

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION
February 12, 2019
7:08 P.M.

Present: Councilmembers: Capilli, Metzdorf, Epstein, Ferguson, Mintz, and Mayor Misciagna

Absent: Councilmember: Farinaro

Also Present: Carmine Alampi, Borough Attorney
Julie Falkenstern, Borough Administrator
Durene Ayer, Chief Financial Officer
Lori Woods, Deputy Borough Clerk

Mayor Misciagna read the Compliance Statement, as required by Open Public Meeting Act, P.L. 1975, Chapter 231.

On a motion made by Councilmember Mintz and Seconded by Councilman Metzdorf to confirm. Motion carried unanimously.

I. Purchasing Procedure:

- Councilman Mintz reviewed the Purchasing Procedure Memo sent out by CFO, Durene Ayer.
- Following procedure guidelines are as follows before any purchases: a written request must be made, it will then have a purchase order prepared and approved, once the requester receives the purchase order, the item/order can then be purchased.
- This new procedure was put into place to give sense of control
- This was one point brought about from the Audit findings

II. Sulak Basketball Court:

- Dan Lee, Neglia Engineering - had to go out to bid
- Bids will go out in March
- By mid-May/June – hoping that a ribbon cutting or possibly even a tournament could take place

III. Sub-Division Ordinance:

- Borough Attorney, Carmine Alampi started conversation and brought up some key points:
- Developer will have to build according to specs
- The Ordinance was prepared to conform to State Statute
- The Ordinance was then amended and replaced with new Ordinance which reflected the subdivision, site plan and improvements
- Ordinance to be reviewed by Planning Board because it affects developers agreement

IV. Credit Card Processing Company – Net Zero:

- CFO, Durene Ayer, spoke about Net Zero. In the near future, they will be installing machines enabling the ability to accept tax payments at the front desk

Opened Work Session adjourned to Closed Session at 7:15 pm

Opened Work Session reconvened at 7:35 pm

V. Community Center:

- Borough Administrator started conversation regarding the plans for the new Community Center. The current plan for a 1st floor structure.
- A discussion ensued about the possibility of a 2nd floor.
- It was decided that a Committee would be formed to oversee the new Community Center - consisting up to 10 people. Councilmember Ferguson stated he would like to be included. Borough Administrator will send email next week for start-up of Committee meetings.
- Mayor Misciagna discussed that it could possibly cost \$2.5 million – he spoke about the possibility, if in fact a second floor was considered, it might be in the best interest to build it during construction to a bare-boned interior, finishing it off at a later time. Quite possibly a kitchen, bathroom, offices and a second gymnasium could encompass the second level.
- Mayor spoke about the building would need to be ADA compliant which would include an elevator.
- It was discussed to have the Architect look at what the possibility would be to change the building from a one-story to a two-story.
- As discussion took place, it was decided that the **aesthetics** of the new building is very important and they would like to match the building with the new downtown development.
- Councilman Ferguson stated he would like to see a 2nd gymnasium.

- Some other key points spoken about were (1) making the gymnasium(s) the center point of the building with other rooms around them; (2) possibility to consider after building is complete to consider renting out for income (3) consider selling bricks & plaques for donations.

VI. Parking Deck:

- Borough Administrator spoke about the completion could be as soon as seven (7) weeks.
- There are currently open electric items
- Permit fee total cost was \$525,000

VII. 125th Anniversary:

- Borough Administrator started conversation. Discussion ensued and brainstorming of potential ideas to celebrate 125th Anniversary:
- 5K Run – Cycle Sport Bike Run
- Goal is to speak about 1 person who contributes to Town at each Council Meeting
- Recreation could sponsor an October Wine Tasting - \$25 fee to cover both liquor and H'dourves
- Elementary Schools run a “design a flag” contest – ready for Memorial Day Parade
- Referred to as “PR-125”
- 100th Anniversary held a Historical Walk - Possibly hold an “Open House Tour” as we have a number of Historical Homes in town
- Council welcomes any ideas that could benefit Anniversary celebration

VIII. Hall of Fame

IX Bear's Nest

- Celebrating 35th year
- Looking for a facelift for a new bar

X Police Department

- Host a Motorcycle Rally for the Tattoo Parlor – Close off Broadway.
- Event: Pascack Rd – Kinderkamack Rd – end at Broadway
- Council President Capilli spoke about the possibility of camera's around town – possibility for major arteries
- Look into License Plate Reader – would be installed at bottom of Stop signs
- A discussion ensued more about hosting a “fun run”

XI Park Ridge New Motto/Sign

Open Work Session Adjourned at 8:12 pm

On a motion made by Councilman Mintz and Seconded by Councilwoman Epstein to confirm.
Motion carried unanimously.

Respectfully submitted,

Lori Woods

Lori Woods
Deputy Borough Clerk