

MAYOR AND COUNCIL MEETING
WORK SESSION
December 11, 2018
7:10 P.M.

Present: Councilmembers: Capilli, Mintz, Metzdorf, Oppelt and Mayor Misciagna
Absent: Councilmembers: Epstein and Farinaro
Also Present: Julie Falkenstern, BA
Carmine Alampi, Esq.
Magdalena Giandomenico, Borough Clerk
Durene Ayer, CFO
Dan Lee, PE, Borough Engineer

Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

On a motion made by Councilman Mintz and Seconded by Councilman Metzdorf to confirm.
Motion carried unanimously.

I. Engineer's Report - Date of Report: December 21, 2018

1. GLEN ROAD BRIDGE I CULVERT

As requested, Neglia Engineering Associates ("NEA") secured the bridge engineering sub-consultant services on behalf of the Boroughs of Park Ridge and Woodcliff Lake to evaluate the bridge's current condition and provide an engineer's estimate to repair the bridge. On March 14, 2018, the final report was issued to the Borough from our office for review and consideration by the Governing Body. The report offered the following design considerations:

1) Bridge Replacement, with an anticipated service life of 40 years and \$1,180,000 budget OR 2) Bridge Rehabilitation, with an anticipated service life of 25 years and \$700,000 budget. The Bridge Rehabilitation I Bridge Replacements should occur within the bridge's service life timeframe of three years (Early 2021). Additionally, Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge.

2. MILL ROAD - PHASE IV (NJDOT MUNICIPAL AID GRANT FUND)

The Borough was awarded a 2018 NJDOT Municipal Aid Grant for Mill Road Phase 4 (from Quackenbush Lane to Pascack Road). As requested, NEA submitted a proposal for Surveying, Engineering, Bidding and Construction Management Services on March 19, 2018. Per direction from the Borough, this project and Mill Road Phase 2 Additional Funding (from south of Mallon Court to Quackenbush Lane) are anticipated to be included in the 2019 Road Improvement Program.

3. MEMORIAL FIELD - TURF REPLACEMENT I REPAIR

As requested, at the March 27, 2018 Mayor and Council Meeting, our office reviewed the possibility of expanding the existing soccer/baseball field at Memorial Field to accommodate a regulation high school football field. There is sufficient area to expand the field to accommodate same. In order to do so, the playing surface would need to be expanded approximately 60' to the north in addition to removal of mature trees and relocation of the existing playground and picnic equipment. As requested, NEA prepared a concept sketch and cost estimates for the turf replacement and expansion and attended a pre-application meeting with the NJDEP to confirm required permitting for same. The anticipated timeframe is approximately 12-14 months from design authorization to completion of construction. NEA will provide a proposal to perform the Surveying, Engineering, Permitting, Bidding and Construction Administration services, if desired.

4. MILL POND - NJDEP DAM SAFETY ANALYSIS - VISUAL INSPECTION

As requested, NEA submitted a proposal and was authorized by the Mayor and Council on April 24, 2018 to prepare a Visual Inspection Report of the Mill Pond Dam NJDEP Dam File No. 23-86. Our office submitted the Visual Inspection Report to the NJDEP on June 26, 2018 which was approved by the NJDEP on July 11, 2018.

5.2018 CDBG FUNDING - REVISED APPLICATION

NEA collaborated with the Borough Administrator and DPW General Supervisor to confirm which roads in the 2006-2010 LowIMod Income Area are most in need of repairs and ultimately prepared applications for funding to resurface Terrace Street from Oakland Street to Highland Street, Oakland Street from Kinderkamack Road to Terrace Street and Woodland Street from Kinderkamack Road to Terrace Street. The total grant request was in the amount of \$87,599.33 to mill and resurface the three (3) roads. On June 20, 2018 NEA received verbal confirmation of a grant award in the amount of \$83,563.00. We recommend these roads be included in the 2019 Road Improvement Program. NEA will provide a proposal to perform the Surveying, Engineering, Bidding and Construction Administration services, if desired.

6. RIDGE AVENUE EMERGENCY ROADWAY REPAIR

There was a break in the 10" water main within Ridge Avenue near 126 and 130 Ridge Avenue on the night of Wednesday July 25, 2018. On July 26, 2018, NEA performed a visit to confirm the emergency nature of the situation. On July 27, 2018, Dutra Excavating & Sewer performed the repairs with base course asphalt to the surface to allow for settlement of the material. A letter dated July 27, 2018 declaring the work an emergency was issued. The condition of the repair is holding up well; however, the Borough may want to consider having a new surface course applied in this area as part of a future roadway program.

7. PARK AVENUE - SPEED LIMIT REDUCTION

As requested, NEA prepared a speed limit study supporting the speed limit reduction from 30 mph to 25 mph on the section of Park Avenue between Pascack Road and Kinderkamack Road. The Mayor and Borough Council passed Resolution 018-217 at the July 24, 2018 meeting

requesting approval of the Bergen County Freeholders to authorize the reduction of the speed limit. The speed limit signs have since been changed to 25 mph.

8.2018 NJDOT SRTS GRANT APPLICATION -

As requested, NEA prepared and submitted a scope of work, cost estimate, location map and location photos on August 10, 2018 for use by Bruno Associates in making application to the NJDOT for the 2018 SRTS Grant application. The project includes several pedestrian safety upgrades near the Borough's schools and along routes that are heavily traveled by students. The work includes installation of Rectangular Rapid Flashing Beacons, new ped crossing signs, push-to-cross buttons and cameras and repair or installation of new sidewalks throughout the project limits. The major corridors include Ridge Avenue, South First Street, Pascack Road, Park Avenue and Sibbald Drive.

9.2018 NJDOT TAP GRANT APPLICATION - PARK RIDGE WALKING TRAIL

As requested, NEA prepared and submitted a location map, cost estimate and location photos on August 10, 2018 for use by Bruno Associates in making application to the NJDOT for the 2018 TAP Grant application. The project includes extending and upgrading an existing access road to the reservoir for use as a walking trail. The limits of the project begin at the southerly bridge from DPW to the Sulak Fields and continue south, west of Broadway and terminates at the municipal boundary.

10. PARK AVENUE - ROADWAY IMPROVEMENTS I CENTERLINE SKEW

As requested, NEA submitted a proposal and was authorized by the Mayor and Council on August 21, 2018. We prepared a partial survey and concept dimensional plan for the realignment of the centerline and for the potential road widening of Park Avenue. We reviewed the plans with Lt. Mauro, Bill Beattie and Paul Longo from a public safety, DPW Operations and Utility perspective and are incorporating comments from those meetings into a revised plan. Upon completion of same, the concept dimensional roadway plan will be issued to the County for approval to relocate the off-center centerline. Pursuant to recent communication with Rich Loveless of the NJDOT, the centerline shift and curb widening are considered a minor change in scope and will not impact the awarded TAP. This concept dimensional plan will become the basis from which the Park Avenue Streetscape Project will be designed.

11. MILL POND - NJDEP DAM SAFETY ANALYSIS - EMERGENCY ACTION PLAN & O&M MANUAL

As requested, NEA submitted a proposal and was authorized by the Mayor and Council on September 25, 2018. The Emergency Action Plan and Operation and Maintenance Manual language was updated and draft copies were submitted to the NJDEP on November 20, 2018. The inundation mapping remains to be completed. Once submitted, we anticipate the NJDEP will require fully updated inundation mapping with new hydraulic studies.

12. PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)

As requested, NEA submitted a proposal and was authorized by the Mayor and Council on October 9, 2018. The plans were substantially complete on November 5, 2018. We are currently

revising the plans for esthetic purposes that fit within the construction budget. We anticipate going out to bid in January 2019 with construction commencing in the spring.

13. NJDOT MA2019 GRANT APPLICATION - NORTH FIFTH STREET

As requested, NEA prepared and submitted engineering information, cost estimate, location map and location photos on October 3, 2018 for use by Bruno Associates in making application to the NJDOT for the MA2019 grant application. The project includes resurfacing or full repair of the roadway surface and new curbs along North Fifth Street from north of Louville Avenue to Colony Avenue. If a grant is awarded, we recommend this road be included in an upcoming road improvement program, depending on timing of announcement of award. NEA will provide a proposal to perform the Surveying, Engineering, Bidding and Construction Administration services, if desired.

14. PARK AVENUE - COUNTY CO-OP PAVINGIADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT

As requested, NEA met with Bergen County Engineering on October 10, 2018 to determine the ADA ramp improvements that are required by Bergen County which is a prerequisite to the County adding the road to the County's Paving list. The County provides a grant program that covers 100% of construction costs and subsidizes design and construction administration costs for ADA improvements. Bergen County confirmed our list of anticipated repairs. NEA is preparing a final construction cost estimate and a proposal for Engineering and Construction Administration. The Borough must enter into an agreement with the County for the ADA ramp repair. At that time, we recommend the Borough pursue getting this section of Park Avenue on the County's paving list.

15. SULAK LANE - BASKETBALL COURT IMPROVEMENTS

As requested, NEA prepared and submitted a cost estimate and location photo for use by Bruno Associates in making application for a Bergen County Open Space grant for this project. The project was awarded a 50% matching grant in the amount of \$82,147.00. NEA subsequently submitted a proposal and was authorized by the Mayor and Council on December 11, 2018 for the first task of the proposal which includes Surveying, Engineering and Bidding for design of Phase 1 and 2 of the basketball court improvements. Phase 1 includes the replacement of the court surface and new goals and any grading and drainage improvements. Phase 2 includes benches and bleachers. The project has been phased to maximize the Bergen County Open Space grant while minimizing municipal costs.

16. 2019 ROAD IMPROVEMENT PROGRAM COST ESTIMATES

As requested, NEA prepared estimates for the 2019 Roadway Improvement Program with the goal of taking advantage of early bid prices in 2019. The cost estimate currently contemplates resurfacing approximately 9,000 LF of roads, see list below. NEA recommends including additional roads from the 2020 list in the event the project receives favorable bid prices. NEA will provide a proposal to perform the Surveying, Engineering, Permitting, Bidding and Construction Administration services, if desired.

<u>No.</u>	<u>Street Name</u>	<u>Approx. Length</u>
1	Bari Lane	310
2	Vitmar Place	1,525
3	Grobel Place	1,855
4	Capri Terrace	1,900
5	Knoll Drive	2,330
6	Clayton Court (Add)	240
7	Wortendyke Road (Add)	320
8	Orchard Road (Add)	475
Total		8,955

17. ELECTRIC LAKE DREDGING

As requested, NEA is preparing a proposal for Surveying, Engineering, Permitting and Construction Administration services for dredging Electric Lake (Mill Pond).

18. GRANT ADMINISTRATION

As requested, NEA worked to closeout several County and DOT grants. See status below.

PROJECT	GRANT YEAR	AMOUNT	STATUS	NOTES
Park Ridge Train Station	2009 NJDOT MA Grant	\$79,000	Final reimbursement pending.	Closeout documents submitted 11/13/18.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	\$129,131	Request under review by County.	Reimbursement requested 10/4/2018.
ADA Improvements at Borough Hall	2016 CDBG Grant	\$42,125	Final reimbursement pending.	Reimbursement requested 8/14/18.
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA	\$150,000	Request under review by DOT	Closeout documents submitted 11/13/18
	Total	\$400,256		

II. Turf Field

- a. Council President Capilli mentioned that the health of the tree needs to be assessed. If it is in a disturbed area and unhealthy, as it appears to be, then we can take it down, otherwise we would need to factor in cost for DEP permits and add 180 days to obtain everything. The permits would cost in the range of \$10,000-\$20,000.

III. Basketball Court

- a. Council President Capilli spoke about the slopes and how that is deemed a wetland area and we might need a transitional waiver. A deed restriction might be needed by the DEP.

IV. Shooting Range

- a. Council President Capilli discussed the upcoming renovations that might be needed and the need to review current pistol range contracts. The Borough Administrator will review the contracts.

V. Road Program

- a. The Borough Engineer mentioned that the submitted quote does not take into consideration the cost of just one mobilization fee, so the quote would go down in pricing. It is better economically and for weather purposes to go out to bid early in the year.

VI. 2019 Re-Org Program

- a. The Park Ridge reorganization meeting will take place at 1:00pm on January 1, 2019 and Sine Die at 12:45pm. Borough Clerk will advertise.

VII. Cyber Security

- a. Council President Capilli arranged with Homeland Security a visit to Park Ridge to review our cyber security shield and also host an educational seminar. We can also invite other towns to the training. We would look to hold it in February or March.

VIII. 125 year anniversary of the Borough

- a. The Mayor spoke about the upcoming 125th anniversary of Park Ridge and how he would like to have a committee put together and plan out a series of town events to celebrate the Borough and bring the community together.

Open Work Session adjourned to Closed Session at 8:10 pm

On a motion made by Councilman Metzdorf and Seconded by Councilman Mintz to confirm. Motion carried unanimously.

Respectfully submitted,



Magdalena Giandomenico