

AGENDA
SPECIAL MEETING OF THE MAYOR & COUNCIL
December 22, 2020
5:30 P.M.

Mayor Misciagna calls meeting to order at:

Pledge of Allegiance to the Flag

ROLL CALL:

Present:

Absent:

Also Present:

Mayor Misciagna Reads Compliance Statement

The Notice for the Special Public Mayor & Council Meeting of Tuesday, December 22, 2020, as required by Section 3(D) of the Open Public Meetings Act has been provided by:

1. On December 16, 2020 posting the same on the Municipal Bulletin Board;
2. Faxing Notice of this meeting to The Record, Community Life, The Pascack Press and Ridgewood News on December 18, 2020 and Publishing in the Record on December 16, 2020
3. Filing a copy of this Notice in the office of the Borough Clerk.

PUBLIC PRIVILEGE OF THE FLOOR:

Mayor Misciagna asks if anyone present wishes to be heard on any matter.

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Speaker:

ORDINANCES – INTRODUCTION:

NONE

ORDINANCES – PUBLIC HEARING:

BOROUGH OF PARK RIDGE
ORDINANCE NO. 2020-014

AN ORDINANCE OF THE BOROUGH OF PARK RIDGE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53(m) TO FUND A DEFICIT IN OPERATIONS OF THE BOROUGH DIRECTLY ATTRIBUTABLE TO COVID-19 WHICH IS ANTICIPATED TO BE EXPERIENCED BY THE BOROUGH IN THE CURRENT 2020 BUDGET YEAR

Mayor Misciagna asks for a motion to open the Public Hearing on Ordinance No. 2020-014, An Ordinance Providing for a Special Emergency Appropriation to Fund a Deficit in Operations of the Borough, Directly Attributable to COVID-19, Anticipated to be Experienced by the Borough in the Current 2020 Budget Year.

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

Mayor Misciagna asks the **Borough Clerk** to read the Ordinance by title.

Borough Clerk: Ordinance No. 2020-014, An Ordinance of the Borough of Park Ridge, in the County of Bergen, State of New Jersey, Providing for a Special Emergency Appropriation Pursuant to N.J.S.A.40A:4-53(m), to Fund a Deficit in Operations of the Borough Directly Attributable to COVID-19, which is Anticipated to be Experienced by the Borough in the Current 2020 Budget Year.

Mayor Misciagna asks the **CFO** to give a brief description of this Ordinance.

Durene Ayer:

Mayor Misciagna asks if anyone wishes to be heard concerning the adoption of this Ordinance.

Speaker:

Mayor Misciagna asks for a motion to close the Public Hearing on this Ordinance and that it be adopted with notice of final passage to be published in The Ridgewood News.

A motion was made by _____ and seconded by _____ to confirm.

Roll Call

CONSENT AGENDA:

Mayor Misciagna asks if any Councilmember would like to have any resolution removed from the Consent Agenda and placed under New Business.

Speaker:

Mayor Misciagna asks if any Councilmember would like to abstain from voting on any Resolution on the Consent Agenda.

Speaker:

Mayor Misciagna asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

RESOLUTIONS:

- Res. No. 020-282 – Authorizing Change Order No. 1 - Memorial Turf Field Expansion - Your Way Construction
- Res. No. 020-284 – Authorizing Voucher No. 3 – Memorial Turf Field Expansion – Your Way Construction
- Res. No. 020-295 – Amending Resolution No. 020-286 – Cancellation of Current Fund Appropriation Balances
- Res. No. 020-296 – Cancellation of Current Fund Appropriation Balances - Pension

- Res. No. 020-297 – Hire of Relief Crossing Guard
- Res. No. 020-298 – 2020 Budget Transfers – Current Fund
- Res. No. 020-299 – Payment of Bills - Utility
- Res. No. 020-300 – Payment of Bills – Borough
- Res. No. 020-301 – Resolution Requesting Permission for the Dedication by Rider for Uniform Construction Code – Enforcement Trust Fund Fees Account

APPROVAL OF MINUTES

Mayor Misciagna asks for a motion to approve the Minutes as follows:

Closed and Work Session Minutes Dated December 8, 2020

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

ADJOURN

A motion was made by _____ and seconded by _____ to adjourn the Special Mayor and Council meeting. Meeting adjourned at _____ P.M.

**BOROUGH OF PARK RIDGE
ORDINANCE NO. 2020-014**

AN ORDINANCE OF THE BOROUGH OF PARK RIDGE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53(m) TO FUND A DEFICIT IN OPERATIONS OF THE BOROUGH DIRECTLY ATTRIBUTABLE TO COVID-19 WHICH IS ANTICIPATED TO BE EXPERIENCED BY THE BOROUGH IN THE CURRENT 2020 BUDGET YEAR

WHEREAS, the Governor of the State of New Jersey (the "State") has heretofore declared a public health emergency pursuant to the Emergency Health Powers Act, P.L. 2005, c. 222, and a state of emergency pursuant to P.L. 1942, c. 251, in response to the outbreak of the coronavirus as announced by the World Health Organization on February 11, 2020, and first identified in Wuhan, China ("COVID-19"); and

WHEREAS, N.J.S.A. 40A:4-53(m) provides that a municipality may, subject to the approval of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs (the "Director"), adopt an ordinance providing for a special emergency appropriation for the funding of a deficit in operations incurred by the Borough directly attributable to COVID-19; and

WHEREAS, the Borough of Park Ridge has experienced approximately \$505,000 in COVID-19 related revenue losses during the 2020 budget year, and

WHEREAS, in order to qualify for a special emergency under the provisions of N.J.S.A. 40A:4-53, as amended by P.L. 2020, c.74, the Borough must, prior to December 1, make application to the Director to obtain an approval of the certification of the special emergency and the resulting deferred charge in advance of the close of the 2020 budget year; and

WHEREAS, the Borough has requested and received an extension to December 9, 2020 to make application to the Director of the Division of Local Government Services; and

WHEREAS, the Chief Financial Officer of the Borough has prepared and executed a certification in the form prescribed by the Director, a copy of which has been presented at this meeting, certifying that the deficit balances anticipated to be reported on the Borough's annual financial statement for the current fiscal year in an amount equal to \$505,000; and

WHEREAS, the Borough Council, by resolution adopted on December 8, 2020, by a majority of the full governing body, approved the certification and the submission of the application to the Director in accordance with N.J.S.A. 40A:4-53(m); and

WHEREAS, the Borough Council now wishes to make a special emergency appropriation in accordance with N.J.S.A. 40A:4-53(m) and adopt an ordinance authorizing such special emergency appropriation in the amount of \$505,000 to provide for the funding of such deficit balances.

NOW THEREFORE BE IT ORDAINED AND ENACTED BY THE GOVERNING BODY OF THE BOROUGH OF PARK RIDGE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. Pursuant to N.J.S.A. 40A:4-53(m), the Borough has determined and does hereby authorize a special emergency appropriation in the amount of \$505,000, consisting of \$300,000 in the Current Fund and \$205,000 in the Swim Pool Utility Fund, subject to the approval of the Director.

SECTION 2. The portion of the authorization financed shall be provided for in succeeding budgets by inclusion of at least one-fifth (1/5) of the amount authorized by this ordinance beginning in the year after the year in which the resulting deferred charge appears in the Borough's unaudited financial statements, as provided by N.J.S.A 40A:4-55. Thus, the deferred charge resulting from the special emergency in 2020 will not be budgeted in 2021, but rather one-fifth (1/5) of the amount will be budgeted in the 2022 through 2026 annual budgets.

SECTION 3. The Mayor and Chief Financial Officer are each hereby authorized and directed to determine all matters in connection with the special emergency appropriation not determined by this or a subsequent ordinance, all in consultation with the Borough Attorney or Bond Counsel, and the manual or facsimile signature of the Mayor or Chief Financial Officer upon any documents shall be conclusive as to all such determinations.

SECTION 4. A certified copy of this ordinance shall be filed with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs ("the Director").

SECTION 5. This ordinance is subject to the approval of the Director and shall take effect upon final passage and publication, as required by law; provided that the approval of the Director has been obtained.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-284**

**AUTHORIZING VOUCHER NO. 3
MEMORIAL TURF FIELD EXPANSION
YOUR WAY CONSTRUCTION**

WHEREAS, the Mayor and Council of the Borough of Park Ridge on March 24, 2020 adopted Resolution No. 020-082 awarding a bid for the Memorial Turf Field Expansion to Your Way Construction; and

WHEREAS, Your Way Construction has requested payment for the work completed to date; and

WHEREAS, the Borough Engineer by way of letter dated December 2, 2020 (a copy of which is attached) has certified that the work is completed as stated and recommends payment of Voucher No.3 in the amount of \$46,353.36; and

WHEREAS, the Chief Financial Officer has certified that funds are available in Account No.04-2150-55-1909-001;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Borough Treasurer is authorized to make payment of Voucher No. 3 to Your Way Construction in the amount of \$46,353.36.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-282**

**AUTHORIZING CHANGE ORDER No. 1
MEMORIAL TURF FIELD EXPANSION
YOUR WAY CONSTRUCTION**

WHEREAS, the Mayor and Council of the Borough of Park Ridge on March 24, 2020 adopted Resolution No. 020-082 awarding a bid for the Memorial Turf Field Expansion to Your Way Construction; and

WHEREAS, the Borough Engineer, by way of letter dated December 2, 2020 (a copy of which is attached), has certified that the Change Order is recommended as stated; and

Change Order #1	\$16,722.34
TOTAL DUE	\$16,722.34

WHEREAS, the Chief Financial Officer has certified the funds are available in the Borough of Park Ridge Account No. 04-2150-55-1909-001; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge, Bergen County, New Jersey upon the recommendation of the Borough Engineer that the Change Order No. 1 for the Contract listed above be and is hereby authorized.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-295**

**RESOLUTION AMENDING RESOLUTION 020-286
CANCELLATION OF CURRENT FUND APPROPRIATION BALANCES**

WHEREAS, pursuant to Resolution 020-286, the Borough of Park Ridge authorized unexpended and dedicated 2020 Current Fund appropriation balances be cancelled and credited to the Swim Pool Utility Fund Balance;

WHEREAS, N.J.S.A 40A:4-60 permits the cancellation of any unexpended balances of appropriations by resolution of the governing body prior to the end of the fiscal year; and,

WHEREAS, on December 8, 2020 there are appropriated funds in the 2020 Current Fund Budget that will be excess funds not committed or paid; and

WHEREAS, the Borough inadvertently made a clerical error and Swim Pool Utility Fund Balance should read Current Fund; and

NOW, THEREFORE BE IT RESOLVED, that Resolution 020-286 is hereby amended to reflect that the Mayor and Borough Council of the Borough of Park Ridge that the following unexpended and dedicated 2020 Current Fund appropriation balances be cancelled and credited to the Current Fund Balance:

Current Fund	Account Number	Amount Canceled
Principal and Interest on Loans	01-2010-45-9402	\$ 2.32
Interest on Notes	01-2010-45-3952	\$ 5,000.00
Total Cancellation Amount		\$ 5,002.32

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-296**

CANCELLATION OF CURRENT FUND APPROPRIATION BALANCES

WHEREAS, N.J.S.A 40A:4-60 permits the cancellation of any unexpended balances of appropriations by resolution of the governing body prior to the end of the fiscal year; and,

WHEREAS, on December 22, 2020 there are appropriated funds in the 2020 Current Fund Budget that will be excess funds not committed or paid.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the following unexpended and dedicated 2020 Current Fund appropriation balances be cancelled and credited to the Current Fund Balance:

Current Fund	Account Number	Amount Canceled
PERS	01-2010-36-4712	\$ 357.11
Interest on Bonds	01-2010-45-9302	\$ 4.98
Total Cancellation Amount		\$ 362.09

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-297**

HIRE OF RELIEF CROSSING GUARD

WHEREAS, at the 2020 Reorganization Meeting of the Mayor and Council held on January 1, 2020 the Mayor and Council did appoint the School Crossing Guards for 2020; and

WHEREAS, Lieutenant Peter Mauro of the Park Ridge Police Department has recommended the hire of an additional relief guard; and

WHEREAS, Chief Joseph Madden concurs with this recommendation and employee to be hired as a crossing guard at the following pay rate:

James Tonner, 93 North Fifth St, Park Ridge, NJ - \$21.00/hr.

WHEREAS, James Tonner will have completed the mandatory School Crossing Guard training by December 31, 2020; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that it authorizes that said employee be hired as a crossing guard with the start date of January 4, 2021.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-298**

2020 BUDGET TRANSFERS – CURRENT FUND

WHEREAS, N.J.S.A.40A:4-58 permits transfers among Budget Appropriations during the last two months of the fiscal year and first three months of the preceding year; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the Chief Finance Officer is hereby authorized to make the following transfers among the 2020 Budget Appropriations:

<u>OPERATIONS "WITHIN CAP"</u>		<u>FROM</u>	<u>TO</u>
01-2010-25-2452	Police Reserves O/E	2,000.00	
01-2010-25-2402	Police O/E		2,000.00
01-2010-20-1451	Tax Collection S&W	10,000.00	
01-2010-20-1301	Finance Department S&W		10,000.00
01-2010-22-1951	Construction Code S&W	31,000.00	
01-2010-20-1201	Municipal Clerk's Office S&W		15,000.00
01-2010-21-1801	Planning Board S&W		3,000.00
01-2010-21-1851	Zoning Board S&W		3,000.00
01-2010-26-3101	Buildings & Grounds S&W		4,000.00
01-2010-26-3151	Vehicle Maintenance S&W		2,000.00
01-2010-28-3701	Recreation S&W		4,000.00
 <u>OPERATIONS "OUTSIDE CAP"</u>			
TOTAL		\$ 43,000.00	\$ 43,000.00

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-299**

PAYMENT OF BILLS - UTILITY

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that they are in receipt of the following Board of Public Works Utility bills in the sum of \$ 463,667.94 (bill list dated 11/17/2020) which were previously approved and authorized for payment by the Board of Public Works Chief Financial Officer have been approved and authorized for payment and that the Mayor, Borough Clerk and Borough Treasurer are, hereby authorized and directed to issue warrants in payment of same.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Epstein						
Parinaro						
Ferguson						
Metzdorf						
Mintz						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-300**

PAYMENT OF BILLS - BOROUGH

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the following bills in the sum of \$ 240,997.78 (bill list dated 12/18/2020) have been approved and authorized for payment and that the Mayor, Borough Clerk and Borough Treasurer are, hereby authorized and directed to issue warrants in payment of same.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-301**

**RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION
BY RIDER FOR UNIFORM CONSTRUCTION CODE - ENFORCEMENT
TRUST FUND FEES ACCOUNT
REQUIRED BY NJS 52:27D-124e**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, the N.J. Uniform Construction Code NJS 52:27D-124e provides for the assessing of construction code enforcement penalties in order to assist in bringing about compliance; and

WHEREAS, the Department of Community Affairs, State of New Jersey has promulgated regulations for the collection of Uniform Construction Code Enforcement Fees Regular; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Uniform Construction Code Enforcement Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the N.J. Uniform Construction Code NJS 52:27D-124e.
2. The Clerk of the Borough of Park Ridge, County of Bergen is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk