

**AGENDA**  
**SINE DIE MEETING OF THE MAYOR AND COUNCIL**  
**JANUARY 4, 2022**  
**6:00 PM**

Mayor Misciagna calls meeting to order at:

**Pledge of Allegiance to the Flag**

**ROLL CALL:**

Present:

Absent:

Also Present:

Mayor Misciagna Reads Compliance Statement, as required by Open Public Meeting Act, P.L. 1975, Chapter 231.

**PUBLIC PRIVILEGE OF THE FLOOR:**

Mayor Misciagna asks if anyone present wishes to be heard on any matter.

*Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.*

**Speaker:**

**CONSENT AGENDA:**

Mayor Misciagna asks if any Councilmember would like to have any resolution removed from the Consent Agenda and placed under New Business.

**Speaker:**

Mayor Misciagna asks if any Council member would like to abstain from voting on any resolution on the Consent Agenda.

**Speaker:**

Mayor Misciagna asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to confirm.

Roll Call:

**RESOLUTIONS:**

- Res. No. 021-354 – Schedule of Mayor & Council Meetings for 2022
- Res. No. 021-355 – Authorize Reduction in Added Tax Assessment
- Res. No. 021-356 – 2021 Appropriation Transfer
- Res. No. 021-357 – Authorizing Change Order No. 31 & Final- Various Streets-2020- Park Ridge - 4 Clean Up

- Res. No. 021-358 – Authorization to Remit Contributions
- Res. No. 021-359 – State Training Fees Q4 2021
- Res. No. 021-360 – Payment of Bills – Utility
- Res. No. 021-361 – Payment of Bills – Borough
- Res. No. 021-362 – 2021 Budget Transfers – Current Fund

**COMMUNICATIONS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**APPROVAL OF MINUTES**

Mayor Mischiagna asks for a motion to approve the Minutes as follows:

Public Hearing Minutes Dated December 14, 2021  
Open & Work Session Minutes Dated December 14, 2021

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to confirm.

**Roll Call:**

**REPORTS OF THE GOVERNING BODY**

**Councilmember Fenwick:**

**Councilmember Ferguson:**

**Councilmember Cozzi:**

**Councilmember Capilli:**

**Councilmember Metzdorf:**

**Council President Epstein:**

**ADJOURN**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn the Sine Die meeting.

Sine Die meeting adjourned at \_\_\_\_\_ p.m.

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 021-354**

**SCHEDULE OF MAYOR AND COUNCIL MEETINGS FOR 2022**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey, that all meetings of the Governing Body for the year 2022 shall be held in the Council Chambers of the Municipal Building, 53 Park Avenue, Park Ridge, in accordance with the following schedule.

**BE IT FURTHER RESOLVED** that formal action may be taken at these meetings.

**BE IT FURTHER RESOLVED**, that the Mayor and Council will hold Closed/Executive Session Meetings at 6:45 p.m., followed by Agenda/Work Session meetings, prior to the start of each Public Meeting, in which no action will be taken.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to publish this Annual Notice in the official newspaper pursuant to the requirements of Public Law 1975, Chapter 231.

**2022 MAYOR AND COUNCIL MEETINGS**

**All public meetings are held on Tuesdays at 8:15 pm unless otherwise noted.**

**Public Meetings**

January 4 – Sine Die 6:00 PM

January 4 – Reorganization 6:15 PM

January 25

February 8

February 22

March 8

March 22

April 12

April 26

May 10

May 24

June 14

June 28

July 12

August 9

September 13

September 27

October 11

October 25

November 8

December 13

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 021-355**

**AUTHORIZE REDUCTION IN ADDED TAX ASSESSMENT**

**WHEREAS**, the Tax Assessor of the Borough of Park Ridge has granted a reduction in added assessment valuation of the improvement of the following property in the amount enumerated below, for the tax year 2021:

<b>OWNER</b>	<b>BLOCK/LOT</b>	<b>ADDRESS</b>	<b>REDUCTION IN ASSESSMENT</b>
9 Mapleleaf, LLC	903/30	9 Mapleleaf Drive	\$71,200.00

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge the Tax Collector is hereby authorized and directed to adjust the taxes of the above-referenced property based on its new assessed valuation.

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 021-356**

**2021 APPROPRIATION TRANSFER**

WHEREAS, certain budgeted Electric and Water Utility appropriations are now due and payable to the Borough; and

WHEREAS, the Board of Public Works of the Borough of Park Ridge recommends to the Mayor and Council of the Borough of Park Ridge that the following be transferred to the Borough of Park Ridge Current Fund; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the following be transferred to the Borough of Park Ridge Current Fund:

**Electric:**

2021-Office Rental (07-2010-55-5022-522)	\$ 30,000
2021In Lieu of Franchise & Gross Recpt (07-2010-55-5052-000)	\$ 500,000
2021-Payments in Lieu of Taxes (07-2010555062-001)	\$ 155,000
2021 Capital Improvement Fund (07-2010-55-5112-000)	<u>\$ 5,000</u>
<b>TOTAL:</b>	<b>\$690,000</b>

**Water:**

2021- Office Rental (05-2010-55-5022-522)	\$105,000
2021- Payment in Lieu of Taxes (05-2010-55-5022-526)	\$100,000
2021- Capital Improvement Fund (05-2010-55-5112-000)	<u>\$150,000</u>
<b>TOTAL:</b>	<b>\$355,000</b>

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 021-357**

**AUTHORIZING CHANGE ORDER No. 1 & Final  
4 CLEAN-UP, INC. FOR THE  
VARIOUS STREETS-2020-PARK RIDGE  
(INCLUDES NJDOT FUNDING)**

**WHEREAS**, the Mayor and Council of the Borough of Park Ridge on January 26, 2021 adopted Resolution No. 021-056 awarding a bid for the Various Streets-2020-Park Ridge project to 4 Clean-Up, Inc.; and

**WHEREAS**, the Borough Engineer, by way of letter dated December 28, 2021 (a copy of which is attached), has certified that the Change Order is recommended as stated; and

Change Order #1& Final	-\$49,277.76 (2.06% Decrease)
Decrease in Total Contract	\$49, 277.76 (2.06% Decrease)

**WHEREAS**, the Chief Financial Officer has certified that funds are available in Borough of Park Ridge Account No.04-2150-55-1702; No.04-2150-55-1908; and 04-2150-55-2005-001; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge, Bergen County, New Jersey upon the recommendation of the Borough Engineer that the Change Order No. 1 & Final for the Contract listed above be and is hereby authorized.

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 021-358**

**AUTHORIZATION TO REMIT CONTRIBUTIONS**

**WHEREAS**, the Borough of Park Ridge adopted the FY21 budget on June 8, 2021; and

**WHEREAS**, the FY21 budget included contributions to certain organizations who provide services that benefit the residents of Park Ridge; and

**WHEREAS**, the Chief Financial Officer certifies that funds are available in the following accounts to remit contributions to the following organizations;

Account No.	Organization	Amount
01-2010-25-2602	Tri-Boro Ambulance	\$20,000.00
01-2010-27-3602	Mental Health Center	\$ 8,000.00
01-2010-27-3602	Pascack Historical Society	\$ 500.00
01-2010-27-3602	Pascack Valley Meals on Wheels	\$ 500.00

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the Borough Treasurer is hereby authorized to remit the contributions for the full budgeted amounts to the organizations listed.

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 021-359**

**STATE TRAINING FEES Q4 2021**

**WHEREAS**, the State Bureau of Construction Code enforcement of the Department of Community Affairs instituted a State Training Fee that is based on the cubic feet volume of new construction; and

**WHEREAS**, the municipality collects these fees for the State and pursuant to N.J.A.C. 5:23-4.19 payment of these fees must be made quarterly; and

**WHEREAS**, \$2,608.00 in State Surcharge Fees has been collected based upon 27,546 cubic feet of new construction and \$1,267,711.00 of construction alterations for the period of October 1, 2021 through December 31, 2021;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the Treasurer be and is hereby directed to draw a check in the amount \$2,608.00 to the Treasurer, State of New Jersey.

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 021-360**

**PAYMENT OF BILLS - UTILITY**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge that they are in receipt of the following Board of Public Works Utility bills in the sum of \$1,405,940.45 (bill list dated December 15, 2021) which was previously approved and authorized for payment by the Temporary Board of Public Works Chief Financial Officer have been approved and authorized for payment and that the Mayor, Borough Clerk and Borough Treasurer are, hereby authorized and directed to issue warrants in payment of same.

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 021-361**

**PAYMENT OF BILLS - BOROUGH**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge that the following bills in the sum of \$ 236,153.94 (bill list dated December 29, 2021) have been approved and authorized for payment and that the Mayor, Borough Clerk and Temporary Borough Treasurer are, hereby authorized and directed to issue warrants in payment of same.

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 021-362**

**2021 BUDGET TRANSFERS – CURRENT FUND**

	Account #	Appropriation	Appropriation
Debit from:			
A/E S/W	20-1001	\$20,000.00	
A/E O/E	20-1002	\$15,800.00	
FINANCE O/E	20-1302	\$7,900.00	
TAX ASSESSOR O/E	20-1502	\$15,000.00	
ZONING BOARD S/W	21-1851	\$3,000.00	
CONSTRUCTION CODE	22-1951	\$19,000.00	
FIRE DEPARTMENT S/W	25-2551	\$9,800.00	
FIRE PREVENTION S/W	25-2651	\$1,600.00	
STREET & ROAD S/W	26-2901	\$40,000.00	
BUILDINGS & GROUNDS	26-3102	\$10,200.00	
SEWER S/W	26-4551	\$4,000.00	
RECREATION O/E	28-3702	\$1,100.00	
SENIOR CITIZEN S/W	28-3711	\$10,000.00	
LIBRARY S/W	29-3901	\$15,000.00	
Credit to:			
CLERK S/W	20-1201		\$6,000.00
FINANCE S/W	20-1301		\$4,000.00
SEWER O/E	26-4552		\$900.00
PLANNING BD S/W	21-1801		\$5,000.00
HOUSING/PROPERTY	22-1901		\$700.00
ZONING OFFICER S/W	22-1961		\$1,100.00
POLICE S/W	25-2401		\$112,000.00
BUILDING & GROUND S/W	26-3101		\$4,500.00
VEHICLE MAINTENANCE S/W	26-3151		\$4,700.00
VEHICLE MAINTENANCE O/E	26-3152		\$1,500.00
RECREATION S/W	28-3701		\$1,200.00
GENERAL LIABILITY (JIF)	23-2122		\$21,800.00
LIBRARY O/E	29-3902		\$9,000.00
		\$172,400.00	\$172,400.00
		\$0.00	

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk