

Approved, July 14, 2020
Municipal Building
Park Ridge, NJ

MAYOR AND COUNCIL MEETING

WORK SESSION

March 10, 2020

6:45P.M.

Present: Councilmembers Capilli, Epstein, Farinaro, Ferguson, Metzdorf, Mintz and Mayor Misciagna

Absent:

Also Present: Julie Falkenstern, BA
Magdalena Giandomenico, Borough Clerk
Durene Ayer, Borough CFO
Scott Reynolds, Special COAH Counsel
Joe Burgis, Borough Planner
Dan Lee, Borough Engineer
Jeff Bliss, Borough Auditor

Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

I. Engineers Report: Dated February 11, 2020

1. CAPITAL IMPROVEMENTS

a. PARK RIDGE COMMUNITY CENTER

Our office provided the Borough with our proposal or anticipated engineering services associated with the proposed Park Ridge Community Center on February 19, 2020. We respectfully request consideration and authorization for same.

b. 2019 ROADWAY IMPROVEMENT PROJECT

The project consists of NJDOT, CDBG and Municipally funded roads separated into two separate projects. CDBG/Municipally Funded roads and NJDOT funded roads.

CDBG & Municipally Funded Roads: Project is complete and a progress payment to D&L Paving was previously authorized. Final payment remains to be issued. Final reimbursement documents must be submitted to CDBG by April 15, 2020.

NJDOT Funded Roads:

The NJDOT funded roads includes Mill Road from Mallon Court to Pascack Road and has been approved by the NJDOT for construction. 4 Clean-up Inc. Remaining work includes curbing, milling and paving. The completion of the project is anticipated as soon as the weather breaks in the Spring.

Additional work to be considered includes the Police Station accessible ramps on the east side of the building, heaved curbs along Broadway and various issues through the Borough. The previously submitted change order pricing has been negotiated to be applied as a time and material. A change order will need to be established to allow the work to be performed. Pursuant to recent communication with the Contractor, they anticipate returning to the site in early April and completing work within 2 weeks.

c. **FY 2020 MUNICIPAL AID GRANT SOLICITATION**– With assistance from NEA, Bruno Associates submitted a grant application on July 16, 2019 for the 2020 road program including Linden Avenue, Roland Street, and Split Rock Lane. A grant in the amount of \$215,000 was awarded for this application. See next entry for recommendation.

d. **2020 ROADWAY IMPROVEMENT PROJECT** – The anticipated roads to include in next years road paving program include Linden Avenue, Roland Street, Split Rock Lane, and North Fifth Avenue as well as any additional roads requested by administration. NEA respectfully requests the governing body identify the roads to be included so that we can prepare a cost estimate and proposal for same.

e. **PSEG “AHEAD OF PAVING” WEBSITE**– NEA received notification of the PSEG “Ahead of Paving” website which was created to help coordinate PSEG’s gas main work schedule with municipalities in regards to recently paved roads and soon-to-be paved roads. NEA registered on behalf of Park Ridge and completed the upload of all recently paved roads. The selected roads to be included in the 2020 Roadway Improvements Project should be added to this site.

f. **INTER-MUNICIPAL TRAIL**– The project was awarded to T.R. Weniger. A pre-construction meeting was held on October 21, 2019. Construction for the project was started in December of 2019. Completion of the construction is pending Suez/NJDEP final authorization.

g. **MEMORIAL FIELD – TURF REPLACEMENT / REPAIR** – Revised bids are scheduled to be received on March 19, 2020. We are in receipt of Bergen County Soils Conservation District approval dated 11/15/19 and NJDEP Flood Hazard Area determination of administrative completeness dated 11/13/19.

h. **PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT** – The project includes reconstruction of selected ADA curb ramps along Park Avenue between Kinderkamack Road and Prospect Avenue as well as a new crosswalk at the intersection of Highview Avenue and Park Avenue. Construction is anticipated to begin when the weather breaks in the spring.

i. **PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)**– Engineering plans and specifications are complete. We will be coordinating with the Borough Clerk on an advertisement date for the project bid.

j. **ELECTRIC LAKE DREDGING** – NJDEP Grant Application for Water Quality Restoration was prepared by Bruno Associates with assistance from NEA. The Grant Application was submitted on February 7, 2020 requesting up to \$9,578,000 in grant assistance. Wetlands and

flood hazard area investigation and field survey work are complete. Final survey is complete. An NJDEP Pre-Application meeting to confirm the extent of required permitting will be scheduled. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

k. **GLEN ROAD BRIDGE / CULVERT**– The Bridge Rehabilitation / Bridge Replacements should occur within the bridge’s service life timeframe which is early 2021. Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge. NEA is in discussions with Woodcliff Lake regarding the anticipated design requirements and proposals required for same.

GENERAL ENGINEERING

a. **17 PINE DRIVE UNPERMITTED SOIL MOVEMENT** – The DEP has issued a Notice of Violation to the property owners and trucking companies associated with the unpermitted soil movement.

b. **ROAD OPENING PERMIT ORDINANCE** – The revised Street Opening and Excavation Ordinance was prepared in conjunction with the Building Department and the Borough Attorney’s office. The first reading of the ordinance should be scheduled.

c. **MILL POND – NJDEP DAM SAFETY ANALYSIS** – The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted. The inundation mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

GRANT STATUS

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant	Ord. 16-15 (107)	\$150,000	Final reimbursement requested	Final reimbursement from NJDOT pending.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	Ord. 15-06 Reso. 019-052	\$129,131	Final reimbursement requested	Final reimbursement pending approval from Bergen County.
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	Ord. 19-02 Reso. 018-328	\$82,147	Final reimbursement requested	Final reimbursement request submitted 10/18/19.
Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)	2017 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$150,000	Under Construction	Project included in 2019 Roadway Improvements Project. Construction started 10/18/19.
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$138,822	Under Construction	Project included in 2019 Roadway Improvements Project. Construction started 10/18/19.

PROJECT	GRANT/YEAR	ORD./RE	AMOUNT	STATUS	NOTES
2018 CDBG Road Program (Terrace Street, Oakla Street, Woodland Street)	2018 CDBG Grant	Ord. 19-10 (2) Reso. 019-061	\$83,563	Construction Complete	Project included in 2019 Roadway Improvements Project. Reimbursement will be requested upon release of final payment. Final reimbursement request due 4/15/20.
Glen Road Culvert	2015 NJDOT MA Grant		\$149,000	Contract to be awarded	Pending coordination with Woodcliff Lake ("WL") additional grant. WL submitted LAIF grant.
Park Avenue Streetscape (Same project as above)	2016 TAP Grant		\$357,000	Contract to be awarded	CME initiating design process.
Inter-Municipal Trail Park Ridge – Woodcliff Lake	2017 NJDEP Recreational Trails Program	Ord. 16-11	\$24,000 (Park Ridge) \$24,000 (Woodcliff Lake)	Construction Pending	Construction started December 2019.
North 5th Street	2019 MA NJDOT Grant	TBD	\$485,340 Requested	Grant Awarded	Grant award is \$207,000. To be included in the 2020 Roadway Improvement Project.
Memorial Field Turf Replacement	2019 Bergen County Open Space	Ord. 19-09	\$81,656 Requested	Grant Application submitted 5/20/19	Contract received on 2/3/20 in the amount of \$81,656.
Linden, Roland and Split Rock Lane	2020 MA NJDOT Grant	TBD	\$409,695.15 Requested \$215,000 Awarded	Grant Awarded	Grant award dated November 21, 2019
Mill Pond/Electric Lake Sediment Removal	2019 NJDEP Water Quality Restoration Grant		\$9,578,000 Requested	Grant Application submitted 2/07/20	NEA assisted with grant application submitted by Bruno Associates. Award anticipated approximately November 2020.
	2020 Bergen County Open Space Grant	TBD	TBD	Inprocess	LOI due 4/15/20.

Councilman Metzdorf made a motion to go into Closed Executive Session, and seconded by Councilman Capilli to confirm. Motion carried unanimously. Opened Session resumed 7:46pm.

- II. Finance Committee:** Council President Mintz updated the Mayor and Council on the proposed budget. Tax Levy: 4.6% that is about \$149 tax increase on the average home. An avg house is assessed at \$476,000. Borough Auditor Bliss spoke about the standing of the Borough finances.

- III. **Corona Task Force**: Borough Administrator Falkenstern discussed the formation of a Corona Virus Task Force.
- IV. **PRAA**: Councilman Ferguson discussed fingerprinting of coaches.
- V. **Schools**: Councilman Capilli discussed that the Park Ridge Schools would like to see if our electric department can run fiber wirers they purchased. Julie will coordinate with Bill and reach out to the administration.

Open Work Session adjourned at 8:10pm

On a motion made by Councilman Capilli and Seconded by Councilman Farinaro to confirm.
Motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script, reading "Magdalena Giandomenico".

Magdalena Giandomenico