

Approved, January 22, 2019  
Municipal Building  
Park Ridge, NJ  
January 1, 2018 – 1:05pm

The Reorganization Meeting of the Mayor and Council was called to order by Mayor Misciagna at the above time, date and place. Bill Beattie led those attending in the Pledge of Allegiance.

**ROLL CALL:**

Present: Councilmember Metzdorf, Councilmember Epstein, Councilmember Ferguson, Councilmember Mints, Councilmember Farinaro Councilmember Capilli, Mayor Misciagna

Absent: None

Also Present: Magdalena Giandomenico, Borough Clerk  
Julie Falkenstern, Borough Administrator  
Durene Ayer, Chief Financial Officer  
Bill Beattie, Director of Operations  
Carmine Alampi, Borough Attorney

**COMPLIANCE STATEMENT**

Mayor Misciagna reads the Compliance Statement as required by the Open Public Meetings Act, P.L. 1975, Chapter 231.

**INVOCATION**

Mayor Misciagna calls on Father Sean Manson of Our Lady of Mother Church for the Invocation.

**COUNCILMAN MATTHEW J. CAPILLI SWORN IN**

Bergen County Clerk John Hogan certifies the election results for **Councilman Matthew Capilli**, said term expiring 12/31/2021.

*(Councilman Capilli is joined at the podium by his wife and two children)*

**Honorable John Hogan** administers the oath of office and Councilman Matt Capilli takes his seat on the dais.

**COUNCILMAN JOHN P. FERGUSON SWORN IN**

Bergen County Clerk John Hogan certifies the election results for **Councilman John P. Ferguson**, said term expiring 12/31/2021.

*(Councilman Ferguson is joined at the podium by his wife and three children)*

**Honorable John Hogan** administers the oath of office and Councilman John Ferguson takes his seat on the dais.

**ROLL CALL**

The Clerk calls the roll as follows:

Councilmember Metzdorf, Councilmember Farinaro, Councilmember Capilli, Councilmember Epstein, Councilmember Mintz, Councilmember Ferguson, Mayor Misciagna

**COUNCIL PRESIDENT**

Mayor Misciagna asks for nominations for **President of the Council** for the year 2019.  
Councilmember Farinaro nominates Councilmember Matt Capilli.

Seconded by Councilmember Metzdorf to confirm.

Mayor Misciagna asks if there are any further nominations.

There were none.

A motion is made by Councilmember Farinaro and seconded by Councilmember Metzdorf that nominations be closed.

**Ayes:** Councilmember Metzdorf, Councilmember Farinaro, Councilmember Capilli, Councilmember Epstein, Councilmember Mintz, Councilmember Ferguson

Mayor Misciagna declares **Councilmember Capilli, Council President** for the year 2019.

**MAYOR'S 2019 ADDRESS**

Happy New Year Everyone.

I would like to start by welcoming our newest Councilman John Ferguson to the Dais.  
Congratulations John. I have gotten to know John and his wife Marlena over the past year and I know he will be a welcome addition to the Council. Welcome.

I would also like to congratulate Council President Matt Capilli on being re-elected to the Council and re-elected Council President. Matt has been an excellent Councilman and Council President and I look forward to serving with you in 2019.

I'd like to recognize the service of outgoing councilman Bob Oppelt and thank him for all his efforts over the past 7 years. Bob has done an exceptional job with the veterans in town AND along with the Jedh C Barker American legion has been instrumental in organizing the Memorial Day parade each year. Bob was also a driving force in getting the Jedh C. Barker memorial placed in Depot square a few years ago. Thank you Bob and best of luck to you.

I'd also like to thank all of the Councilmembers for their hard work this past year.  
Robert Metzdorf for your efforts with the local food pantry, the Technology committee, the train preservation committee, Finance and Golden agers liaison. Kelly Epstein thank you for your work on the technology committee, the recreation committee and the Board of Health. Matt Capilli for your work with the PRAA and especially the GREEN TEAM. Great work. Mike Mintz thank you for your work as the Finance Chair and your cleanup of the Borough finances and your work with the pool commission and the seniors in town. Tom Farinaro for his work on the Utility Board and the DPW. Thank you ALL!

I'd also like to thank the Park Ridge Borough staff for all their hard work this past year. This past year brought many changes to our town and I believe they were all for the betterment of our residents.

1. We have a new Borough Administrator Julie Falkenstern.

Julie has done a great job as our BA in difficult times. Her background in land use and her no nonsense approach to things has been a welcome addition and she's very smart! Thank you!

2. Maggie Giandomenico. Our new Borough Clerk who is also very smart! Maggie passed her Clerk exam this past year and along with Lori Woods, has done a great job for our residents as Clerk and Deputy Clerk.

3. Durene Ayer our New CFO who is also very smart! Durene has taken a department that was in disarray and in few short months has gotten us back on track and has made great strides in improving our annual audit report. Thank you Durene.

4. In order to complete the Park Ridge CORE FOUR, I must also include our long time Director of Operations Mr. Bill Beattie. Bill has been the backbone of our operations for many years and we hope he stays here as long as he can. And I cannot forget to mention he is also very smart!

We have had a busy productive 2018 in Park Ridge.

1. We hosted our first Domestic violence forum.
  2. We hosted our first Gun safety forum
  3. We hosted a Bergen County Freeholders meeting here in our council chambers...and have made new relationships with our county Government.
  4. We installed 3 EV charging stations throughout town to encourage our resident to think about our environment.
  5. I have spoken at several real estate conferences to help promote our corporate parks.
  6. I testified in Trenton before the State Affordable Housing committee on behalf of our residents and explained the dangers of overdevelopment.
  7. We met with Governor Murphy's representative and our local state officials to discuss the negative impact of overdevelopment in our town.
  8. We were successful in lowering the speed limit on Park Ave to 25MPH.
- To name just a few

We also plan a lot in 2019 for Park Ridge. We have received grants to install a new full sized outdoor basketball court in the center of town near the tennis courts.

We are proceeding with (the long overdue) replacing the turf at memorial field and increasing its size to allow for a full size football, soccer and lacrosse fields.

We will be meeting with Architects to finalize a plan for a community center in town that will be financed by the new downtown redevelopment.

We will also be obtaining the permits and finally have a plan in place to remediate Mill Pond/ electric lake to restore it to its former glory and once again make it the pride our Park Ridge. It's about time.

And we will do all of this while fighting any and all greedy developers who tries to force overdevelopment in our town.

Last year I said this it would be a difficult year, but we had a lot to look forward to and we did. This year I feel much the same. I really am thankful to have all of these people on my team and the Park Ridge resident's team...We have the right team in place for what we have to accomplish in 2019! So I am looking forward to this upcoming year and expect many great things for Park Ridge. Happy New Year to all!

### **PRESENTATION TO OUTGOING COUNCILMEMBERS**

Mayor Misciagna advises that due to other commitments Councilman Oppelt's outgoing presentation was performed at the Sine Die meeting earlier.

### **VOLUNTEER FIRE DEPARTMENT OFFICERS SWORN IN**

Mayor Misciagna administers the oath of office to the **Fire Department Chief** for the year 2019.

**FIRE DEPT. CHIEF                      Thomas Derienzo, Jr.**

Mayor Misciagna administers the oaths of office jointly to the following **Officers of the Fire Department** for the year 2019

**DEPUTY CHIEF                      Thomas Lepore**  
**CAPTAIN                              Richard Bosi**

<b>CAPTAIN</b>	<b>Mark Durst</b>
<b>LIEUTENANT</b>	<b>Thomas G. Derienzo</b>
<b>LIEUTENANT</b>	<b>Peter Mauro</b>

**POLICE RESERVE OFFICERS SWORN IN**

Mayor Misciagna administers the oaths of office jointly to the **Officers of the Police Reserves** for the year 2019.

<b>CHIEF</b>	<b>Paul Witte</b>
<b>CAPTAIN</b>	<b>Christopher Brown</b>
<b>LIEUTENANT</b>	<b>Matthew Bruno</b>
<b>SERGEANT</b>	<b>George Harcher</b>
<b>SERGEANT</b>	<b>Vincent Lemba</b>

**FIRE PREVENTION OFFICER SWORN IN**

Mayor Misciagna administers the oaths of office to the **Officer of the Fire Prevention Bureau** for a three-year term, said term expiring December 31, 2021.

**FIRE INSPECTORS**

<b>John Hansen</b>	<b>Term expires 12/31/21</b>
<b>William I. Diedtrich, Sr.</b>	<b>Term expires 12/31/21</b>
<b>Thomas Lepore</b>	<b>Term expires 12/31/21</b>
<b>John Sigillito</b>	<b>Term expires 12/31/21</b>

**FIRE OFFICIAL**

<b>John Hansen</b>	<b>Term expires 12/31/21</b>
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**BOROUGH OFFICIALS**

Mayor Misciagna asks for a motion to appoint the **Borough Officials** listed herein for the year 2019.

A motion is made by Councilmember Metzdorf and seconded by Councilmember Farinaro to confirm.

**Ayes:** Councilmember Metzdorf, Councilmember Farinaro, Councilmember Ferguson, Councilmember Mintz, Councilmember Epstein, Council President Capilli

<b>Police Surgeon</b>	<b>Dr. John LoCurto</b>	<b>1 Year term</b>
<b>Fire Surgeon</b>	<b>Dr. Lester Levine</b>	<b>1 Year term</b>
<b>Police Matron</b>	<b>Lucille Bosco</b>	<b>1 Year term</b>
<b>Police Matron</b>	<b>Fran Smith</b>	<b>1 Year term</b>
<b>Zoning Officer</b>	<b>Tonya Tardibuono</b>	<b>1 Year term</b>
<b>Tax Search Officer</b>	<b>Jessica Mazzarella</b>	<b>1 Year term</b>
<b>Assessment Search Officer</b>	<b>Magdalena Giandomenico</b>	<b>1 Year term</b>
<b>Custodian of Petty Cash</b>	<b>Durene Ayer</b>	<b>1 Year term</b>

**BOROUGH HISTORIAN**

Mayor Misciagna asks for a motion to appoint **Ralph Donnell** as **Borough Historian** for the year 2019.

A motion is made by Councilmember Mintz and seconded by Councilmember Metzdorf to confirm.

**Ayes:** Councilmember Metzdorf, Councilmember Farinaro, Councilmember Ferguson, Councilmember Mintz, Councilmember Epstein, Council President Capilli

**SCHOOL TRAFFIC GUARDS**

Mayor Misciagna asks for a motion to appoint the **School Traffic Guards** named below for the year 2019.

A motion is made by Councilmember Mintz and seconded by Councilmember Epstein to confirm.

**Ayes:** Councilmember Metzdorf, Councilmember Farinaro, Councilmember Ferguson, Councilmember Mintz, Councilmember Epstein, Council President Capilli

<b>James Donovan</b>	<b>Donald Ekback</b>
<b>Joseph Felice</b>	<b>Renata Guglia</b>
<b>Joseph Harris</b>	<b>Thomas Hoskins</b>
<b>Linda Strabone</b>	<b>Charles Trojan</b>
<b>Lance Villa</b>	

**Relief Guards:**

**Betty Jean Quackenbush**  
**Charles Sappah**  
**Caryl Yaiser**  
**Bruce Goldsmith**

***MAYOR'S APPOINTMENT TO OFFICAL BOARDS WITH THE ADVICE & CONSENT OF COUNCIL*****BOARD OF HEALTH** (three-year term, two-year term alternate)

<b>Joelle Kuron</b>	December 31, 2021
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**BOARD OF PUBLIC WORKS** (three-year term)

<b>Jeff Rutowski</b>	December 31, 2021
<b>David O'Sullivan</b>	December 31, 2021

**LIBRARY BOARD OF TRUSTEES** (five-year term member, one-year term alternate)

<b>Azizza Graziul</b>	December 31, 2023
<b>Michael Mintz (Mayor's Alternate)</b>	December 31, 2019

**MUNICIPAL SWIM POOL COMMISSION** (three-year term)

<b>Kenneth Christensen</b>	December 31, 2021
<b>Frank Kozar</b>	December 31, 2021

**ZONING BOARD ADJUSTMENT** (four-year term member, two-year term alternate)

<b>Jeff Rutowski</b>	December 31, 2022
<b>Gary Ingala, unexpired term of John Sigillito</b>	December 31, 2019
<b>Steve Clifford, Alternate #1</b>	December 31, 2020
<b>Dr. Gregory Perez Alternate #2 unexpired term of Nick Triano</b>	<b>December 31, 2019</b>

Mayor Misciagna asks for a motion to accept the said Appointees to the Official Boards.

A motion is made by Councilmember Metzdorf and seconded by Councilmember Mintz to confirm

**Ayes:** Councilmember Metzdorf, Councilmember Farinaro, Councilmember Ferguson, Councilmember Mintz, Councilmember Epstein, Council President Capilli

**PLANNING BOARD**

(Mayor's appointments, no council confirmation needed)

Mayor Misciagna reappoints **Mark Bisanzo, Class IV** member of the **Planning Board**, for a full four - year term, said term expiring December 31, 2022.

Mayor Misciagna reappoints **Donald Browne, Class IV** member of the **Planning Board**, for a full four - year term, said term expiring December 31, 2022

Mayor Misciagna appoints **Nick Triano, Class IV** member of the **Planning Board**, for a full four - year term, said term expiring December 31, 2022

Mayor Misciagna appoints **Stephen Jobst, Class IV** member of the **Planning Board**, for a full two - year term as Alternate #1, said term expiring December 31, 2020

Mayor Misciagna appoints **David Fasola, Class IV** member of the **Planning Board**, for a one - year term as Alternate #2, said term expiring December 31, 2019

Mayor Misciagna appoints **Jessica Mazzarella, Municipal Official, Class II** member of the **Planning Board** to a one-year term expiring December 31, 2019.

Mayor Misciagna advises that there is a **Class III** member of the **Planning Board** (a member of the Governing Body) to be chosen by the Governing Body.

Councilmember Capilli nominates Councilmember Metzdorf

Mayor Misciagna asks if there are any further nominations. There were none.

A motion is made by Capilli and seconded by Mintz to close the nominations.

**Ayes:** Councilmember Metzdorf, Councilmember Farinaro, Councilmember Ferguson,  
Councilmember Mintz, Councilmember Epstein, Council President Capilli

Mayor Misciagna declares **Councilmember Metzdorf, Class III** member of the **Planning Board** for the year 2019.

In accordance with the terms of the Planning Board Ordinance, **Mayor Misciagna** notes that he automatically becomes and remains a **member (Class I)** of the **Planning Board** for the year 2019.

***ALL OF THE FOLLOWING COMMITTEE APPOINTMENTS ARE FOR ONE YEAR,  
THEY ARE THE MAYOR'S APPOINTMENTS WITHOUT COUNCIL CONFIRMATION***

Mayor Misciagna asks for a motion to appoint the residents enumerated below to the various **Volunteer Committees** listed for the year 2019.

A motion is made by Councilmember Capilli and seconded by Councilmember Mintz to confirm

**Ayes:** Councilmember Metzdorf, Councilmember Farinaro, Councilmember Ferguson,  
Councilmember Mintz, Councilmember Epstein, Council President Capilli

**CABLE TV COMMITTEE (PKRG)**

**Howard Fredrics  
Bob Howell  
John Johnson  
Sue Tudisco**

**Meri Freedman  
Tom Bauer  
JamieLewis  
Chuck Caccioli**

**Tina Valentine  
Joanne Caccioli  
Trevor Dublin**

**Venkat Shanmugam  
Lori Fredrics**

**D.A.R.E. COMMITTEE**

**PO Scott Malloy  
Lt. Peter Mauro  
PO Santangelo  
Liz Falkenstern  
Tammy Levinson**

**PO Dutcher  
PO Dan Hoffman  
Frances Smith  
Jean Joyce**

**MUNICIPAL ALLIANCE**

**Judi Youngman  
Joyce Bruno  
Andy Yaeger  
Melanie Nagel  
Troy Lederman, Principal PRHS  
Kevin Stokes, Principal East Brook  
Phil Langer, Park Ridge Elks**

**Jorge Becerra  
Barbara Dell'Armo  
Paul Higgins  
Tammy Levinson  
Laraine Meehan, Principal OLM  
Chris Kirkby, Principal West Ridge**

**HISTORICAL ADVISORY COMMITTEE**

**Penny Peed  
Barbara Martine  
Marilyn Miller  
Joe Bruno**

**Betty Jean Quackenbush  
John Thomsen, Sr.  
Anthony Fiorenza  
Joan Valas**

**TRAIN STATION PRESERVATION COMMITTEE**

**June Bertini  
Carinne Murphy  
Joseph Bruno  
Ralph Donnell**

**Ken Koury  
Barbara Martine  
Anthony Morgan  
Penny Peed**

**RECREATION & CULTURAL COMMITTEE**

**Eugene McVerry  
Rob Nicolich  
Paul Scarduffa  
Lyn Beer  
Ray Mital  
Tom Mitchell  
Carinne Murphy  
Maureen Howell  
Luigi Vitale  
Kelly Epstein**

**Jason Roth  
Paul Wharton  
Tom Hoskins  
Bob La Rubbio  
Doug Salvi  
Ari Kasiday  
Michael Murphy  
Agustin Perez  
Doug Salvi  
Steve Masson**

**Michael Raia  
Laurie Wharton  
Greg Perez  
Bob Fornatale  
Nicholas Bussanich  
Bob Gebhardt  
Heather Tracy  
Liz Falkenstern  
Nicholas Bussanich  
Jason Destro**

**SHADE TREE COMMITTEE/GARDEN CLUB**

**Jim Hespe  
Joann Schwamb  
Garden Club Members  
Gwen Pardi  
Peter Jacobsen**

**Peter Jacobson  
Gil Santos  
  
Gabriel Smith  
Barbara Martine**

**Donald Schwamb  
Gwen Pardi  
  
Bill Koenig**

**OPEN SPACE COMMITTEE**

**Bill Koenig  
Barbara Martine**

**Donald Schwamb**

<b>Gwen Pardi</b>	<b>Richard Henning</b>
<b>Ralph Donnell</b>	<b>Pete Jacobson</b>
<b>Chairmen of the Planning and Zoning Boards</b>	

**TECHNOLOGY COMMITTEE**

<b>Josh Arak</b>	<b>Dan Browne, BOE</b>
<b>Kirk Brouwer</b>	<b>Paul Wharton</b>
<b>Lynn Beer</b>	<b>Scott Kreisler</b>
<b>Carmine Lizza</b>	<b>Michael Mintz, Jr.</b>
<b>Technology Coordinator, PRHS</b>	

**ACCESS FOR ALL COMMITTEE**

**Lisa Bernardo (represents Park Ridge schools)**  
**Liz Falkenstern (represents Rec Committee)**  
**Julie Falkenstern (Borough Administrator)**  
**Ed Pittarelli (member of community-at-large); serves as Chair**  
**Chad Spies (represents Board of Health)**  
**Brittany Voza (represents the Chamber of Commerce)**  
**Charles Ward (member of community-at-large; lives in Lehmann Gardens)**  
**Sgt. Michael Babcock (OEM/Police)**

**GREEN TEAM COMMITTEE**

**Bob Bogert**  
**Danielle Cawood - Public**  
**Barbara Coleman – Public**  
**Roseann Crisafi – Public**  
**Vinny Lemba – Public**  
**James McDermott- Public**  
**Diana Rosner – Public**  
**Frank Murphy – Public**  
**Sergio Gil – Public**  
**Natalie Rehak – Public**  
**Don Schwamb – Planning Board**  
**Keith Misciagna – Mayor - Advisor**  
**Julie Falkenstern, Borough Administrator - Advisor**

**ECONOMIC DEVELOPMENT COMMITTEE**

<b>Don Schwamb</b>	<b>Eric Wagner</b>
<b>Dave Voza</b>	<b>David O’Sullivan</b>
<b>Matt Capilli</b>	<b>Keith Misciagna</b>

**MAYOR’S WELLNESS COMMITTEE**

<b>Keri Cooper</b>	<b>Donna Fiorenza</b>
<b>Barbara Hennig</b>	<b>William Hennig</b>
<b>Shelby Klein</b>	<b>Marilyn Miller</b>
<b>Harold Katz</b>	<b>Joan Valas</b>
<b>Joelle Kuron</b>	<b>Teri Ann Christopher</b>
<b>Cathy Ferrero</b>	

**HALL OF FAME COMMITTEE**

<b>Ron Romano</b>	<b>William Diedtrich Jr.</b>
<b>Bob Howell</b>	<b>Greg Perez</b>
<b>Keith Misciagna</b>	<b>Matt Capilli</b>

**MAYOR’S HOUSING TASK FORCE**



**Carmine Alampi, Borough Attorney**  
**John Hansen, Fire Official**  
**Capt. Joseph Rampolla**  
**Linda Quinn, Inspector, Bergen County Department of Health Services**  
**Tonya Tardibueno, Zoning Officer**  
**Julie Falkenstern, Borough Administrator**  
**Elena Rega, Property Maintenance Officer**

**SEATING ON DAIS: 2019 (from Mayor's left to right)**  
**Metzdorf, Farinaro, Capilli, MAYOR, Epstein, Mintz, Ferguson**

**2019 STANDING COMMITTEES AND LIAISONS:**  
 Mayor Misciagna announces the Standing Committees and Liaisons for 2019:

**STANDING COMMITTEES – 2019**

<b>FINANCE &amp; ADMINISTRATION</b>	<b>Mintz &amp; Metzdorf</b>
<b>FIRE</b>	<b>Farinaro</b>
<b>INSURANCE</b>	<b>Mintz</b>
<b>NEGOTIATIONS</b>	<b>Misciagna &amp; Capilli</b>
<b>OPERATIONS/BUILDINGS &amp; GROUNDS</b>	<b>Farinaro</b>
<b>PERSONNEL</b>	<b>Council President &amp; Misciagna</b>
<b>PUBLIC HEALTH &amp; WELFARE</b>	<b>Epstein</b>
<b>PUBLIC SAFETY/TRI BORO PUBLIC SAFETY</b>	<b>Capilli</b>
<b>SHARED SERVICES</b>	<b>Mintz &amp; Metzdorf</b>

**BOARDS & COMMITTEES LIAISONS FOR 2019**

<b>ACCESS FOR ALL</b>	<b>Metzdorf</b>
<b>AMERICAN LEGION</b>	<b>Metzdorf</b>
<b>ATRIUM LIAISON</b>	<b>Mintz</b>
<b>BERGEN COUNTY 9-1-1</b>	<b>Police</b>
<b>BOARD OF EDUCATION</b>	<b>Capilli</b>
<b>BOARD OF HEALTH / Local Assistance &amp; Pascack Mental Health</b>	<b>Epstein</b>
<b>BUSINESS COMMUNITY / CHAMBER</b>	<b>Metzdorf</b>
<b>CABLE TV/PKRG-TV</b>	<b>Ferguson</b>
<b>D.A.R.E. COMMITTEE</b>	<b>Capilli</b>
<b>ECONOMIC DEVELOPMENT COMMITTEE</b>	<b>Capilli &amp; Misciagna</b>
<b>EMERGENCY MANAGEMENT COUNCIL</b>	<b>Capilli</b>
<b>GREEN TEAM</b>	<b>Capilli</b>
<b>HALL OF FAME COMMITTEE</b>	<b>Farinaro</b>
<b>HANDICAP AWARENESS ADVISORY</b>	<b>Metzdorf &amp; Administrator</b>
<b>HISTORICAL ADVISORY</b>	<b>Farinaro</b>
<b>LIBRARY BOARD</b>	<b>Mintz</b>
<b>MAYOR'S WELLNESS</b>	<b>Epstein</b>
<b>MUNICIPAL POOL</b>	<b>Mintz</b>
<b>MUNICIPAL ALLIANCE</b>	<b>Misciagna</b>
<b>OPEN SPACE</b>	<b>Metzdorf</b>
<b>P.R.A.A.</b>	<b>Ferguson</b>
<b>RECREATION &amp; CULTURAL</b>	<b>Epstein</b>
<b>FIELD COORDINATOR</b>	<b>Andy Hodgins</b>
<b>SAFETY COMMITTEE</b>	<b>Mintz</b>
<b>SENIOR CITIZEN ADVISORY</b>	<b>Mintz</b>
<b>SHADE TREE/GARDEN CLUB</b>	<b>Mintz</b>
<b>TECHNOLOGY COMMITTEE</b>	<b>Metzdorf, Epstein &amp; Mintz</b>
<b>TRAIN STATION PRESERVATION COMMITTEE</b>	<b>Metzdorf &amp; Farinaro</b>
<b>UTILITY BOARD LIAISON</b>	<b>Farinaro</b>

2019 TEMPORARY BUDGET RESOLUTION

Mayor Misciagna asks the Chief Financial Officer to present the 2019 Temporary Budget.

BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-004

2019 TEMPORARY APPROPRIATIONS

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the borough records:

APPROPRIATION	Salary & Wages	Other Expenses	Total
<i><u>Current Fund</u></i>			
<i>General Government</i>			
General Administration	\$ 28,560.00	\$ 8,370.00	\$ 36,930.00
Mayor & Council	\$ 11,340.00	\$ 2,630.00	\$ 13,970.00
Municipal Clerk	\$ 38,060.00	\$ 13,130.00	\$ 51,190.00
Finance Administration	\$ 35,440.00	\$ 10,780.00	\$ 46,220.00
Collection of Taxes	\$ 24,370.00	\$ 2,490.00	\$ 26,860.00
Assessment of Taxes	\$ 3,990.00	\$ 1,080.00	\$ 5,070.00
Legal Services	\$ -	\$ 78,750.00	\$ 78,750.00
Engineering Services	\$ -	\$ 13,130.00	\$ 13,130.00
Grant Professional	\$ -	\$ 7,880.00	\$ 7,880.00
<i>Land Use Administration</i>			
Planning Board	\$ 14,960.00	\$ 8,300.00	\$ 23,260.00
Zoning Board of Adjustments	\$ 8,560.00	\$ 3,550.00	\$ 12,110.00
Zoning Officer	\$ 3,870.00	\$ 960.00	\$ 4,830.00
Housing Task Force	\$ 3,280.00	\$ 170.00	\$ 3,450.00
<i>Insurance</i>			
General Liability	\$ -	\$ 60,900.00	\$ 60,900.00
Employee Group Health	\$ -	\$ 358,580.00	\$ 358,580.00
Tri-Boro Ambulance	\$ -	\$ 2,230.00	\$ 2,230.00
<i>Public Safety Functions</i>			
Police	\$ 689,490.00	\$ 38,060.00	\$

				727,550.00
				\$
Police Reserves	\$	3,940.00	\$	5,250.00
				9,190.00
				\$
Pistol Range	\$	-	\$	5,310.00
				5,310.00
				\$
Tri-Boro Safety	\$	-	\$	74,330.00
				74,330.00
				\$
Emergency Management	\$	840.00	\$	1,600.00
				2,440.00
				\$
Municipal Court	\$	-	\$	33,470.00
				33,470.00
				\$
Fire Department	\$	13,130.00	\$	23,300.00
				36,430.00
				\$
Fire Hydrant Service	\$	-	\$	4,070.00
				4,070.00
				\$
Fire Prevention	\$	11,270.00	\$	2,290.00
				13,560.00
<b><i>Public Works Functions</i></b>				
				\$
Streets & Road Maintenance	\$	205,380.00	\$	46,910.00
				252,290.00
				\$
Sewer System	\$	13,650.00	\$	3,260.00
				16,910.00
				\$
Solid Waste Collection	\$	-	\$	137,810.00
				137,810.00
				\$
Buildings & Grounds	\$	26,270.00	\$	24,400.00
				50,670.00
				\$
Vehicle Maintenance	\$	25,730.00	\$	24,400.00
				50,130.00
				\$
Shade Tree O/E	\$	-	\$	3,980.00
				3,980.00
<b><i>Health &amp; Human Services</i></b>				
				\$
Board of Health	\$	4,200.00	\$	14,600.00
				18,800.00
				\$
Public Assistance	\$	2,700.00	\$	340.00
				3,040.00
<b><i>Parks &amp; Recreation Functions</i></b>				
				\$
				-
				\$
Recreation	\$	7,950.00	\$	5,780.00
				13,730.00
				\$
Senior Citizens	\$	4,730.00	\$	1,970.00
				6,700.00
<b><i>Other Common Operating Functions</i></b>				
				\$
				-
				\$
Park Ridge Television	\$	3,270.00	\$	1,010.00
				4,280.00
				\$
Municipal Service Act	\$	-	\$	5,300.00
				5,300.00
<b><i>Code Enforcement &amp; Administration</i></b>				
				\$
Construction Code Official	\$	43,480.00	\$	3,310.00
				46,790.00
<b><i>Utility Expenses &amp; Bulk Purchases</i></b>				
				\$
Electricity	\$	-	\$	23,850.00
				23,850.00
				\$
Telephone	\$	-	\$	8,220.00
				\$

				8,220.00
				\$
Water	\$	-	\$ 3,150.00	3,150.00
				\$
Gas & Oil	\$	-	\$ 5,040.00	5,040.00
				\$
Gasoline	\$	-	\$ 15,900.00	15,900.00
<i>Landfill/Solid Waste Disposal Costs</i>				
				\$
Disposal Fees	\$	-	\$ 19,880.00	19,880.00
				\$
Recycling Tax	\$	-	\$ 2,890.00	2,890.00
<i>Deferred &amp; Statutory Charges</i>				
				\$
Social Security	\$	-	\$ 56,980.00	56,980.00
				\$
Police & Firemen Retirement System	\$	-	\$ 500,000.00	500,000.00
				\$
Public Employee's Retirement System	\$	-	\$ 20,000.00	20,000.00
				\$
Defined Contribution Plan	\$	-	\$ 6,560.00	6,560.00
<i>Education Functions</i>				
				\$
Maintenance of Public Library	\$	-	\$ 159,220.00	159,220.00
<i>Sewerage Processing and Disposal</i>				
				\$
Bergen County Utilities Authority - Sewer Fees	\$	-	\$ 195,860.00	195,860.00
<i>Municipal Debt Service</i>				
				\$
Payment of Bond Principal	\$	-	\$ 350,000.00	350,000.00
				\$
Interest on Bonds	\$	-	\$ 66,260.00	66,260.00
				\$
Green Trust Loan Repayment	\$	-	\$ 17,000.00	17,000.00
<b>TOTAL</b>				
	\$		\$	\$
	1,228,460.00		2,484,440.00	3,712,950.00
<i><u>Water Utility</u></i>				
				\$
Operating	\$	320,970.00	\$ 440,960.00	761,930.00
				\$
Group Health Insurance	\$	-	\$ 80,520.00	80,520.00
<i>Capital Improvements</i>				
				\$
Capital Improvement Fund	\$	-	\$ 1,310.00	1,310.00
<i>Debt Service</i>				
				\$
Interest on Bonds	\$	-	\$ 14,400.00	14,400.00
<i>Statutory Expenditures</i>				
				\$
Public Employees Retirement System	\$	-	\$ 163,150.00	163,150.00

Social Security	\$	-	\$	24,650.00	24,650.00	\$
TOTAL	\$	327,000.00	\$	617,000.00	944,000.00	\$
<i><b>Electric Utility</b></i>						
Operating	\$	304,580.00	\$	178,610.00	483,190.00	\$
Purchase of Electric	\$	-	\$	1,783,630.00	1,783,630.00	\$
Group Health Insurance	\$	-	\$	63,290.00	63,290.00	\$
Franchise & Gross Receipts Taxes	\$	-	\$	132,500.00	132,500.00	\$
Payment in Lieu of Taxes	\$	-	\$	41,080.00	41,080.00	\$
<i><b>Capital Improvements</b></i>						
Capital Improvement Fund	\$	-	\$	1,330.00	1,330.00	\$
Capital Outlay	\$	-	\$	7,950.00	7,950.00	\$
<i><b>Statutory Expenditures</b></i>						
Public Employees Retirement System	\$	-	\$	140,930.00	140,930.00	\$
Social Security	\$	-	\$	22,580.00	22,580.00	\$
<i><b>Debt Service</b></i>						
Interest on Bonds	\$	-	\$	1,250.00	1,250.00	\$
TOTAL		\$		\$		\$
		304,580.00		2,373,150.00	2,677,730.00	
<i><b>Swim Pool Utility</b></i>						
Operating	\$	5,000.00	\$	35,640.00	40,640.00	\$
<i><b>Statutory Expenditures</b></i>						
Social Security	\$	-	\$	2,500.00	2,500.00	\$
TOTAL	\$	5,000.00	\$	38,140.00	43,140.00	\$

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**Mrs. Ayer:** Good afternoon, Mayor the resolution is listed on the consent agenda.

**Mayor Misciagna:** Thank you, Durene.

Mayor Misciagna asks for a motion to adopt the 2019 Temporary Budget.

A motion is made by Councilmember Mintz and seconded by Councilmember Metzdorf to confirm

**Ayes:** Councilmember Metzdorf, Councilmember Farinaro, Councilmember Ferguson, Councilmember Mintz, Councilmember Epstein, Council President Capilli

**CONSENT AGENDA**

Mayor Misciagna asks for a motion to accept the Consent Agenda.

A motion was made by Councilmember Capilli and seconded by Councilmember Metzdorf to confirm.

**Ayes:** Councilmember Metzdorf, Councilmember Farinaro, Councilmember Ferguson, Councilmember Mintz, Councilmember Epstein, Council President Capilli

**RESOLUTIONS:**

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-001**

**ADOPTING BY-LAWS FOR 2019**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the following shall be adopted and are hereby approved as By-Laws regulating the conduct of meetings; order of business; appointment and duties of committees; and other matters more specifically referred to.

**ARTICLE 1**

These By-Laws shall regulate the conduct of the meetings of the Mayor and Council of the Borough of Park Ridge and shall remain effective until the next reorganization meeting or until repealed, supplemented or amended at a regular meeting by the majority vote of the whole council. Any specific portion of the By-Laws may be suspended temporarily at any regular meeting for that meeting for that meeting only, upon the unanimous vote of the members present.

**ARTICLE 2  
MEETINGS**

1. Ordinances and Resolutions may only be acted upon at formal meetings which are advertised pursuant to NJSA 10:4-6 et seq.
2. The meetings of the Mayor and Council shall be held in the Borough Hall Council Chambers in accordance with the Resolution adopted at the Reorganization meeting each year setting forth the times and dates. Additional special meetings at which formal action may be taken will be scheduled as needed and in the manner provided by law.
3. The agenda for regularly scheduled formal meetings shall be set and distributed no later than the Friday preceding the formal meeting. Notwithstanding, the Borough Clerk may amend said agenda after distribution as necessary to include all pending business, and all agenda changes will be announced as part of the regular order of business.
4. The regular order of business at each formal council meeting shall be:  
Pledge of Allegiance  
Roll Call

Compliance Statement  
Agenda Changes  
Public Privilege of the Floor  
Ordinance Introduction  
Ordinance Public Hearing  
Consent Agenda  
Communications  
New Business  
Reports of Governing Body  
Approval of Minutes  
Optional Additional Public Privilege of the Floor  
Adjournment

5. The Council may, by resolution duly passed at a meeting, dispense with a future meeting or designate a different date for any regular meeting.
6. Seating and Voting Roll Call shall be determined by the Mayor.
7. All formal meetings shall end no later than 11:00 pm.
8. The Public Privilege of the Floor at a formal meeting shall be limited to a 5 minute maximum per speaker. Nevertheless, at a meeting where more than 20 members of the public are present, the Mayor and Council may decide to shorten the allotted time for speaking in order to accommodate as many speakers as possible.
9. The public shall be permitted to speak at a work session as provided by law for a maximum of 5 minutes per speaker. The Mayor shall announce within a reasonable time from the opening of the meeting that the floor is open to the public for comments and will notify speakers of the 5 minute limitation.
10. Executive Sessions, commonly known as closed sessions, will be conducted as necessary in the manner prescribed by law to discuss only those matter allowed by law.
11. Pursuant to the New Jersey's Open Public Meeting Act, N.J.S.A. 10:4-7, any member of the Mayor & Council may participate in any closed session or public meeting by telephone communication device provided that the device being used is free from being intercepted and not be overheard by anyone. Participation by telephone communication shall not count for quorum purposes.
12. Only the Mayor and/or Acting Mayor (in the absence of the Mayor) can call for a vote in the public meeting for something not on the Agenda.
13. Mayor and Council will set aside the first Tuesday of December each year for a Special Meeting dedicated to Reorganization. At that time the Mayor and Council will invite any elected candidates that will be sworn in at the January Reorganization Meeting to this Special Meeting to discuss liaison and committee assignments.
14. Except as herein specified, Robert's Rules of Order Shall be used.

### **ARTICLE 3 COMMITTEES OF THE COUNCIL**

1. The regular standing committees shall be as follows:

Finance & Administration  
Fire

Insurance  
 Negotiations  
 Operations  
 Personnel  
 Policy  
 Public Buildings & Grounds  
 Public Health & Welfare  
 Public Safety

2. Each committee shall consist of at least one member of the Council and appointment to each Committee shall be made by the Mayor. Notwithstanding the foregoing, the Finance & Administration Committee shall have two members of the Council who shall be chosen from each political party, if applicable. If a subsequent vacancy exists for any Committee or Board Liaison appointment, then in such event, the Mayor shall make the appointment to fill said vacancy. –The Mayor, in his/her sole determination, shall make changes to Committee/Board Liaison assignments at any time during the year.

3. The Mayor, or the Council by a majority vote, shall have the power to appoint special committees for purposes other than those embraced in the duties of the standing committees. The Mayor, or the Council, shall have the power to appoint members from the Council or other citizens of Park Ridge as he determines necessary.

4. The Mayor shall be a member of all Committees, both special and standing.

5. All committees shall make a report to the Council either in writing or orally of their activities as necessary.

#### **ARTICLE 4 PAYMENT OF BILLS**

All bills or claims against the Borough shall be processed and paid in accordance with the Code of the Borough of Park Ridge, Chapter 6, entitled “Claims Approval and Payment.”

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#### **BOROUGH OF PARK RIDGE RESOLUTION NO. 019-002**

#### **DESIGNATION OF OFFICIAL NEWSPAPER**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge that The Ridgewood, a Gannett Company, McLean Virginia is hereby designated as the official newspaper of the Borough of Park Ridge for the publication of advertisements and notices as required by law to be published for the year 2019; and

**BE IT FURTHER RESOLVED**, The Record, The Ridgewood News, Community Life and Pascack Press, New Jersey be used for advertisement on an as needed basis.

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**BOROUGH OF PARK RIDGE**  
**RESOLUTION NO. 019-003**

**DESIGNATION OF LEGAL DEPOSITORIES**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge finds and declares that N.J.S.A. 40a:5-14 requires that the Borough designate a deposit for its monies a bank or trust company having its place of business in the State and organized under the laws of the United States or this State; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge that the following listed banks and associations are hereby designated as depositories for the Borough of Park Ridge:

Bank of America	Oritani Bank
Citibank	PNC Bank
Lakeland Bank	TD Bank
Valley National Bank	Wells Fargo Bank
Sovereign Bank	Chase Bank
Mariners Bank	New Jersey Cash Management

**BE IT FURTHER RESOLVED**, that prior to the deposit of any municipal funds in any of the above listed depositories, said depository shall file with the Chief Financial Officer a certification indicating their compliance with the New Jersey Division of banking requirements for participation in the Government Unit Protection Act pursuant to R.S. 17:9-41.

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**BOROUGH OF PARK RIDGE**  
**RESOLUTION NO. 019-005**

**2019 CASH MANAGEMENT PLAN**  
**BOROUGH OF PARK RIDGE**  
**COUNTY OF BERGEN, NEW JERSEY**

**WHEREAS**, N.J.S.A. 40A:5-14, Local Fiscal Affairs Law, requires that each municipality adopt a Cash Management Plan designed to assure the deposit, investment, and proper disbursement of local funds;

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Park Ridge does hereby adopt the following Cash Management Plan.

**A. DESIGNATION OF DEPOSITORIES**

The following institutions are designated as permissible depositories for the deposit of Borough funds:

Bank of America	Oritani Bank
Citibank	PNC Bank
Lakeland Bank	TD Bank
Valley National Bank	Wells Fargo Bank
Sovereign Bank	Chase Bank
Mariners Bank	New Jersey Cash Management

All depositories must conform to the Governmental Unit Deposit Protection Act (GUDPA) and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Borough funds on deposit.

**B. DEPOSIT OF FUNDS**

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with NJSA 40A:5-15 into appropriate fund operating accounts. Non-interest bearing operating and capital accounts shall be regularly monitored for the availability of funds for investment. Debt Service and Trust accounts shall be maintained in accordance with Federal and State statutes regulating such funds. Payroll, Developers’ Escrow deposits and other agency funds, which represent funds of individuals and other organizations held by the Borough shall be deposited in regular, non-interest bearing checking accounts unless applicable State statutes direct otherwise. Grant funds shall be deposited in accordance with regulations of the granting government or agency.

Where compensating balances are required by any designated depository to offset the cost of services provided, an agreement between the Borough and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge.

C. INVESTMENT INSTRUMENTS AND PROCEDURES

The Borough may purchase those investments permitted in N.J.S.A. 40A:5-15.1, which include:

- United States Treasury Bonds, Notes, and Bills
- United States Government Agency and Instrumentality Obligations
- Bonds and other obligation of the Borough of Park Ridge
- Bonds and other obligations of the Park Ridge Board of Education
- Commercial Bank Deposits and Certificates of Deposit
- New Jersey Arbitrage Rebate Management Fund
- Savings Bank Deposits and Certificates of Deposit
- State of New Jersey Cash Management Fund

The Borough may purchase other obligations approved by the Division of Investment of the Department of Treasury for investment by local units.

Investments shall be limited to a maturity of not more than one year unless a longer term is permitted by applicable Federal or State regulations. Allowable investments with maturities which extend beyond the end of the Borough’s fiscal year shall be permitted only if interest accrued on the investment is credited to the Borough at the end of the fiscal year for the purpose of realizing budgetary revenue.

The purchase of Certificates of Deposit shall be made based on the availability of funds for investment and the analysis of projected cash flows. Bids for Certificates of Deposit will be solicited of at least three designated depositories only if the amount available for investment is \$100,000 or greater. Telephone bids will be solicited by the Chief Financial Officer, or designated staff member. Bidders shall specify the principal amount, interest rate, and maturity of the investment. A check or wire transfer will be made available to the winning bidder on the same business day the bid is awarded. Where the return on a proposed investment does not exceed the cost of making such investment, the Chief Financial Officer will not make the investment. The Chief Financial Officer shall have the discretion to award an investment to the depository wherein the funds reside, should that institution’s quoted interest rate be less than other quoted rates, and the differential in interest rates is not more than twenty-five (25) basis points (0.25%), providing that the term of the investment is thirty (30) days or less. The Chief Financial Officer shall have discretion to reject all bids.

D. DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the Mayor and Council, except that the Chief Financial Officer shall have the authority to make disbursements prior to receiving the approval of the Borough Council in extreme emergencies where the safety of the public is jeopardized. In addition, the following disbursements may be made prior to receiving approval of the Mayor and Council:

- |                             |                                    |
|-----------------------------|------------------------------------|
| County Taxes                | Petty Cash Reimbursements          |
| County Open Space Taxes     | Postage                            |
| Debt Service                | Purchase of Investments            |
| Insurance Premiums          | Salaries and Wages                 |
| Interfunds                  | School Taxes                       |
| Public Library Tax Levy     | Self-Insurance Payments            |
| Payroll Withholding Amounts | Special Improvement District Taxes |

Bergen County Utility Authority      State of New Jersey Pension Obligations  
And manual checks as approved in writing by the Borough Administrator

For disbursements relative to payroll tax withholding, the Mayor and Council may authorize the use of a servicer to take possession of the local unit funds and execute the disbursements of the Borough to the taxing authorities. Tasks to be performed by the servicer may include report preparation, calculation of withholding and direct deposit of payroll disbursements.

The Chief Financial Officer is designated the “approval officer” responsible for authorizing and supervising the activities of the servicer. In cases where the servicer takes possession of local unit funds for payments of payroll claims, the approval officer is charged with ensuring that payments are made on a timely basis by regularly securing third party confirmation of such.

Disbursements shall be executed via electronic wire transfer of funds by the Chief Financial Officer, or designated staff member, when that method of payment will result in a financial benefit to the Borough in the form of increased investment income.

E. AUTHORIZED SIGNATURES

Chapter 6 of the Code for the Borough of Park Ridge designates the Mayor, Borough Clerk, Deputy Borough Clerk, Borough Treasurer, and Assistant Borough Treasurer as the authorized signers of checks. All warrants or checks for the disbursement of money shall be made by three (3) of the authorized signers and facsimile signatures may be used.

Payroll and Agency checks related to Salary and Wages shall be signed by the Borough Treasurer and facsimile signature may be used.

F. PETTY CASH FUND

Reimbursement for expenditures through the Petty Cash Fund shall be made within the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A:5-21. Individual reimbursements from the Petty Cash Fund shall not exceed \$50 per item. The following Petty Cash Funds shall be maintained:

Current Fund	\$750.00
Electric & Water Utility	\$500.00
Swim Pool Utility	\$250.00
Golden Age Club	\$500.00

G. BONDING

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer	Assistant Chief Financial Officer
Borough Treasurer	Assistant Borough Treasurer
Tax Collector	Borough Clerk
Borough Administrator	

Staff members of the Department of Finance and Tax Collection not covered by separate surety bonds shall be covered by a Public Employee’s Faithful Performance Bond.

H. COMPLIANCE

The Cash Management Plan of the Borough of Park Ridge shall be subject to the approval of the Borough’s Legal Counsel, and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of Borough funds shall deposit them as instructed in the Cash Management Plan and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If at any time this Cash Management Plan conflicts with any regulations of the State of New Jersey, or any department thereof, the applicable State regulations shall apply.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-006**

**ESTABLISHMENT OF CURRENT FUND PETTY CASH**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution, and,

**WHEREAS**, a Current Fund Petty Cash Fund in the amount of \$750 has previously been approved by the Division of Local Government Services naming the Chief Financial Officer as the Custodian of Petty Cash, and,

**WHEREAS**, the custodian for this fund is, Durene Ayer, who is bonded for the amount of \$1,000,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Park Ridge hereby authorizes the Treasurer to issue a Current Fund check in the amount of \$750 payable to the order of Durene Ayer, Custodian of Petty Cash.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-007**

**PETTY CASH POLICY**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution, and,

**WHEREAS**, the Borough currently has the following existing petty cash funds:

Current Fund	\$750
Electric & Water Utility	\$500
Swim Pool Utility	\$250
Golden Age Club	\$500

Which, were previously approved by the Division of Local Government Services naming the Chief Financial Officer as the Custodian of Petty Cash, and,

**WHEREAS**, it is the intent of the Mayor and Council to formally establish guidelines for use of such funds as follows:

1. Petty Cash is to be used for business related cash expenditures or reimbursement of \$50 or less.
2. A Petty Cash slip indicating the name, purpose, date, amount, and line-item to charge must be completed and signed by the individual receiving the funds. Additionally a receipt must be attached. The slip must also be signed by the Petty Cash Custodian.
3. The Petty Cash fund will be replenished periodically. All receipts will be attached and included on the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that Petty Cash disbursements be limited to \$50 or less and must include proper documentation as outlined above.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-008**

**DESIGNATING OFFICIAL TAX SEARCH OFFICER**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge, that Jessica Mazzearella, Tax Collector, being a duly bonded Official of the Municipality, be and she is hereby designated as Official Tax Search Officer (N.J.S.A. 54:5-11 of the Borough of Park Ridge for the year 2019; and

**BE IT FURTHER RESOLVED** that there shall be no additional compensation for this appointment.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-009**

**APPOINT FUND COMMISSIONERS 2019**

**BE IT RESOLVED** that the Governing Body of the Borough of Park Ridge does hereby appoint the following Fund Commissioners for the year 2019:

Bergen County Municipal Joint Insurance Fund:  
Borough Administrator Julie Falkenstern as Fund Commissioner  
Chief Financial Officer Durene Ayer as Alternate

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-010**

**DESIGNATION OF ASSESSMENT SEARCH OFFICER**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge that Magdalena Giandomenico, Municipal Clerk being a bonded official of the Municipality be, hereby is, designated as the person for searching improvements pursuant to the provisions of Article 3A of Title 54, Chapter 5, of the Revised Statutes of New Jersey; and

**BE IT FURTHER RESOLVED**, that all lawful fees collected by the said Magdalena Giandomenico, Municipal Clerk in her official capacity as the person to make and issue certificates as to the liability for assessments for municipal improvements, be received and retained by the Borough of Park Ridge.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-011**

**APPOINT PUBLIC AGENCY COMPLIANCE OFFICER  
2019**

**BE IT RESOVLED** that the Borough Administrator, Julie Falkenstern, be appointed as the Public Agency Compliance Officer for the calendar year 2019.

**BE IT FURTHER RESOLVED** that a copy of this resolution be provided to the:

Public Agency Unit  
State of New Jersey  
Department of the Treasury  
Division of Public Contracts  
Equal Employment Opportunity Compliance  
PO Box 209  
Trenton, NJ 08625-0209

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-012**

**APPOINTMENT OF BOROUGH RATE COUNSEL**

**WHEREAS**, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Rate Counsel; and

**WHEREAS**, the Mayor and Council wish to appoint John J. D’Anton, Esq. with a mailing address of 21 Franklin Turnpike, Suite 2119, Mahwah, NJ 07430 as Borough Rate Counsel for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-013**

**APPOINTMENT OF BOROUGH AUDITOR**

**WHEREAS**, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Auditor; and

**WHEREAS**, the Mayor and Council wish to appoint Lerch, Vinci & Higgins, LLP with a mailing address of 17-17 Route 208, Fairlawn, NJ 07410 as Borough Auditor for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-014**

**APPOINTMENT OF BOROUGH BOND COUNSEL**

**WHEREAS**, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Bond Counsel; and

**WHEREAS**, the Mayor and Council wish to appoint Rogut McCarthy, LLC with a mailing address of 37 Alden Street, Cranford, NJ 07016 as Borough Bond Counsel for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-015**

**APPOINTMENT OF BOROUGH ATTORNEY**

**WHEREAS**, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Attorney; and

**WHEREAS**, the Mayor and Council wish to appoint Carmine Alampi, Esq. with a mailing address of One University Plaza, Suite 404 Hackensack, NJ 07601 as Borough Attorney for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.



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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-016**

**APPOINTMENT OF BOROUGH RISK MANAGER**

**WHEREAS**, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Risk Manager; and

**WHEREAS**, the Mayor and Council wish to appoint The Vozza Agency with a mailing address of One Depot Square, PO Box 100, Park Ridge, NJ 07656 as Borough Risk Manager for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-017**

**APPOINTMENT OF BOROUGH RISK MANAGER - MEDICAL**

**WHEREAS**, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Risk Manager - Medical; and

**WHEREAS**, the Mayor and Council wish to appoint The Vozza Agency with a mailing address of One Depot Square, PO Box 100, Park Ridge, NJ 07656 as Borough Risk Manager - Medical for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-018**

**APPOINTMENT OF ELECTRIC DEPARTMENT RATE ENGINEER**

**WHEREAS**, the Borough of Park Ridge requires the professional service of an engineer to serve as Borough Electric Department Rate Engineer; and

**WHEREAS**, the Mayor and Council wish to appoint Quad3 with a mailing address of 37 North Washington Street, Wilkes-Barre, PA 18701 as Borough Electric Department Rate Engineer for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-019**

**APPOINTMENT OF BOROUGH ENGINEER**

**WHEREAS**, the Borough of Park Ridge requires the professional service of an engineer to serve as Borough Engineer; and

**WHEREAS**, the Mayor and Council wish to appoint Neglia Engineer Associates with a mailing address of 34 Park Avenue, PO Box 426, Lyndhurst, NJ 07071 as Borough Engineer for the year 2019; and

**WHEREAS**, the appointments and the contracts are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award these contracts as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of these contracts is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contracts and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into these contracts and shall be incorporated in full in the said contracts,

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute contracts on behalf of the Borough of Park Ridge, said contracts to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the Engineers shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-020**

**APPOINTMENT OF BOROUGH ENVIRONMENTAL ENGINEER**

**WHEREAS**, the Borough of Park Ridge requires the professional service of an engineer to serve as Borough Environmental Engineer; and

**WHEREAS**, the Mayor and Council wish to appoint Leggette, Brashears & Graham, Inc. (WSP) with a mailing address of 600 East Crescent Avenue, Upper Saddle River, NJ 07458 as Borough Environmental Engineer for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-021**

**APPOINTMENT OF BOROUGH FINANCIAL ADVISOR**

**WHEREAS**, the Borough of Park Ridge requires the professional service of a financial advisor to serve as Borough Financial Advisor; and

**WHEREAS**, the Mayor and Council wish to appoint NW Financial Group with a mailing address of 2 Hudson Place, 3<sup>rd</sup> Floor, Hoboken, NJ 07030 as Borough Financial Advisor for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-022**

**APPOINTMENT OF BOROUGH GRANT CONSULTANT**

**WHEREAS**, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Grant Consultant; and

**WHEREAS**, the Mayor and Council wish to appoint Bruno Associates, Inc. with a mailing address of 1373 Broad Street, Suite #304, Clifton, NJ 07013 as Borough Grant Consultant for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE**

**RESOLUTION NO. 019-023****APPOINTMENT OF BOROUGH LABOR COUNSEL**

**WHEREAS**, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Labor Counsel; and

**WHEREAS**, the Mayor and Council wish to appoint Dario Metz & Albert Eyerman, LLC with a mailing address of 314 48<sup>th</sup> Street, Union City, NJ 07087 as Borough Labor Counsel for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-024**

**APPOINTMENT OF BOROUGH PLANNER**

**WHEREAS**, the Borough of Park Ridge requires the professional service of an planner to serve as Borough Planner; and

**WHEREAS**, the Mayor and Council wish to appoint Burgis Associates, Inc. with a mailing address of 25 Westwood Avenue, Westwood, NJ 07675 as Borough Planner for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-025**

**APPOINTMENT OF SPECIAL RATE COUNSEL**

**WHEREAS**, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Special Rate Counsel; and

**WHEREAS**, the Mayor and Council wish to appoint Betts & Holt LLP with a mailing address of 1100 17<sup>th</sup> Street, NW, Suite 901, Washington, DC 20036 as Borough Special Rate Counsel for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-026**

**APPOINTMENT OF SPECIAL TAX APPEAL ATTORNEY**

**WHEREAS**, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Special Tax Appeal Attorney; and

**WHEREAS**, the Mayor and Council wish to appoint Law Offices of Carmine R. Alampi, LLC with a mailing address of One University Plaza, Suite 404, Hackensack, NJ 07601 as Borough Special Tax Appeal Attorney for the year 2019; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-027**

**APPOINTMENT OF WATER DEPARTMENT RATE ENGINEER**

**WHEREAS**, the Borough of Park Ridge requires the professional service of an engineer to serve as Borough Water Department Rate Engineer; and

**WHEREAS**, the Mayor and Council wish to appoint Crew Engineers with a mailing address of 1250 Route 23 North, Butler, NJ 07405 as Borough Water Department Rate Engineer for the year 2019; and



**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

**WHEREAS**, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

**WHEREAS**, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-028**

**APPOINTMENT OF LOCAL EMERGENCY PLANNING COMMITTEE**

**WHEREAS**, the Borough of Park Ridge Office of Emergency Management is required by the State of New Jersey to appoint a Local Emergency Planning Committee (LEPC); and

**WHEREAS**, the Mayor and Council of the Borough of Park Ridge wish to appoint the following individuals; as per attached schedule, to serve as members of the LEPC; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the individuals named be and are hereby appointed as members of the Local Emergency Planning Committee from January 1, 2019 to December 31, 2019.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-029**

**MUTUAL AID - PASCACK VALLEY  
FIRE DEPARTMENTS**

**WHEREAS**, the Borough of Park Ridge recognizes the necessity for the sharing of the emergency services, aka mutual aid, to communities or districts inside and outside of the presently established Pascack Valley and Tri-Boro Mutual Aid groups, for the purpose of providing of personnel and fire rescue equipment; and

**WHEREAS**, the Borough of Park Ridge’s Fire Chief or the Fire Chief’s designated representative will be making decisions to provide mutual aid to area

communities with brief notice; and

**WHEREAS**, the Borough of Park Ridge's Fire Chief or the Fire Chief's designated representative will ensure that arrangements are made, prior to providing such mutual aid to other communities, for appropriate emergency protection for the Borough of Park Ridge and its residents; and

**WHEREAS**, the Borough of Park Ridge understands that the community or region requiring mutual aid may not be adjacent to or part of the existing Pascack Valley or Tri-Boro Mutual Aid groups already established in the Pascack Valley of Bergen County; and

**WHEREAS**, Worker's Compensation will be provided by the Borough of Park Ridge (employer), General Liability is assumed by the recipient of the service and Automobile Liability/Physical Damage and Property Insurance stays with the owner of the property (Borough of Park Ridge).

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park that it authorizes the Borough of Park Ridge's Fire Chief and or the Fire Chief's designated representative to provide mutual aid services to any community or district the Fire Chief or his designated representative deems necessary.

**BE IT FURTHER RESOLVED**, that the Borough of Park Ridge will provide its insurance carriers and its insurance agents with copies of this resolution to ensure that insurance coverage, in the same manner as provided on an everyday basis, is provided to the Borough of Park Ridge and its representatives during the time period mutual aid is provided to another community or district.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Governing Body of Emerson, Hillsdale, Montvale, Old Tappan, River Vale, Township of Washington, Westwood, Woodcliff Lake and to the Park Ridge Fire Department.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-030**

**BOROUGH OF PARK RIDGE RESOLUTION SUPPORTING MUTUAL AID PLAN  
AND RAPID DEPLOYMENT FORCE**

**WHEREAS**, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

**WHEREAS**, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a

local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is also recognized that the Park Ridge Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Park Ridge to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the police Department of the Borough of Park Ridge, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

**BE IT FURTHER RESOLVED** that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-031**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in  
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the Governing Body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the Governing Body of the Borough of Park Ridge, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 019-032**

**AUTHORIZING PAYMENT OF STIPEND TO JESSICA MAZZARELLA, CLASS II  
PLANNING BOARD MEMBER**

**WHEREAS**, JESSICA MAZZARELLA was appointed the Class II member of the Park Ridge Planning Board on January 1, 2019; and

**WHEREAS**, the Borough of Park Ridge has paid an annual stipend in the sum of \$2,000.00 to prior Class II members of the Planning Board ; and

**WHEREAS**, the Borough wishes to authorize the payment of an annual stipend in the sum of \$2,000.00 to JESSICA MAZZARELLA,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey, that Council hereby authorizes the payment of an annual stipend in the amount of \$2,000.00 to JESSICA MAZZARELLA as Class II Member of the Planning Board.

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**COUNCILMEMBERS REMARKS:**

**Councilmember Metzdorf:** I am looking forward to this New Year. The Council has a lot of work to do and we hope for a great 2019. I would like to welcome Councilman Ferguson on board.

**Councilmember Farinaro:** I look forward to the next twelve months with everybody and would like to also welcome Councilman Ferguson on the Council.

**Councilmember Mintz:** I look forward to serving on this Council and working with not only my peers but my friends who are on this Board and doing the best we can for the citizens. I would like to welcome Councilman Ferguson on board and wish everyone a Happy New Year.

**Councilmember Epstein:** Wished everyone a Happy New Year and looks forward to the third year on the Council and thanked her husband and kids for all of their support over the last two years. Wished Councilman Ferguson the best of luck during his first year on the Council.

**Councilmember Ferguson:** I just want to thank everybody and wish everybody a Happy New Year and I look forward to 2019 and I look forward to working with everybody in town and working with the Council and the Mayor.

**Council President Capilli:** I would like to congratulate Councilman Ferguson. I think it was a well-deserved win and I look forward to working with you in this next year. Council President summarized Borough projects that were completed during 2018 and mentioned upcoming projects and grants that are received to work on ones in 2019, such as the basketball court on Sulak Lane and the Turf Field. We have one of the best Police Departments, in this County and it is led by an outstanding Chief and it is a well-deserved accolade for everybody - and to everybody else on the Council - I look forward as always to working with you. We appreciate you and Happy New Year to everyone.

**Mayor Misciagna:** Mayor Misciagna thanked Police Chief Madden and stated how he is the 5<sup>th</sup> pillar of the Borough who makes the day to day operations work smoothly and thank him and

the whole police department for the work that they do. Wished everyone a Happy New Year and extended an invite to all to the Fire House for refreshments afterwards.

**PUBLIC PRIVILEGE TO THE FLOOR**

Mayor Misciagna asks if anyone present wishes to be heard on any matter.

*Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.*

**Howard Fredrics:** Thanked Councilman Oppelt for all the worked he did as the PKRG liaison and welcomed Councilman Ferguson and stated he looks forward to working with him.

There being no further business, Mayor Misciagna asks for a motion to close the Reorganizational Meeting.

A motion is made by Councilmember Mintz and seconded by Council President Capilli to confirm

**Ayes:** Councilmember Metzdorf, Councilmember Farinaro, Councilmember Ferguson, Councilmember Mintz, Councilmember Epstein, Council President Capilli

**Meeting adjourned at 1:48pm.**

Respectfully submitted,

A handwritten signature in cursive script, reading "Magdalena Giandomenico".

Magdalena Giandomenico  
Borough Clerk