

Approved, October 22, 2019
Municipal Building
Park Ridge, NJ

MAYOR AND COUNCIL MEETING
WORK SESSION
September 24, 2019
6:59P.M.

Present: Councilmembers Capilli, Epstein, Farinaro Ferguson, Metzdorf, Mintz and Mayor Misciagna

Absent:

Also Present: Julie Falkenstern, BA
Magdalena Giandomenico, Borough Clerk
Carmine Alampi, Esq., Borough Attorney

Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

Councilman Metzdorf made a motion to go into Closed Executive Session, and seconded by Councilman Mintz to confirm. Motion carried unanimously.

Opened Work Session adjourned to Closed Session at 6:59pm
Opened Work Session reconvened at 7:19pm

- I. **Council Chambers:** Councilman Ferguson spoke about a quote he obtained for \$16,400 for removal of panel molding, install new beadboard, remove paneling and countertop. New counter tops etc. council discussed updates to the Council Chamber which would not include the ceiling, carpet or new flooring. A Discussion ensued.
 - i. Council President will obtain an additional quote and the best time to do renovations would be before the holidays and the start of the New Year based on the meeting schedule.
- II. **Field Maintenance:** A discussion ensued about having someone exclusively for field maintenance.
- III. **Engineer's Report submitted by Dan Lee:**

CAPITAL IMPROVEMENTS

a. **INTER-MUNICIPAL TRAIL** – The Borough of Woodcliff Lake is taking the lead on the design, bid, award and construction management of the project. NEA is also the Borough Engineer in Woodcliff Lake. Bids were received on September 19, 2019. The low bid was awarded to T.R. Weniger, Inc. at the Woodcliff Lake Mayor and Council meeting on Monday September 23, 2019.

b. **SULAK LANE BASKETBALL COURTS** – The project is now complete and all punchlist items have been addressed. The project is now pending final grant reimbursement.

c. **MEMORIAL FIELD – TURF REPLACEMENT / REPAIR** – The plans have been revised to accommodate an NFHS regulation field. NJDEP application documents will be submitted this week. The Borough's desire to purchase the ancillary field equipment (soccer goals, lacrosse goals, etc.) requires Borough attention. See grant status below.

d. **2019 ROADWAY IMPROVEMENT PROJECT**

The project consists of NJDOT, CDBG and Municipally funded roads separated into two separate projects.

CDBG/Municipally Funded roads and NJDOT funded roads.

CDBG & Municipally Funded Roads: CDBG funded roads include: Woodland, Terrace and Oakland Streets and Municipally funded roads include: Bari Lane, Vitmar Place, Grobel Place, Capri Terrace and Knoll Drive and alternates Orchard Road, Wortendyke Road and Clayton Court. D&L Paving is substantially complete. The punchlist for the project is being generated.

NJDOT Funded Roads: The NJDOT funded roads includes Mill Road from Mallon Court to Pascack Road and has been approved by the NJDOT for construction. 4 Clean-up Inc. The project start has been revised to on or about October 7, 2019, due to an unforeseen conflict with the BCUA utility line in Mill Road. The anticipated construction duration remains up to four (4) weeks. Additional work to be considered include the Police Station accessible ramps on the east side of the building as well as heaved curbs along Broadway.

e. **PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT** –We received pricing on September 12, 2019 from Bergen County. Bergen County has requested final edits to our design plans and we are also coordinating the addition of handicap ramps and a crosswalk striping at the intersection of Highview Avenue and Park Avenue.

f. **ELECTRIC LAKE DREDGING** – Wetlands and flood hazard area investigation and field survey work are complete. Final survey is complete. An NJDEP Pre-Application meeting to confirm the extent of required permitting will be scheduled. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

g. **PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)** – Engineering plans and specifications are complete. We will be coordinating with the Borough Clerk on an advertisement date for the project bid.

h. **FY 2020 MUNICIPAL AID GRANT SOLICITATION** – With assistance from NEA, Bruno Associates submitted a grant application on July 16, 2019 for the 2020 road program including Linden Avenue, Roland Street, and Split Rock Lane.

i. 2020 ROADWAY IMPROVEMENT PROJECT – The anticipated roads to include in next years road paving program include Linden Avenue, Roland Street, Split Rock Lane, and North Fifth Avenue (FY2019 NJDOT Funded) pending award of grant funds from the NJDOT for the FY2020 NJDOT Grant Application.

j. GLEN ROAD BRIDGE / CULVERT – The Bridge Rehabilitation / Bridge Replacements should occur within the bridge's service life timeframe which is early 2021. Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge.

2. GENERAL ENGINEERING

a. 17 PINE DRIVE UNPERMITTED SOIL MOVEMENT – NEA attended a meeting with the Borough Construction Official, property owners and the NJDEP Land Use Enforcement on September 4, 2019. We are awaiting official determination from the NJDEP from their findings. The property owners have hired an engineer to test the soils

b. NJDEP FLOOD DAMAGE PREVENTION ORDINANCE – In accordance with NJDEP requirements, the draft ordinance was submitted to the NJDEP on July 8, 2019. The ordinance is pending adoption with the Borough.

c. ROAD OPENING PERMIT ORDINANCE – NEA met with Borough Personnel and the Borough Attorney to discuss potential revisions to the Borough Ordinance for Road Opening Permits. NEA will provide markups of the Road Opening Permit Application form and provide to the Building Department and Borough Attorney for further review and processing.

d. MILL POND – NJDEP DAM SAFETY ANALYSIS – The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted. The inundation mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

3. GRANT STATUS

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant		\$150,000	Final reimbursement pending.	Final payment from NJDOT pending.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	Reso. 019-052	\$129,131	Construction complete. Reimbursement requested.	Final reimbursement pending approval from Bergen County
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	Reso. 018-328	\$82,147	Construction complete. Reimbursement request pending.	Reimbursement request pending cancelled checks from Adamo Brothers.

Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)	2017 NJDOT MA Grant	Reso. 019-061	\$150,000	Construction Scheduled	Project included in 2019 Roadway Improvements Project. 4 Clean-up Inc. Paving start date of 10/7/19.
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	Reso. 019-061	\$138,822	Construction Scheduled	Project included in 2019 Roadway Improvements Project. 4 Clean-up Inc. Paving start date of 10/7/19.
2018 CDBG Road Program (Terrace Street, Oakland Street, Woodland Street)	2018 CDBG Grant	Reso. 019-061	\$83,563	Construction complete	Project included in 2019 Roadway Improvements Project. Punchlist being prepared.
Glen Road Culvert	2015 NJDOT MA Grant		\$149,000	Contract to be awarded	Pending coordination with Woodcliff Lake ("WL") additional grant. WL submitted LAIF grant.

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES
Park Avenue Streetscape (Pascack to Kinderkamack)	2016 NJDOT SSTT Grant		\$220,000	Contract to be awarded	CME initiating design process.
Park Avenue Streetscape (Same project as above)	2016 TAP Grant		\$357,000	Contract to be awarded	CME initiating design process.
Inter-Municipal Trail Park Ridge – Woodcliff Lake	2017 NJDEP Recreational Trails Program		\$24,000 (Park Ridge) \$24,000 (Woodcliff Lake)	Contract Awarded	Contract awarded to T.R. Weniger on 9/23/19
2019 CDBG Road Program (Linden Avenue, Roland Street)	2019 CDBG Grant		\$113,187 Requested	Grant Canceled	Grant was awarded then rescinded due to change in the Low/Mod district in Park Ridge
North 5 th Street	2019 MA NJDOT Grant		\$485,340 Requested	Grant Awarded	Grant award is only \$207,000 To be included in the 2020 Roadway Improvement Project.
Memorial Field Turf Replacement	2019 Bergen County Open Space Grant			Grant Application submitted 5/20/19	Grant Application prepared by Bruno Associates. Grant request is being revised as funding allocation is limited to \$81,656.
Linden, Roland and Split Rock Lane	2020 MA NJDOT Grant		\$409,695.15 Requested	Application Submitted	Application submitted 7/8/19.

Open Work Session adjourned at 8:05pm

On a motion made by Councilman Mints and Seconded by Councilwoman Epstein to confirm.
Motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Magdalena Giandomenico". The signature is written in black ink and is positioned above the printed name.

Magdalena Giandomenico