

Approved, December 8 , 2020  
Municipal Building-Virtually  
Park Ridge, NJ

**MAYOR AND COUNCIL MEETING**  
**WORK SESSION**  
**September 8, 2020**  
**8:05P.M.**

Present: Councilmembers Capilli, Epstein, Farinaro, Ferguson, Metzdorf, Mintz and Mayor Misciagna

Absent:

Also Present: Julie Falkenstern, BA  
Lori Woods, Deputy Borough Clerk  
Anthony Bocchi, Borough Attorney  
Scott Reynolds, Affordable Housing Attorney  
Magdalena Giandomenico, Borough Clerk  
Dan Lee, Borough Engineer

**Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

**I. Engineers Report: Dated June 9, 2020**

**1. CAPITAL IMPROVEMENTS**

**a. PARK RIDGE COMMUNITY CENTER**

NEA attended a kickoff meeting for the project with Borough Officials and the project architect. We are coordinating the survey and geotechnical services as well as electrical layout for the design of the site.

**b. 2019 ROADWAY IMPROVEMENT PROJECT** The project consists of NJDOT, CDBG and Municipally funded roads separated into two separate projects. CDBG/Municipally Funded roads and NJDOT funded roads.

CDBG & Municipally Funded Roads: Project is complete and final payment is on the agenda. The CDBG reimbursement request deadline was relaxed from the original date of April 15, 2020 due to the current state of emergency. NEA submitted the reimbursement request on May 18, 2020. Comments were issued by the County on June 3, 2020. Revised documents were submitted on June 22, 2020. Reimbursement is pending review by Bergen County CDBG.

NJDOT Funded Roads: The NJDOT funded roads includes Mill Road from Mallon Court to Pascack Road and has been approved by the NJDOT for construction. 4 Clean-up Inc. The project is complete. The Closeout Change Order and Final Payment request are on the agenda for authorization.

**c. 2020 ROADWAY IMPROVEMENT PROJECT** – The plans, specifications and cost estimate are preliminarily complete and under review for NJDOT submission. We anticipate going out to bid in mid to late October.

d. **PSEG GAS MAIN WORK** – PSEG completed the initial phase of work in the northeast section of the Borough on May 22, 2020. The Borough selected three (3) roads approximately 1,700 feet long for the 2020 Roadway Improvement Project that coincide with PSEG work. PSEG indicated they will request a new pre-con meeting ahead of their return to the Borough. PSEG originally indicated they anticipated the next phase to begin this summer with paving in late summer/early fall; however, as of the preparation of this report, PSEG has not contacted our office for another pre-con meeting. We transmitted the cover sheet for the 2020 Roadway Improvement Project to PSEG for coordination of the PSEG paving work so that we can secure appropriate credits for the roads that coincide with PSEG work that Park Ridge will pave.

e. **INTER-MUNICIPAL TRAIL** – Restart of the project is temporarily on hold as SUEZ coordinates all final approvals with the NJDEP.

f. **MEMORIAL FIELD – TURF REPLACEMENT / REPAIR** – The turf field is substantially complete. G-max testing was performed and passed on July 8, 2020. A list of punchlist items was provided to the contractor to complete the project. We are working with the Borough Attorney to submit a conservation restriction required for the Riparian Area restoration. A progress payment is on the agenda for authorization. The Contractor still has punchlist items remaining.

g. **PARK AVENUE** – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT – We received the payment request from the contractor and we are preparing the payment request.

h. **PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)** – Engineering plans and specifications are complete. We will be coordinating with the Borough Clerk on an advertisement date for the project bid. i. **ELECTRIC LAKE DREDGING** – Wetlands and flood hazard area investigation and field survey work are complete. Final survey is complete. An NJDEP Pre-Application meeting to confirm the extent of required permitting will be scheduled. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting. NEA researched and provided preliminary options for interim cleanup alternatives for lakeshore debris and minimal lake dredging.

## **2. GENERAL ENGINEERING**

a. **17 PINE DRIVE UNPERMITTED SOIL MOVEMENT** – NEA met with the Borough Construction Official on the site on August 25, 2020 to review the conditions of the site and the submitted Soil Moving Permit with the property owner and their contractor. NEA subsequently issued a recommendation of approval for the permit to the Borough Construction Official. The property owner was notified to inform the Borough and our office of the anticipated construction schedule.

b. **MILL POND – NJDEP DAM SAFETY ANALYSIS** – The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted. The inundation mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

### 3. GRANT STATUS

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES*
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant	Ord. 16-15 (107)	\$150,000	Final reimbursement requested	Final reimbursement from NJDOT pending.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	Ord. 15-06 Reso. 019-052	\$129,131	Final reimbursement requested	Final reimbursement pending approval from Bergen County.
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	Ord. 19-02 Reso. 018-328	\$82,147	Final reimbursement requested	Final reimbursement request submitted 10/18/19.
Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)	2017 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$150,000	Construction Complete	Closeout change order and final payment request submitted.
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$138,822	Construction Complete	Closeout change order and final payment request submitted.
2018 CDBG Road Program (Terrace St, Oakland St, Woodland St)	2018 CDBG Grant	Ord. 19-10 (2) Reso. 019-061	\$83,563	CDBG Reimbursement Pending	Final reimbursement pending approval from Bergen County.
Glen Road Culvert	2015 NJDOT MA Grant	TBD	\$149,000	Contract to be awarded	Boundary Survey underway.
Park Avenue Streetscape (Same project as above)	2016 TAP Grant	TBD	\$357,000	Contract to be awarded	CME initiating design process.

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES*
Inter-Municipal Trail Park Ridge – Woodcliff Lake	2017 NJDEP Recreational Trails Program	Ord. 16-11	\$24,000 each Park Ridge and Woodcliff Lake	Construction scheduled	Construction to restart pending SUEZ and NJDEP action.
North 5 <sup>th</sup> Street	2019 MA NJDOT Grant	TBD	\$485,340 Requested	Grant Awarded	Grant award is \$207,000. Candidate for the 2021 Roadway Improvement Project. Contract award deadline March 25, 2021.
Memorial Field Turf Replacement	2019 Bergen County Open Space Grant	Ord. 19-09	\$81,656 Requested	Construction substantially complete.	Notice to proceed issued April 17, 2020. <i>Progress payment No. 2 submitted. Punchlist work remains.</i>
Linden, Roland and Split Rock Lane	2020 MA NJDOT Grant	TBD	\$409,695.15 Requested <i>\$215,000 Awarded</i>	Design initiated	Included in the 2020 Roadway Improvement Project.
2020 Road Improvement Program	2021 MA NJDOT Grant	TBD	\$386,747.64	Grant Application submitted 7/1/20	Roads include Leach Avenue, DiBella Court, Evelyn Street and Windsor Drive
Memorial Field Playground Improvements	2020 Bergen County Open Space Grant	TBD	\$183,930 Requested (50% matching grant)	Grant Application submitted prior to 6/29/20 deadline.	NEA assisted with grant application submitted by Bruno Associates.

\*Status of reimbursements to be confirmed by Borough CFO.

- II. CFO Report:** Borough CFO Ayer provided an update about the standing of the Borough finances and the audit. We have no material findings. Mayor Misciagna thanked Durene for all her work on the Borough Budget and finances and thanked her for cleaning it up. He spoke about how she has been an asset to the Borough and appreciated all of her diligent work.
- III. September 11<sup>th</sup> Ceremony:** Councilman Metzdorf spoke about the in person social distancing 9-11 ceremony this upcoming Friday.

**Open Work Session adjourned at 8:10pm**

On a motion made by Councilman Metzdorf and Seconded by Councilman President Mintz to confirm. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Magdalena Giandomenico".

Magdalena Giandomenico