

AGENDA
SINE DIE MEETING OF THE MAYOR AND COUNCIL
JANUARY 3, 2023
6:00 PM

Mayor Misciagna calls meeting to order at:

Pledge of Allegiance to the Flag

ROLL CALL:

Present:
Absent:
Also Present:

Mayor Misciagna Reads Compliance Statement, as required by Open Public Meeting Act, P.L. 1975, Chapter 231.

PUBLIC PRIVILEGE OF THE FLOOR:

Mayor Misciagna asks if anyone present wishes to be heard on any matter.

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Speaker:

CONSENT AGENDA:

Mayor Misciagna asks if any Councilmember would like to have any resolution removed from the Consent Agenda and placed under New Business.

Speaker:

Mayor Misciagna asks if any Council member would like to abstain from voting on any resolution on the Consent Agenda.

Speaker:

Mayor Misciagna asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

RESOLUTIONS:

- Res. No. 022-338 – Schedule of Mayor & Council Meetings for 2023
- Res. No. 022-339 – Authorizing Cancellation of Outstanding Checks
- Res. No. 022-340 – 2022 Budget Transfers – Current Fund
- Res. No. 022-341 – Authorization to Remit Contributions
- Res. No. 022-342 – Authorize Reduction in Tax Assessment

- Res. No. 022-343 – Authorizing Refund Overpayment – Water Utilities
- Res. No. 022-344 - Creating Technology Policy and IT Masterplan
- Res. No. 022-345 – Refund County Board Judgment
- Res. No. 022-346 – Payment of Bills - Utility
- Res. No. 022-347 – Payment of Bills - Borough

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

APPROVAL OF MINUTES

Mayor Misciagna asks for a motion to approve the Minutes as follows:

Public Hearing Minutes Dated December 13, 2022
Open & Work Session Minutes Dated December 13, 2022

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

REPORTS OF THE GOVERNING BODY

Councilmember Fenwick:

Councilmember Ferguson:

Councilmember Cozzi:

Councilmember Capilli:

Councilmember Epstein:

Council President Metzdorf:

ADJOURN

A motion was made by _____ and seconded by _____ to adjourn the Sine Die meeting.

Sine Die meeting adjourned at _____ p.m.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 022-338**

SCHEDULE OF MAYOR AND COUNCIL MEETINGS FOR 2023

BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey, that all meetings of the Governing Body for the year 2023 shall be held in the Council Chambers of the Municipal Building, 53 Park Avenue, Park Ridge, in accordance with the following schedule.

BE IT FURTHER RESOLVED that formal action may be taken at these meetings.

BE IT FURTHER RESOLVED, that the Mayor and Council will hold Closed/Executive Session Meetings at 7:00 p.m., followed by Agenda/Work Session meetings, prior to the start of each Public Meeting, in which no action will be taken.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to publish this Annual Notice in the official newspaper pursuant to the requirements of Public Law 1975, Chapter 231.

2023 MAYOR AND COUNCIL MEETINGS

All public meetings are held on Tuesdays at 8:00 pm unless otherwise noted.

Public Meetings

January 3 – Sine Die 6:00 PM

January 3 – Reorganization 6:30 PM

January 24

February 14

February 28

March 14

March 28

April 11

April 25

May 9

May 23

June 13

June 27

July 11

August 8

September 12

September 26

October 10

October 24

November 21

December 12

Adopted ____/____/____ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 022-339**

**RESOLUTION AUTHORIZING CANCELLATION OF
OUTSTANDING CHECKS**

WHEREAS, there are checks dated prior to December 31, 2021 which remain outstanding on Borough bank reconciliations; and

WHEREAS, these checks have been investigated; and

WHEREAS, the Acting Chief Financial Officer has recommended cancellation of the outstanding checks listed below:

CURRENT FUND			OUTSTANDING		
CHECKS					
CHECK #	AMOUNT	DATE			
148483	65.00	10/8/2019			
148484	220.98	10/8/2019			
148834	95.00	1/28/2020			
150164	105.00	2/9/2021			
150512	1,025.00	5/12/2021			
150810	109.00	8/10/2021			
151340	400.00	12/31/2021			
TOTAL	\$2,019.98				

NET FUND		
OUTSTANDING CHECKS		
CHECK #	AMOUNT	DATE
364	490.07	9/15/2021
813	216.85	11/15/2021
819	216.85	11/15/2021
TOTAL	\$923.77	

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 022-340**

2022 BUDGET TRANSFERS – CURRENT FUND

WHEREAS, N.J.S.A.40A:4-58 permits transfers among Budget Appropriations during the last two months of the fiscal year and first three months of the preceding year, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Borough Treasurer shall and is hereby authorized to make the following transfers as per instructions from the Chief Financial Officer as follows:

