10/18/19.
Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)	2017 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$150,000	Under Construction	Project included in 2019 Roadway Improvements Project. Construction started 10/18/19.
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$138,822	Under Construction	Project included in 2019 Roadway Improvements Project. Construction started 10/18/19.
2018 CDBG Road Program (Terrace St, Oakland St, Woodland St)	2018 CDBG Grant	Ord. 19-10 (2) Reso. 019-061	\$83,563	CDBG Reimbursement Pending	<i>Revised reimbursement request documents submitted to CDBG.</i>

Glen Road Culvert	2015 NJDOT MA Grant		\$149,000	Contract to be awarded	<i>Proposal for survey provided.</i>
Park Avenue Streetscape (Same project as above)	2016 TAP Grant		\$357,000	Contract to be awarded	CME initiating design process.
<b>PROJECT</b>	<b>GRANT/YEAR</b>	<b>ORD./RESO.</b>	<b>AMOUNT</b>	<b>STATUS</b>	<b>NOTES*</b>
Inter-Municipal Trail Park Ridge – Woodcliff Lake	2017 NJDEP Recreational Trails Program	Ord. 16-11	\$24,000 each Park Ridge and Woodcliff Lake	Construction scheduled	Construction to restart pending SUEZ and NJDEP action.
North 5th Street	2019 MA NJDOT Grant	TBD	\$485,340 Requested	Grant Awarded	Grant award is \$207,000. Possible candidate for the 2021 Roadway Improvement Project. Contract award deadline March 25, 2021.
Memorial Field Turf Replacement	2019 Bergen County Open Space Grant	Ord. 19-09	\$81,656 Requested	Construction substantially complete.	Notice to proceed issued April 17, 2020.
Linden, Roland and Split Rock Lane	2020 MA NJDOT Grant	TBD	\$409,695.15 Requested	Grant Awarded	Grant award is \$215,000. Included in the 2020 Roadway Improvement Project.
2020 Road Improvement Program	2021 MA NJDOT Grant		\$386,747.64	Grant Application submitted 7/1/20	Roads include Leach Avenue, DiBella Court, Evelyn Street and Windsor Drive
Mill Pond/Electric Lake Sediment Removal	2019 NJDEP Water Quality Restoration Grant		\$9,578,000 Requested	Grant Application submitted 2/07/20	NEA assisted with grant application submitted by Bruno Associates. Award anticipated approximately November 2020.
Memorial Field Playground Improvements	2020 Bergen County Open Space Grant		\$183,930 Requested (50% matching grant)	Grant Application submitted prior to 6/29/20 deadline.	NEA assisted with grant application submitted by Bruno Associates.

**III. Municipal Pool:** Council President Mintz provided and update on the Municipal pool operations and that they will allow guests once appropriate forms are filled out.

**IV. Borough Administrator UPDATE:** Most of the office staff is in full time, other than the individuals with higher health risk. All of the dividers will be installed in about a week. We can revisit in August if we want to open regularly to the public, but currently all of the operations are being performed by appointment. In regards to COVID reimbursement we are looking at about \$200,000. Ms. Falkenstern described the three construction fee ordinance on the agenda for introduction.

**V. Planning Board:** Councilman Metzdorf reported how the planning board had a meeting and the Lidle is on schedule and looking to open in the fall. Councilman

Metzdorf also reported some complaints about the appearance of the lake. Borough Administrator said that maybe the Green Team can schedule a clean up. Councilman Capilli said he would reach out to James McDermott about scheduling one.

**Open Work Session adjourned at 7:22pm**

On a motion made by Councilwoman Epstein and Seconded by Councilman Farinaro to confirm. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Magdalena Giandomenico".

Magdalena Giandomenico