			2022
	Account #	Appropriation	Appropriation
-	-	-	-
Debit from:			
Legal Litigation	01-2010-20-1552-134	60,500.	
Credit to:			
Zoning Board S/W	01-2010-21-1852-044		600.00
Group Health Insurance	01-2010-23-2202-190		45,000.00
P.D. Crossing Guard	01-2010-25-2401-012		4,100.00
P.D. Lieu of Sick	01-2010-25-2401-020		3,000.00
Utility Gas Expense	01-2010-31-4462-020		300.00
Social Security	01-2010-36-4722-020		7,500.00
	TOTAL	60,500.	60,500.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 022-341**

AUTHORIZATION TO REMIT CONTRIBUTIONS

WHEREAS, the Borough of Park Ridge adopted the FY22 budget on May 24, 2022; and

WHEREAS, the FY22 budget included contributions to certain organizations who provide services that benefit the residents of Park Ridge; and

WHEREAS, the Chief Financial Officer certifies that funds are available in the following accounts to remit contributions to the following organizations;

Account No.	Organization	Amount
01-2010-25-2602	Tri-Boro Ambulance	\$20,000.00
01-2010-27-3602	Mental Health Center	\$ 8,000.00
01-2010-27-3602	Pascack Historical Society	\$ 500.00
01-2010-27-3602	Pascack Valley Meals on Wheels	\$ 500.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Borough Treasurer is hereby authorized to remit the contributions for the full budgeted amounts to the organizations listed.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 022-342**

AUTHORIZE REDUCTION IN TAX ASSESSMENT

WHEREAS, as a result of Bergen County Board of Taxation Judgement, a reduction in assessed valuation of the following property has been granted in the amount enumerated below, for the tax year 2022:

OWNER	BLOCK/LOT	ADDRESS	REDUCTION IN ASSESSMENT
Christopher J. & Maria Hamlin	2303/2	44 De Groff Place	\$160,200.00

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 022-343**

**RESOLUTION AUTHORIZING REFUND
OVERPAYMENT –WATER UTILITIES**

WHEREAS, there exist overpayments of final electric and /or water bills which should be returned to the customers; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Park Ridge authorize that the Borough Treasurer be and is hereby directed to draw and refund checks as follows:

Name/Mailing Address	Address/Account No.	Electric 07-1171	Water 05-1171
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Susan Walsh 6 William J Walsh Way Park Ridge, NJ 07656			\$ 1026.08
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Adopted ____ / ____ / ____ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 022-344**

**RESOLUTION CREATING A TECHNOLOGY
POLICY AND IT MASTERPLAN**

WHEREAS, the Borough of Park Ridge has created a Technology Policy and IT Masterplan to ensure security in the Borough's technology systems and the information it stores, processes, and transmits; and

WHEREAS, appropriate safety measures are needed to guard against unauthorized use, alteration, destruction or disclosure of information that is often sensitive in nature; and

WHEREAS, the Policy and Masterplan affirm the commitment to technology security by specifying standards necessary to achieve security objectives, meet Federal and State requirements and meet the Municipal Excess Liability Joint Insurance Fund's minimum Technology Proficiency Standards; and

WHEREAS, all systems of the Borough and users are expected to comply with the standards set forth in the Policy and Masterplan; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Park Ridge that it does adopt and endorse the Technology Policy and IT Masterplan described herein and incorporated by reference.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 022-345**

REFUND COUNTY BOARD JUDGMENT

WHEREAS, the Bergen County Tax Board entered a judgment for a reduced assessment for Block 103, Lot 3, Qualifier C0245, also known as 245 Bearwoods Road, Park Ridge, NJ 07656; and

WHEREAS, this reduction in assessment resulted in the overpayment of taxes in 2022 in the amount of \$1,152.20; and

WHEREAS, the owners of record are Jessica & Eric Schragger have requested a refund of the overpayment; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge, in the County of Bergen and State of New Jersey that the Director of Finance/CFO refund the total amount of \$1,152.20 as requested by the Judgment.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 022-346**

PAYMENT OF BILLS - UTILITY

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that they are in receipt of the following Board of Public Works Utility bills in the sum of \$22,625.42 (incorporated in bill list dated December 29, 2022) which was previously approved and authorized for payment by the Temporary Board of Public Works Chief Financial Officer and have been approved and authorized for payment and that the Mayor, Borough Clerk and Borough Treasurer are, hereby authorized and directed to issue warrants in payment of same.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 022-347**

PAYMENT OF BILLS - BOROUGH

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the following bills in the sum of \$656,748.75 (bill list dated December 29, 2022) have been approved and authorized for payment and that the Mayor, Borough Clerk and Borough Treasurer are, hereby authorized and directed to issue warrants in payment of same.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk